



Annette DeMaria, P.E., PMP
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County
Airport Authority
West Bloomfield Twp.
Westland
Wixom

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

November 12, 2019, 1:30 p.m.
12973 Farmington Rd., Livonia

1. Welcome – Doug Moore, Chair

2. Roll Call of Members

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Doug Moore	Livonia	Y
Vice-Chair	Charles Markus	Bloomfield Twp.	Y
Treasurer	Jill Rickard	Northville Twp.	Y
Past Chair	Brandy Siedlaczek	Southfield	Y
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jim Wineka, Jacy Garrison	OCWRC	Y-JG, N-JW
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	N
Wayne Co. - Rep.	Noel Mullett	WCDPS	Y
Wayne Co. - Alt.	Vacant	WCDPS	
SWAGs			
Main 1 & 2 - Rep.	Olivia Olsztyn-Budry	Bloomfield Township	N
Main 1 & 2 - Alt.	VACANT		
Main 3 & 4 - Rep.	George Bednarski	Redford Township	Y
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Trisha Gabriel	Livonia	Y
Middle 1 - Rep.	Bob Belair	Northville Township	Y
Middle 1 - Alt.	Kate Richardson	Novi	Y
Middle 3 - Rep.	Ramzi El-Gharib	Westland	N
Middle 3 - Alt.	Invitation sent Kristina Kramarz	Dearborn Heights	N
Lower 1 - Rep.	Brad Lear	Canton Township	Y
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Mike Buiten	Wayne	Y
Lower 2 - Alt.	Jerome Bivins	Inkster	Y
Lower 2 - Alt.	Kathy Hood	Romulus	Y

Others Present: Annette DeMaria, John O’Meara, Chris O’Meara, ECT Staff, Tina Cusac, CPA

Cooperating Partners:
Cranbrook Institute of Science
Friends of the Rouge
Great Lakes Water Authority
Rouge River Advisory Council
SEMCOG
Southeastern Oakland
County Water Authority
The Henry Ford

3. Additions or Changes to Draft Agenda

Annette DeMaria requested that the PIE and Technical Committee reports be delayed until the Full ARC meeting on 11/20/19. The Committee agreed.

4. Summary of September 24, 2019 Executive Committee Meeting

The motion was made by Bob Belair, Northville Twp., to accept the September 24, 2019 meeting summary. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

5. Executive Director Report

a. MS4 Permit Update

Annette DeMaria reported that we are waiting for EGLE to Public Notice the permits for the Townships. She expects this soon.

b. Stormwater Utility

Annette DeMaria shared that the stormwater utility legislation is once again being considered by the State legislature. She traveled to Lansing to speak in front of the House Regulatory Reform Committee in support of the legislation. One entity who objected to the bill was the Michigan Environmental Council (MEC) who questioned the affordability of the bill. Chuck Hersey, SEMCOG, followed up with them and asked that if communities are members of the MEC that they speak to them as well to express your support of the bill. She reported that the bill has good momentum and the ARC prepared a letter of support along with several communities who gave permission for Annette to sign them as supporting the Bill at the committee hearing.

c. Great Lakes Restoration Celebration

Chris O'Meara reported that the Great Lakes Restoration Celebration scheduled for October 18 held at The Henry Ford was a success. Senator Stabenow and Wayne County Executive Warren Evans both attended and spoke. They both attended the Rouge River Oxbow ribbon cutting immediately after. Federal agencies attending include EPA, NOAA, and the USDA-Forest Service. The space was donated by The Henry Ford, ECT sponsored the continental breakfast and SEMCOG donated the printing of the book detailing the restoration projects being completed by watershed groups in southeast Michigan.

d. Construction Contracting

John O'Meara informed the Committee that ARC staff have researched and had discussions with various communities on the ARC managing construction contracts with the upcoming grant funded projects. In the past the ARC has had a community provide the construction contracts. Moving forward ARC staff will work with the host community to have the ARC contract for construction services jointly with the community on construction projects) Joint contracts appear to allow for "local requirements" with less contracting and do not require sub grant awards. This allows for ARC to pay contractors directly so community does not need to front the money and the community does not need to provide grant management at their level as well There was a question of when a project may need to request additional funds. John O'Meara stated that ARC Staff would work with the community to either request additional funds or rescope the project.

6. Standing Committee Reports

a. Finance Committee

A/P, A/R Report & Profit/Loss Report

Chris O'Meara reported that all dues invoices have been sent out. The only community that has not paid their 2019 dues is Bloomfield Hills. Jill Rickard, ARC Treasurer, has been asked to follow-up with Bloomfield Hills. Chris O'Meara reported that payables are in the approval process.

Email Ratification for 2013 Contract Amendment to Appendix M

Chris O'Meara reviewed the October 4, 2019 email vote that received 17 yea votes and 0 nay for the 2013 Contract Amendment to Appendix M between the ARC and ECT updating the cost and scope effective upon Wayne County Commission approval. The amendment increases ECT's budget by \$150,000 from \$296,000 to \$446,000 to complete the HFE Dam Fishway Implementation Restoration project. The vote was then moved to the Full ARC for approval through email.

The motion was made by Jill Rickard, Northville Twp., to ratify the 10/4/19 email vote on the 2013 Contract Amendment to Appendix M between the ARC and ECT updating the cost from \$296,000 to \$446,000 and scope effective upon Wayne County Commission approval. The motion was seconded by Brandy Siedlaczek, Southfield and passed unanimously.

2020 ARC Budget Recommendations

ARC Staff reviewed the budget recommendations that were presented to the Finance Committee on November 7, 2019. The recommendations follow the 5-year plan that was approved in 2018 for the activities that meet the Collaborative PEP, IDEP and TMDL along with the Executive Director services.

Annette DeMaria reported that the 5-year Budget Plan was updated to include the approved TMDL plan that includes the monitoring needs in future years. The 5-year Plan was also updated to include the actual roll-over of the 2018 funds to 2019. Annette also reported that we expect to be short funds (approx. \$150,000) in the next 5-year cycle (2024-2028) but that will change as the 2024-2028 scope of work is flushed out. She also anticipates unspent budget each year and it is possible that grant funds can support future efforts.

Annette DeMaria reviewed the recommendation from the Finance Committee to provide \$5,000 of the PIE printing budget to support the Great Lakes Water Authority's "One Water" public education campaign. This does not increase the budget. We anticipate getting more bang for our buck this way and will contract with them for the money to support the pet waste containers, of which the ARC will be guaranteed to receive a specific number. This will eliminate the double spending on this popular item with the public and introduce a different slogan to them.

Annette DeMaria discussed the request from an ARC member to increase funding to Friends of the Rouge (FOTR) to support macroinvertebrate monitoring. There was discussion by the Executive Committee on the pros and cons of the request. There was concern by some communities that FOTR is asking them directly to fund the monitoring activities in their community and while also receiving funding from the ARC. There was concern that this may be "double payment" by the community if they do that and pay dues to the ARC. It was assumed that each individual community would make that decision on their own. Noel Mullett reported that he is willing to reduce his ARC budget by \$5,000 to allow the ARC to increase FOTR's monitoring budget for 2020 from \$5,000 to \$10,000. Noel Mullett stated that Wayne County would provide the same level of service and perform all tasks but would provide those activities as additional in-kind services (increasing their in-kind support from the budgeted \$7,500 to \$12,500).

The motion was made by Jill Rickard, Northville Twp., to forward the 2020 ARC Budget Recommendations to the Full ARC which include \$5,000 to support the GLWA "One Water" campaign, decreasing Wayne County's budget/increasing their in-kind services by \$5,000 and increasing the budget for FOTR to \$10,000 for monitoring activities. The motion was seconded by Mike Buiten, Wayne, and passed unanimously.

b. Organization Committee

Revision to ARC Bylaws

Chris O'Meara reviewed the revision to the ARC Bylaws which were:

Current Bylaw text:

2. Executive Committee

The ARC Executive Committee will meet at least four times each year at the call of the Chair.

Bylaw amendment:

2. Executive Committee

The Chair shall convene regularly scheduled Executive Committee meetings each year.

Chris O'Meara reported that revisions to the Bylaws required a 30 day notice to the Full ARC. These will be presented at the November 20, 2019 Full ARC for information and will be voted to accept at the first Full ARC meeting in 2020.

The motion was made by Karen Mondora, Farmington Hills, to formally notice all members the revisions to Article IV, Section F, Item 2 of the ARC Bylaws. The motion was seconded by Charles Markus, Bloomfield Twp. and passed unanimously.

7. Report from Counties

Jacy Garrison, Oakland County, informed the Committee that they are preparing the 15th annual kids calendar which had participation from 14 schools with 715 entries. It is expected to be ready for distribution in December. She also stated that Oakland County and Livingston County's Stormwater Standards have not been approved yet, but communications are positive, and she expects them to be approved in 2020.

Jacy Garrison reported that the MIWaters reporting was pretty painless and that she expects that Oakland County will put together a document that provides guidance to communities on what they will need to track.

Noel Mullett reported that the State has agreed to all the elements of Wayne County's (and Macomb County's) Stormwater Management Standards and their permit should be public noticed soon. For Oakland County, the OCWRC is still negotiating with the State on the Water Quality Treatment Criteria and Channel Protection Volume Criteria which are 1.0" and 1.9" respectively in Wayne County. The State is asking Oakland (and Livingston County) to control higher volumes based on the development potential and soils types that better support infiltration.

Noel Mullett also mentioned that they are unsure how the standards will apply to road projects.

Noel Mullett informed the Committee of the upcoming Stormwater Summit on November 20, 2019 from 8 a.m. – noon where the standards will be outlined along with anticipated O&M procedures.

He is hopeful that it goes to the Wayne County Commission in early 2020, as their commitment to the State is adoption by April 2020.

8. Summary of Executive Committee Actions

- The motion was approved to accept the September 24, 2019 meeting summary.
- The motion was approved to recommend to the Full ARC the 2020 Budget Recommendations.
- The motion was approved to formally notice to the Full ARC the revision to the ARC Bylaws, Article IV, Section F, Item 2.
- The motion was approved to ratify the 10/4/19 email vote on the 2013 Contract Amendment to Appendix M between the ARC and ECT updating the cost from \$296,000 to \$446,000 and scope effective upon Wayne County Commission approval.

9. Upcoming Meeting(s)

- Full ARC meeting, November 20, 2019 at 1:00 p.m., Inkster.

10. Adjourn

The motion to adjourn the meeting was made by Jill Rickard, Northville Twp., and seconded by Mike Buiten, Wayne. The motion passed.

ARC Executive Committee Attendance List

Meeting Date: 11/12/19

Name		Community	Attended	Initials
Bednarski	George	Redford Township	<input checked="" type="checkbox"/>	<u>GB</u>
Belair	Bob	Northville Township	<input checked="" type="checkbox"/>	<u>FAB</u>
Bivins	Jerome	Inkster	<input type="checkbox"/>	—
Buiten	Mike	Wayne	<input checked="" type="checkbox"/>	<u>MLB</u>
DeMaria	Annette	ECT	<input checked="" type="checkbox"/>	<u>AD</u>
El-Gharib	Ramzi	Westland	<input type="checkbox"/>	—
Fellrath	Patrick	Plymouth Township	<input type="checkbox"/>	—
Gabriel	Trisha	Livonia	<input checked="" type="checkbox"/>	<u>TT</u>
Garrison	Jacy	Oakland County	<input checked="" type="checkbox"/>	<u>JG</u>
Hood	Kathy	Romulus	<input type="checkbox"/>	—
Hysinger	Angela	Bloomfield Township	<input type="checkbox"/>	—
Lear	Brad	Canton Township	<input type="checkbox"/>	—
Markus	Charles	Bloomfield Township	<input checked="" type="checkbox"/>	<u>CM</u>
Mondora	Karen	Farmington Hills	<input checked="" type="checkbox"/>	<u>KM</u>
Moore	Doug	Livonia	<input checked="" type="checkbox"/>	<u>DM</u>
Mullett	Noel	WCDPS	<input checked="" type="checkbox"/>	<u>NM</u>
Nash	Jim	Oakland County	<input type="checkbox"/>	—

Meeting Date: 11/12/19

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Olsztyn	Olivia	Bloomfield Township	<input type="checkbox"/>	—
O'Meara	John	ECT	<input checked="" type="checkbox"/>	<i>AO</i>
Pratt	Evan	Washtenaw County Water Resour	<input type="checkbox"/>	—
Rice	Heather	Washtenaw County Water Resour	<input type="checkbox"/>	—
Richardson	Kate	Novi	<input checked="" type="checkbox"/>	<i>KR</i>
Rickard	Jill	Northville Township	<input checked="" type="checkbox"/>	<i>JR</i>
Rohraff	Don	Livonia	<input type="checkbox"/>	—
Runkel	Rebecca	Novi	<input type="checkbox"/>	—
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	—
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	<i>BS</i>
Smrka	Barb	Farmington Hills	<input type="checkbox"/>	—
Staup	Aaron	Novi	<input type="checkbox"/>	—
Wilson	Tom	Livonia	<input type="checkbox"/>	—
Wineka	Jim	Oakland County	<input type="checkbox"/>	—
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_____	_____	_____	<input type="checkbox"/>	—
_____	_____	_____	<input type="checkbox"/>	—
_____	_____	_____	<input type="checkbox"/>	—