



James W. Ridgway, P.E.
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County
Airport Authority
West Bloomfield Twp.
Westland
Wixom

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

April 19, 2018, 1:30 p.m.
Conference Call

1. **Welcome** – Brandy Siedlaczek, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Brandy Siedlaczek	Southfield	Y
Vice-Chair	Doug Moore	Livonia	N
Treasurer	Jill Rickard	Northville Twp.	Y
Past Chair	Gary Mekjian	Farmington Hills	N
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jim Wineka, Jacy Garrison	OCWRC	Y-JG
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	N
Wayne Co. - Rep.	Noel Mullett	WCDPS	Y
Wayne Co. - Alt.	Vacant	WCDPS	N
SWAGs			
Main 1 & 2 - Rep.	Charles Markus	Bloomfield Township	Y
Main 1 & 2 - Alt.	Olivia Olsztyn-Budry	Bloomfield Township	N
Main 3 & 4 - Rep.	VACANT		
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Doug Moore/Trisha Dotson	Livonia	N
Middle 1 - Rep.	Tom Casari	Northville Township	N
Middle 1 - Alt.	Joseph Akers	Novi	N
Middle 3 - Rep.	Kevin Roney	Garden City	N
Middle 3 - Alt.	VACANT		
Lower 1 - Rep.	Bob Belair	Canton Township	N
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Ramzi El-Gharib/Mike Buiten	Wayne	Y/MB
Lower 2 - Alt.	Roberto Scappaticci	Romulus	N

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Rouge River Advisory Council
Southeastern Oakland
County Water Authority
The Henry Ford
Wayne State University

Others Present: Annette DeMaria, John O’Meara, Jim Ridgway and Chris O’Meara, ECT Staff

3. Additions or Changes to Draft Agenda

There were no additions or changes to the agenda.

4. Summary of November 8, 2017 Executive Committee Meeting

The motion was made by Jill Rickard, Northville Twp., to accept the November 8, 2017 meeting summary. The motion was seconded by Charles Markus, Bloomfield Twp., and passed unanimously.

5. Executive Director Report

a. Grant Status Report

John O'Meara and Annette DeMaria, ARC Staff, gave the grant project status report.

ONGOING GRANTS

Collaborative Invasive Species Control in Rouge and Detroit River AOC

The project is being led by Wayne County DPS. The ARC conducted a controlled burn of invasive species in Southfield in November 2017. ARC work is complete on this grant.

SAW Grant: Monitoring and Stormwater Management Planning

- Public Education
 - Summarizing the results of the public attitudes survey.
- IDEP
 - Gathered Storm Sewer and Outfall information in GIS format and the previous outfall screening reports to support the outfall screening effort. Table 1 provides the status of this effort.
 - Memos identifying which outfalls required screening were sent to 13 of the 20 communities that require prioritization. This task can be complete when data is provided from the 7 remaining communities.

Table 1. Status of Data Collection

Community	Outfalls in GIS	Storm Sewer in GIS	Outfalls Prioritized and Memo sent to community
Beverly Hills	Yes	No response	Waiting for screening report
Bingham Farms	No, hard copy only, but ARC staff added to GIS	No response	Waiting for screening report
Birmingham	Yes	No response	Waiting for screening report
Bloomfield Hills	Yes	X	Waiting for screening report
Bloomfield Township	Yes	City is updating	N/A-1
Canton Township	Yes	X	N/A-1
Dearborn Heights	Yes	X	In progress
Farmington	Yes	X	Yes
Farmington Hills	Yes	X	Yes
Franklin	Yes	No response	Waiting for screening report
Garden City	Yes	X	Yes
Inkster	Yes	X	Yes
Lathrup Village	No, hard copy only, but ARC staff added to GIS	Hard copy only	N/A-2
Livonia	Yes, City is updating	X	
Melvindale	No, hard copy only, but ARC staff added to GIS	No response	Yes
Northville	Yes	X	Yes
Northville Township	Yes	X	N/A-1

Community	Outfalls in GIS	Storm Sewer in GIS	Outfalls Prioritized and Memo sent to community
Novi	Yes	X	Yes
Oak Park	No, hard copy only, but ARC staff added to GIS	X	N/A-2
Plymouth	Yes	X	Yes
Plymouth Township	Yes	X	N/A-1
Redford Township	No, hard copy only, but ARC staff added to GIS	No response	N/A-1
Southfield	Yes	X	Yes
Troy	Yes	X	Yes
Walled Lake	Twp working on layer. Late spring 2018	Twp working on GIS layer. Late spring 2018	
Wayne	Yes	X	Yes
West Bloomfield Twp	Yes, but Twp is updating	X	N/A-1
Westland	Yes	X	Yes
Henry Ford College	Yes	X	N/A-1

N/A-1 This requirement is not applicable because the permittee is not a city or village.

N/A-2 This requirement is not applicable because the permittee has no outfalls to waters of the state.

Action needed by permittee

- o Worked with the communities to correct their outfall information including identifying outfalls vs discharge points. To date 632 features have been eliminated from being classified as outfalls (Table 2).

Table 2. Number of Regulated Outfalls

IDEP Plan Permittee	Original No. of Outfalls (and Discharge Points*)	No of Features Eliminated	Updated No. of Outfalls
Beverly Hills	54	0	54
Bingham Farms	15	6	9
Birmingham	32	0	32
Bloomfield Hills	64	7	57
Bloomfield Twp.			
Canton Twp.			
Dearborn Heights			10
Farmington	105	47	58
Farmington Hills	135	30	105
Franklin	7	0	7
Garden City	15	14	1
Inkster	10	0	10
Lathrup Village	8	8	0
Livonia	753		
Melvindale	2	0	2
Northville	68	11	57
Northville Twp.			
Novi	30	3	27
Oakland County			
Oak Park	1	1	0

IDEP Plan Permittee	Original No. of Outfalls (and Discharge Points*)	No of Features Eliminated	Updated No. of Outfalls
Plymouth	191	0	26
Plymouth Twp.			
Redford Twp.			
Southfield	72	0	72
Troy	60	5	55
Walled Lake	29		
Wayne	98	3	95
West Bloomfield Twp			
Westland	561	332	229
Henry Ford College			
Total	2,310	632	906
Permittees not subject to Outfall Screening			

*Discharge points do not need to be screened

- Permit applications
 - Responses received from MDEQ on all Rouge permit applications.
 - Began drafting responses to MDEQ questions.
 - Need feedback on how to approach the Post Construction ordinance questions.
- TMDL
 - Communication ongoing with MDEQ regarding the Collaborative TMDL Plan.
- Monitoring
 - Completed summary report for DO results for Ingersol Creek and requested removal from the Impaired Waters List.
 - Submitted State and Wayne County permit applications to install DO monitoring equipment at 5 additional sites.
 - The summary of 2017 water quality data is ongoing.
 - Bacterial source tracking sampling – planned for 2018. Counties to do the work and ARC is paying for the lab costs.
- Stormwater Financing
 - Completed data spreadsheets for review with pilot communities along with example spreadsheets of anonymized data (both city-level and parcel-level) for report.
 - Development of the Funding recommendations report chapters and the supplemental appendices has begun with the document being to send to pilot communities May 1, 2018.
 - Meeting with pilot communities will be held for May 10, 2018 to discuss the reporting document.
 - Report to give ideas of what the communities could do.

NOAA Regional Partnership

This grant, administered by Friends of the Detroit River, is a partnership for conducting listed habitat projects within the Detroit and Rouge AOCs as determined by EPA and NOAA. There are no activities for the Rouge currently.

EPA Wayne County Rouge AOC Habitat Projects

- **Henry Ford Estate Dam Fish Passage**
 - Bids were received, and Wayne County is in the process of contracting.
 - Anticipated start of work May 2017.

- **Oxbow Phase III Implementation**
 - Bids were received, and Wayne County is in the process of contracting.
 - Anticipated start of work May 2017.

MDEQ OGL Public Advisory Support

Held RRAC meeting in February 2018. Discussions with Wayne County on development of the next priority project descriptions

GLRI USDA Forest Service

The ARC was awarded the grant from the USDA Forest Service for trees to “Mitigate Emerald Ash Borer (EAB) Impacts. Contract IAAs completed from 12 of 17 communities. 6 communities have begun their tree process.

GRANTS SUBMITTED

EPA ROUGE RIVER AOC HABITAT RESTORATION DESIGN- TAMARACK/FISH HATCHERY – The ARC has submitted a grant application to EPA for design engineering for the restoration of Tamarack Creek/wetland and habitat restoration on Johnson Creek at Fish Hatchery Park. These two priority projects were considered the next one that would have significant impact on the removal of the BUIs in the Rouge AOC. Anticipated award in April/May 2018.

6. Standing Committee Reports

a. Finance Committee

SAW Funding

John O’Meara reviewed the overhead charges from Wayne County that were not eligible for reimbursement through the SAW grant. The amount has already been given back to the state and Wayne County had reimbursed the ARC as well. He informed the group that the contract did not specify that overhead charges were not eligible. He reported that we are working on determining how much will be re-appropriated and available to Wayne County.

A/P, A/R Report - 2018 Membership Dues

Chris O’Meara reported that the first set of dues invoices were mailed in February.

2017 Audit

Chris O’Meara reported that the audit review is underway by the accountants and ARC staff are providing information as requested. Jill Rickard asked if the ARC needed to have the yellow-book audit again or if we can save some money and do just the regular audit since we are not required to do the A133 again this year. The committee agreed that if it was not necessary then the ARC will just do the standard audit and will do either the A133 or yellow-book for 2018.

2018 Budget/ECT Contract Ratification

Chris O’Meara reviewed the 12/14/17 email vote that was sent to approve the USDA Forest Service grant that the ARC receive in December of 2017. 23 votes were received to approve adding the \$100,000 Forest Service grant to the 2018 budget. 21 votes were received to approve adding the amendment to ECT’s 2013 contract which is for \$15,000 for grant administration for the USDA Forest Service grant. The motion was made by Charles Markus, Bloomfield Twp. to recommend that the Full ARC approve the email vote adding the USDA Forest Service grant to the 2018 budget and ECT contract. The motion was seconded by Jill Rickard, Northville Twp. and passed unanimously.

RFP for 2019 ED Services

John O'Meara reported that ARC Staff are drafting the RFP and will be sending the draft in the next quarter. ARC Staff are looking for volunteers to be on the RFP Committee to review and award the contract. The committee will consist of the ARC Chair, Vice Chair, Past Chair (Karen Mondora serving for Gary Mekjian), and one each from Wayne and Oakland County (suggestions were Bob Belair and Charles Markus).

2019 Dues Increase

John O'Meara discussed the request from ARC Members at the November 2017 Full ARC meeting that if there were going to be future dues increases that they need earlier notice as many of them set their budgets in July for the next year. Jill Rickard reviewed the need for continued increases to meet the amount needed to meet the activities for the permit. The Committee is recommending a 2% increase for 2019 dues. The motion was made by Jill Rickard, Northville Twp., to recommend to the Full ARC approval of a 2% dues increase for 2019. The motion was seconded by Mike Buiten, Wayne. The motion passed unanimously.

b. Organization Committee

Chris O'Meara reported that ARC Staff will be drafting a policy for non-english speaking requests.

c. PIE (Public Involvement and Education) Committee

Charles Markus reported that we have started ordering more pet waste containers, clips, several public ed printed materials, and posters. There were also black eyed susan seeds left from last year so those are being offered for spring/summer with no additional cost to members. We have orders for around 1,200 packets. ARC Staff continue drafting the homeowner brochure. ARC banners will start making the rounds of the watershed with an email going out to reserve it for the 2-week period. In addition, the ARC had a display table at Cranbrook's Science of Spring event and at the Farmington Hills earth day event.

d. Technical Committee

Karen Mondora reported that the Technical Committee met on March 22 and approved the 2018 work plans for both Wayne and Oakland County and reviewed the 2017 findings. Updates were reviewed for the IDEP Plan and an IDEP training was held April 12 with 58 attendees (40 were ARC members). IDEP screening is going on. IDEP training in 2018 is being hosted by SEMCOG and will include pollution prevention and good housekeeping and IDEP investigation.

Annette DeMaria discussed the permit comments that communities received from the MDEQ. Comments were similar across that board. ARC Staff plan to divide and concur by developing responses for each community and meeting with them to review over the next 3 weeks. An extension was requested by all communities with a new date of a response by July 13. Some issues to be addressed include post-construction, PP&GH activities, site plan review and long-term maintenance. Jacy Garrison said that Oakland County has a summary for the post-construction stormwater standards that have been drafted that she will send to Chris to distribute. She said they continue to hope that Oakland, Wayne, Wastenaw, Livingston and Macomb will all have similar standards. Annette said that MDEQ seems to be okay with a regional approach. Noel Mullett said he would see if he can find how the ordinance was adopted under the old permit.

e. Nomination Committee

Chris O'Meara informed the Committee that we will be looking for someone to chair the Nomination Committee for the 2019-2020 officer positions.

7. Report from Counties

Jacy Garrison, Oakland County, reported that they will be hosting the Regional Stormwater Summit in October and asked for any ideas on topics for speakers to be forwarded to her.

Noel Mullett, Wayne County, reported that they have household hazardous waste days in the watershed on June 9 at Henry Ford College and August 11 at Westland Mall.

8. Summary of Executive Committee Actions

- The motion was approved to accept the April 19, 2018 meeting summary.
- The motion was approved to forward to the Full ARC the Email ratification vote from 12/14/17 adding the USDA Forest Service to the 2018 Budget and ECT's contract.
- The motion was approved to forward to the Full ARC a 2% dues increase for 2019.

10. Upcoming Meeting(s)

- Full ARC Meeting, June 20, 1:30 p.m. – 3:30 p.m., in Lathrup Village.

11. Adjourn

The motion to adjourn the meeting was made by Jill Rickard, Northville Twp., and seconded by Charles Markus, Bloomfield Twp. The motion passed.