



Working together, restoring the river

James W. Ridgway, P.E.
Executive Director

EXECUTIVE COMMITTEE MEETING SUMMARY

Tuesday, June 27, 2013, 2:30 p.m.
Dearborn DPW
2951 Greenfield Rd., Dearborn

1. **Welcome** – Kevin Buford, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Kevin Buford	Westland	Y
Vice-Chair	Jim Murray	Dearborn	Y
Treasurer	Brandy Siedlaczek	Southfield	N
Past Chair	Gary Mekjian	Farmington Hills	Y
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jim Wineka	OCWRC	Y
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	Y
Wayne Co. - Rep.	Kelly Cave	WCDPS	Y
Wayne Co. - Alt.	Noel Mullett	WCDPS	N
SWAGs			
Main 1 & 2 - Rep.	Wayne Domine	Bloomfield Township	N
Main 1 & 2 - Alt.	Charles markus	Bloomfield Township	Y
Main 3 & 4 - Rep.	VACANT		
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Don Rohraff	Livonia	N
Middle 1 - Rep.	Tom Casari	Northville Township	N
Middle 1 - Alt.	Adam Wayne	Novi	N
Middle 3 - Rep.	Jack Barnes	Garden City	Y
Middle 3 - Alt.	VACANT		
Lower 1 - Rep.	Bob Belair	Canton Township	N
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Ramzi El-Gharib	Wayne	Y
Lower 2 - Alt.	Roberto Scappaticci	Romulus	N

Others Present: James Ridgway, Annette DeMaria, Zachare Ball, and Chris O’Meara, ECT Staff

- Auburn Hills
- Beverly Hills
- Bingham Farms
- Birmingham
- Bloomfield Hills
- Bloomfield Twp.
- Canton Twp.
- Commerce Twp.
- Dearborn
- Dearborn Heights
- Farmington
- Farmington Hills
- Franklin
- Garden City
- Henry Ford Community College
- Lathrup Village
- Livonia
- Melvindale
- Northville
- Northville Twp.
- Novi
- Oak Park
- Oakland County
- Orchard Lake
- Plymouth
- Plymouth Twp.
- Redford Twp.
- Rochester Hills
- Romulus
- Southfield
- Troy
- University of Michigan-Dearborn
- Van Buren Twp.
- Walled Lake
- Washtenaw County
- Wayne
- Wayne County
- Wayne County Airport Authority
- Westland
- Wixom
- Cooperating Partners:
- Cranbrook Institute of Science
- Friends of the Rouge
- Rouge River Advisory Council
- Southeastern Oakland County Water Authority
- The Henry Ford
- Wayne State University

3. Additions or Changes to Draft Agenda

There were no additions or changes to the draft agenda.

4. Summary of March 26, 2013 Executive Committee Meeting

The motion was made by Jim Murray, Dearborn, to accept the March 26, 2013 meeting summary. The motion was seconded by Gary Mekjian, Farmington Hills. Motion passed.

5. Executive Director Report (ARC Staff reported on behalf of Jim Ridgway)

Grant Status Report

a. Great Lakes Restoration Initiative (GLRI)

GLRI 1 (Transforming the Rouge)

All activities for this grant project are complete, with the exception of Lola Valley, which the seeding contractor will continue to monitor over the summer months. ARC staff is writing the final report for this project, which will be transmitted to GLNPO by mid-July.

GLRI 2 (Danvers Pond Dam Removal, Farmington Hills)

This project is complete and the final report was approved by EPA-GLNPO.

NOAA Fisheries Grant - Wayne Road Dam Removal:

This project is substantially complete. NOAA approved a change in scope and a time extension to August 31, 2013 to allow the ARC to use the remaining budget for additional monitoring activities and for planning activities for the Wayne Road Dam event sponsored by the ARC on June 7, 2013 in the City of Wayne.

CMI Water Quality Monitoring Grant:

We have completed 7 rounds of dry weather sampling on Pebble Creek which crosses West Bloomfield, Farmington Hills and Southfield. These results indicate that the highest E. coli levels in the 1) Creek at Orchard Lake Rd and 2) tributary north of 12 Mile Road (west of Inkster Rd.). Field staff is walking the Creek upstream of these two locations to identify potential failing septic systems and illicit connections. The end date for this grant is September 30, 2013.

U.S. Forestry/GLRI 2011:

The nursery delivered 704 trees during the Spring, 2013 planting season to the participating ARC communities, who are continuing to plant them. Verification by ARC staff will be conducted in July. ARC staff will take a U.S. Forest Service rep on tour of the Fall, 2012 planting areas on July 3, 2013.

Public Advisory Council/Great Lakes Commission:

ARC staff facilitated the full RRAC meeting on April 16, 2013 at Lawrence Tech University. Staff also took comments from RRAC members on the statewide beach closing BUI report. ARC staff and the RRAC continue to update the Rouge River Report Card.

Erb Foundation Capacity Building for the Alliance of Rouge Communities:

We submitted a draft application to EPA in April. We are requesting approximately \$830,000 from EPA and supplying \$450,000 in non-federal funds which are being provided by DTE, Ford, Marathon, MDEQ and Erb Foundation. EPA is currently costing out the effort to determine how much of the scope of work they can fund. The goal of this project is to determine remediation options for mitigating the ecosystem impacts caused by the contaminated sediments. This will be accomplished by conducting Utility, Bathymetric, Shoreline / In River Structure, Sediment Transport, Streambank and Habitat Assessments, Sediment Sampling /Analyses, Completion of a Feasibility Study, and Public Outreach. All or portions of the Utility, Shoreline / In River Structure, Streambank and Habitat Assessments tasks will be eliminated if sufficient funding is not available.

Jim Ridgway reported that the private industries have approved the project in concept and that discussions are ongoing. The work plan has been completed and was turned in to EPA and we are awaiting written comments from them. ARC staff continues to meet with GLNPO and things continue to look hopeful for the project to move forward.

2013 Awarded Grants

NOAA Habitat Restoration Grant: The ARC was notified this month that it was awarded a \$252,000 design grant to design Phase III of the Oxbow at The Henry Ford (Greenfield Village) in Dearborn, which would connect the Oxbow to the channelized portion of the Rouge River.

2013 Area of Concern/Public Advisory Committee Grant: The ARC was notified in May that it was awarded \$28,878 to complete two tasks and the grant final report: Facilitation of the Rouge Advisory Committee and Development of Project Profile Sheets on the Rouge AOC Priority Projects to remove Beneficial Use Impairments.

Outstanding Grant Applications

NOAA Great Lakes Habitat Restoration Regional Partnership Grant: The ARC, RRAC and the Detroit River AOC and several partners, applied for this grant which funds Area of Concern activities for fish and wildlife habitat related projects over a three-year period. If successful, the ARC could be responsible for overseeing up to \$3 Million in projects in the Rouge and Detroit AOCs over a three- year period.

U.S. Forest Service/GLRI Mitigate Emerald Ash Borer Impacts Grant: The ARC has applied for \$250,000 to replace 1,835 trees in 12 ARC member communities and Wayne County. This is similar to the grant received by the ARC in 2011.

b. Permit Update

Jim Ridgway reported that the letter that the Executive Committee and Full ARC requested would be sent within the next few days after incorporating final comments from ARC members. Once the letter goes out a small group from the Executive Committee representing the ARC will request a meeting with Jon Allan, Dan Wyant and Bill Rustem to follow up on the ARC concerns. The committee suggested Jim Ridgway, Kelly Cave, Kevin Buford and Jim Murray attend the meeting. Karen Mondora, Farmington Hills, stated that because of the contested case it could be a touchy subject.

Jim Murray, Dearborn, expressed his belief that the ARC should focus on a watershed-wide permit with the ARC as the permit holder and the ARC doing the audit and providing all of the public education component.

6. Standing Committee Reports

a. Finance Committee (B. Siedlaczek, Treasurer)

2013 Dues

Brandy Siedlaczek reported that all member invoices have been mailed. She reported that the ARC received notice that Pontiac has discontinued its membership with the ARC.

A/R and A/P Reports

Brandy Siedlaczek reviewed the accounts receivable and accounts payable reports.

2013 Budget Amendment

GLC Budget Amendment

The Alliance of Rouge Communities (ARC) has received an 12- month \$28,878 grant from the Great Lakes Commission to facilitate the Rouge River Advisory Council. The ARC was awarded the funding in May, 2013, with activities beginning on July 1, 2013 and ending June 30, 2014. This amendment adds the GLC SPAC grant budget line to the 2013 ARC Budget with funding anticipated for 2013 activities in the amount of \$14,000. No match is required. The remainder of the grant funds (\$14,878) will be booked in the 2014 budget.

The motion was made by Jim Murray, Dearborn, to recommend to the Full ARC approval of the 2013 Budget Amendment adding the GLC grant to fund the facilitation of the RRAC as presented by the Finance Committee. The motion was seconded by Karen Mondora, Farmington Hills, and passed unanimously.

2013 Contract Amendments

GLC Amendment

Brandy Siedlaczek reviewed the contract amendment to the scope of services for the Executive Director Services, Appendix B with ECT. The total compensation for this scope of services is \$22,978 (of which \$14,000 is anticipated to be spent during the 2013 budget year). The ARC will be reimbursed by the Great Lakes Commission for 100% of this cost. This will fund the continued facilitation of the RRAC.

The motion was made by Karen Mondora, Farmington Hills, to recommend to the Full ARC approval of the 2013 ECT ED Services Contract Appendix B Amendment as presented by the Finance Committee. The motion was seconded by Jack Barnes, Garden City, and passed unanimously.

NOAA Amendment

Brandy Siedlaczek reviewed the contract amendment to the scope of services for the 2011 Executive Director Services contract, Revised Appendix H with ECT. The time and total compensation for this scope of services is being revised based on approved NOAA revisions dated May 14, 2013, to add budget for two new tasks: Task 5: Post Monitoring and Task 6: Sign Development and Public Opening Event. The new end date is August 31, 2013 and the cost is increased by \$46,700 from \$215,536 to \$262,236. The ARC will be reimbursed by NOAA for 100% of this cost.

The motion was made by Gary Mekjian, Farmington Hills, to recommend to the Full ARC approval of the 2011 ECT ED Services Contract Revised Appendix H Amendment as presented by the Finance Committee. The motion was seconded by Jack Barnes, Garden City, and passed unanimously.

2014 ARC Budget Preparation Schedule

The 2014 ARC Budget Preparation Schedule was reviewed with the committee. The motion was made by Jim Murray, Dearborn, to recommend to the Full ARC approval of the 2014 ARC Budget Preparation Schedule. The motion was seconded by Jim Wineka, Oakland County, and passed unanimously.

There was a discussion on the future funding for the ARC activities. Kelly Cave, Wayne County, did say that there would be some funding available in 2014 from the Rouge River National Wet Weather Demonstration Project. The committee discussed the need for finding other funding to compensate for the lack of the Rouge grant moving forward. Some foundations were discussed including the Erb Foundation.

b. Organization Committee

The Henry Ford Cooperating Partner Request

Kelly Cave, Wayne County, reported that with a NOAA grant funding the Oxbow project, The Henry Ford has requested Cooperating Partner membership in the ARC. ARC Staff is starting to plan an event at The Henry Ford to celebrate the success of southeast Michigan projects.

Funding White Paper

The White Paper is being finalized and Jim Ridgway stated that he would like to share a draft with the Water Resources Commissioners to get their comments.

There was a discussion of using the Chapter 20 Drain Code as funding for storm water projects. Gary Mekjian, Farmington Hills met with OCWRC to discuss this. Gary stated that a community can do whatever they want and the WRC will do the work. However, WRC would send the community a bill and they would need to assess their residents. Previously it was thought that the WRC would assess residents. Therefore, there may not be as much advantage as previously thought for using the Drain Code verses a Storm Water Utility to obtain funding for storm water work.

c. PIE (Public Involvement and Education) Committee

Charles Markus, Bloomfield Twp., reported that the PIE Committee held its second meeting on May 23, 2013 at Annette DeMaria's house in Bloomfield Township so members could see the ways in which she dealt with flooding on her property (rain barrels, dry wells, landscaping).

2013 Homeowner Grow Zone Workshops

The ARC and Friends of the Rouge presented three more homeowner's native plant gardening workshops at Farmington Hills, Henry Ford Community College and Canton Township in March and April. The total attendance for four workshops was 118 people. Surveys indicated that attendees enjoyed the workshops.

2013 Rain Barrel Sales

- June 1 in Bloomfield Township (84 rain barrels sold)
- June 15-16 at Canton Township Liberty Fest (44 rain barrels sold)
- September in Novi

The PIE Committee will be researching possible rain barrel suppliers for the 2014 season.

Septic System Maintenance Workshops

78 people participated in the ARC's septic system maintenance workshops held on May 6, 2013 in Southfield and May 8, 2013 in Farmington Hills. The communities of Southfield, Franklin and Farmington Hills were targeted for these workshops as they are in the focus area for the ARC's CMI Water Quality Monitoring grant. Presentations were made by Annette DeMaria who gave an overview of the work conducted under the CMI grant and Chris Strnad from the Oakland County Health Department who discussed the proper use of septic systems, dos and don'ts; proper installation of septic systems and how to tell if a septic system is failing. Participants who completed surveys said they found the workshops informative.

The next meeting scheduled for July 11, 2013 was cancelled and will be rescheduled shortly.

d. Technical Committee

Karen Mondora, Farmington Hills, reported that the Wayne County IDEP work plan was approved at the last TC meeting. Oakland County is drafting their work plan.

Karen Mondora reported that the ARC is eligible to apply for the SAW grant. Up to \$2 million will be available per applicant with a 10% match for the 1st million and 25% match for the 2nd million. Some items available for funding include stormwater management planning, IDEP and PEP, monitoring, SOPs, TMDL, good housekeeping, in house audits, public surveys. All of these items are included in the next permit. SEMCOG is hosting two MDEQ SAW grant workshops on September 17. Applications are due December 2. Effort conducted in 2013 can be used as match or be reimbursed. There was discussion of paying for the ARC Staff to prepare the application. The Executive Committee requested that the ARC staff prepare a budget amendment to be presented at the Full ARC meeting for preparing the grant application for the SAW grant and also an additional grant to the Erb Foundation for ARC operating expenses in 2014.

Karen Mondora informed the committee that the ARC will be hosting a IDEP training for members on September 24th in Flat Rock.

7. Report from WCDPS

Kelly Cave, Wayne County, reported that the 2012 progress report should be out soon.

8. Other Business

Gary Mekjian announced that Karen Mondora has recently been promoted to Assistant to the Director of Public Services at Farmington Hills.

Jim Murray discussed the possibility of promoting the “Ours to Protect” motto at more ARC project restoration sites and at existing pollution control facilities.

9. Summary of Executive Committee Actions

- The motion was made to accept the March 26, 2013, meeting summary.
- The motion was made to recommend to the Full ARC approval of the 2013 Budget Amendment for the GLC grant for the RRAC facilitation as presented by the Finance Committee.
- The motion was made to recommend to the Full ARC the approval of the 2011 ECT Appendix B Contract Amendment for the GLC RRAC facilitation as presented by the Finance Committee.
- The motion was made to recommend to the Full ARC the approval of the 2013 ECT Revised Appendix H contract amendment for the NOAA Wayne Rd. Dam project as presented by the Finance Committee.
- The motion was made to recommend to the Full ARC the approval of the 2014 ARC Budget Preparation Schedule.
- The Executive Committee requested that the ARC Staff prepare a budget amendment to prepare the SAW grant along with a grant application for the Erb Foundation.
- Jim Ridgway will set up a meeting with MDEQ once the letter regarding the permit goes out.
- Jim Ridgway will forward the draft White Paper to the Water Resources Commissioners for their comments.
- ED staff will look for opportunities to promote the “Ours to Protect” motto.

10. Upcoming Meeting(s)

- Full ARC Meeting, July 11, 1:30 p.m. – 3:30 p.m., University of Michigan-Dearborn

11. Adjourn


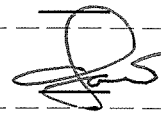
The motion to adjourn the meeting was made by Karen Mondora, Farmington Hills, and seconded by Jim Murray, Dearborn. The motion passed.

ARC Executive Committee Attendance List

Meeting Date: 6/27/13

<i>Name</i>	<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Alsaigh	Razik	<input type="checkbox"/>	_____
Ball	Zachare	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Barnes	Jack	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Belair	Bob	<input type="checkbox"/>	_____
Buford	Kevin	<input checked="" type="checkbox"/>	<i>KLB</i>
Buiten	Mike	<input type="checkbox"/>	_____
Casari	Tom	<input type="checkbox"/>	_____
Cave	Kelly	<input checked="" type="checkbox"/>	<i>KAC</i>
DeMaria	Annette	<input checked="" type="checkbox"/>	<i>[Handwritten Signature]</i>
Domine	Wayne	<input type="checkbox"/>	_____
El-Gharib	Ramzi	<input type="checkbox"/>	_____
Fellrath	Patrick	<input type="checkbox"/>	_____
Markus	Charles	<input type="checkbox"/>	_____
Mekjian	Gary	<input type="checkbox"/>	<i>X</i>
Mondora	Karen	<input type="checkbox"/>	_____
Mullett	Noel	<input type="checkbox"/>	_____
Murray	Jim	<input type="checkbox"/>	_____

Meeting Date: 6/27/13

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Nash	Jim	Oakland County	<input type="checkbox"/>	_____
Pratt	Evan	Washtenaw County Water Resour	<input type="checkbox"/>	_____
Rice	Heather	Washtenaw County Water Resour	<input checked="" type="checkbox"/>	
Ridgway	Jim	ECT	<input checked="" type="checkbox"/>	<u>JWR.</u>
Rohraff	Don	Livonia	<input type="checkbox"/>	_____
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	_____
Siedlaczek	Brandy	Southfield	<input type="checkbox"/>	_____
Smrtka	Barb	Farmington Hills	<input type="checkbox"/>	_____
Wayne	Adam	Novi	<input type="checkbox"/>	_____
Wineka	Jim	Oakland County	<input checked="" type="checkbox"/>	
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