



CHAIR: DAN BALLNIK
 VICE-CHAIR & STATEWIDE PUBLIC ADVISORY COUNCIL (SPAC) REPRESENTATIVE: BILL CRAIG
 AREA OF CONCERN COORDINATOR: JENNIFER TEWKESBURY

Rouge River Advisory Council (RRAC) Meeting Agenda
February 2, 2017, 10:00 – 12:00 pm
Wayne County 3600 Commerce Court, Wayne

I. Introductions (Dan)

Name	Names
Dan Ballnik, Chair	Karen Mondora, Farmington Hills
John Beisel, Farmington Hills	Noel Mullett, Wayne County Dept. of Public Services
Marty Boote, Alliance of Rouge Communities (ARC)	Rob Myllyoja, Stantec
Cory Borton, Hubbell Roth and Clark, Inc.	Chris O'Meara, ARC
Jeff Braunscheidel, MDNR	John O'Meara, ARC
Bill Craig, Vice Chair and SPAC representative	Sally Petrella, Friends of the Rouge
Annette DeMaria, ARC	Heather Rice, Washtenaw County Water Resource Commissioners Office
Rose Ellison, EPA Representative	Devan Rosturfer, SEMCOG
Jacy Garrison, Oakland County Water Resources Commissioners Office	Brandy Siedlaczek, Southfield
Orin Gelderloos, U-M Dearborn	Jennifer Tewkesbury, MDEQ Coordinator
Kevin Goodwin, MDEQ	Dean Tuomari, Citizen
Barb Goryca, Dearborn citizen	
Amy Mangus, SEMCOG	

II. Approval of Meeting Summary (Dan)

III. Old Business (Dan)

IV. SPAC Report (Bill)

V. MDEQ Update (Jen)

- a. DEQ/EPA Rouge meeting

VI. EPA Update (Rose)

VII. Existing Grants Update

- a. 2016 GLC PAC Support Grant (John)
 - i. FOTR Fish Community Survey (Sally)
 - ii. Habitat Project Descriptions (John)
- b. Wayne County Invasives (Noel)
- c. ARC – NOAA HFE Dam Fishway Design (John)
- d. Wayne County EPA Habitat Grant (Noel/John)
 - i. HFE – Fishway Implementation
 - ii. Oxbow Phase 3 Implementation
 - iii. Nankin Lake Restoration

VIII. 2017 MDEQ PAC Support Grant (John)

IX. New Business (Dan)

X. Comments (Dan)

- a. Members
- b. General Public

XI. Review of Action Items (John)

**Rouge River Advisory Council (RRAC)
Draft Meeting Summary
September 14, 2016**

Attendees:

Attended?	Name	Attended?	Names
Y	Dan Ballnik, Chair	N	Karen Mondora, Farmington Hills
Y	John Beisel, Farmington Hills	Y	Noel Mullett, Wayne County Dept. of Public Services
Y	Marty Boote, Alliance of Rouge Communities (ARC)	N	Rob Myllyoja, Stantec
Y	Cory Borton, Hubbell Roth and Clark, Inc.	Y	Chris O'Meara, ARC
Y	Jeff Braunscheidel, MDNR	Y	John O'Meara, ARC
Y	Bill Craig, Vice Chair and SPAC representative	Y	Sally Petrella, Friends of the Rouge
Y	Annette DeMaria, ARC	Y	Heather Rice, Washtenaw County Water Resource Commissioners Office
N	Rose Ellison, EPA Representative	Y	Devan Rosturfer, SEMCOG
N	Jacy Garrison, Oakland County Water Resources Commissioners Office	N	Brandy Siedlaczek, Southfield
N	Orin Gelderloos, U-M Dearborn	N	Jennifer Tewkesbury, MDEQ Coordinator
N	Kevin Goodwin, MDEQ	Y	Dean Tuomari, Citizen
N	Barb Goryca, Dearborn citizen		
N	Amy Mangus, SEMCOG		

Introductions

Introductions were completed.

Meeting Summary

The meeting summary from February 22, 2016 was reviewed and approved by the Council.

Old Business

There was discussion on whether a followup letter to MDEQ regarding the delisting criteria was needed. D. Ballnik stated that he would prepare one and send it.

SPAC Report

B. Craig reported that he attended the SPAC Winter Business Meeting on March 1, 2016 at UofM-D along with B. Siedlaczek, N. Mullett, S. Petrella, and J. Tewkesbury. B. Craig stated that he reported on the completion of the RRAC habitat project list.

The 2016 AOC Conference was held on March 2-3, 2016 at UofM-D. The presentations can be found by following the Great Lakes AOC link on the RRAC website. J. Tewkesbury and A. LaLonde Norman made presentations on the Rouge River Watershed AOC. B. Craig also let the Council know that he gave Karen Rodriguez, USEPA-GLNPO, a copy of the habitat project list. There was also a reception at The Henry Ford after the conference.

B. Craig reported that he attended the SPAC Summer Business Meeting on June 27-28, 2016 at Lake Superior State University in Sault Ste. Marie. S. Petrella and J. Tewkesbury also attended. There was training provided to assist with communications. Members reported on some of the ongoing projects.

The three main presentations were: using social media like Twitter, Facebook and Instagram; the Little Rapids Habitat Restoration; and the Lower Menominee River AOC. A kickoff ceremony for the Little Rapids Habitat Project followed the meeting.

Draft minutes are available for the above meetings. The next SPAC meeting is scheduled for October 27-28, 2016 in Kalamazoo.

Funded Projects from Habitat Project List

N. Mullett reviewed the projects that are being coordinated with EPA. Wayne County received comments on the proposed projects from EPA and has responded to them. The projects include the Oxbow Phase III and the Henry Ford Estates Fishway construction. The contract (\$6.5 million through 2018) will go through Wayne County in one grant and they expect it to be awarded before the end of the year. The proposal will be added to the RRAC website.

J. O'Meara discussed the Regional Partnership grant that the ARC has partnered with Friends of the Detroit River (FDR). This is a NOAA grant awarded to FDR with a target dollar amount of \$25M over three years with the initial concentration in the Detroit AOC with Rouge projects anticipated later. Some potential projects include: Fordson Island and Upland Habitat Restoration; Tamarack Creek Stream and Wetland Restoration; Seeley Creek Restoration; Riverview Park Wetlands; Johnson Creek Fish Hatchery Park Habitat; and Lower Rouge river Habitat Restoration.

N. Mullett gave an update on the Wayne County invasives project which included the contracting for phragmites treatment. Treatment will begin in September on 41 sites with 34 in the Rouge. The map of the treatment sites will be added to the RRAC website. He stated that the impoundments (Newburgh Lake and Wilcox Lake) have already been treated. He also stated that they are planning for some treatments in 2017 and developing an ongoing management strategy. He also informed the group that there will be a grant extension.

EPA/MDEQ Update

J. Tewkesbury was not in attendance so there was no report.

2016 GLC PAC Support Grant

J. O'Meara reviewed the new grant which will support the facilitation of the RRAC along with additional development of other projects on the habitat project list. In addition there is funding for Friends of the Rouge to do a fish community survey. S. Petrella informed the group that the QAPP for the survey has been approved. They are also going to look at invasive plant species during the survey. J. Braunscheidel said he would look into what invasive plants have been found in the Rouge. S. Petrella stated that they will compare the data against the BUIs and potentially suggest adjustments to the criteria of the BUI.

J. O'Meara passed out a priority list of our projects according to the MDEQ/MDNR. He asked that you forward any suggested adjustments if you have them.

New Business

J. Braunscheidel discussed the preparation of a River Plan which he hopes to incorporate some sampling for future work.

J. O'Meara informed the group about the Great Lakes Restoration event being held at The Henry Ford on October 21. This event is free and will be showcasing restoration projects in Southeast Michigan. He invited all to attend.

Comments

Members

N. Mullett discussed the collaborative IDEP and the fact that it doesn't seem that the MDEQ is embracing the collaboration efforts. It was suggested that RRAC talk to the state on the issue to show their support of these collaborative efforts in their advisory role to the MDEQ. This should happen after the ARC has submitted their response to MDEQ's comments.

B. Craig suggested that the RRAC begin looking at some of the other BUI's and where we are with them and the obstacles for their removal.

General Public

D. Rosturfer, SEMCOG, reviewed the survey of success stories that they are preparing as part of their water resource plan update since 1999. She stated that they will be hosting 4 stakeholder input meetings throughout Southeast Michigan. She informed the group of the General Assembly scheduled for October 13 and a SEMCOG University on green infrastructure on October 26.

The motion was made to adjourn the meeting by B. Craig and supported by N. Mullett. The motion passed.



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
OFFICE OF THE GREAT LAKES



MICHIGAN AREAS OF CONCERN PROGRAM REQUEST FOR PROPOSALS FOR PUBLIC ADVISORY COUNCIL SUPPORT GRANTS
The state is authorized to provide grant assistance pursuant to funding provided by the Great Lakes Restoration Initiative

MICHIGAN AREAS OF CONCERN PROGRAM
REQUEST FOR PROPOSALS
FOR PUBLIC ADVISORY COUNCIL SUPPORT GRANTS
FOR THE PERIOD APRIL 2017 THROUGH JUNE 2018

INTRODUCTION

The Department of Environmental Quality (DEQ), Office of the Great Lakes (OGL) is providing grant funding to support public advisory councils (PACs) in Michigan's 12 remaining Great Lakes Areas of Concern (AOCs). This funding is intended to support activities of the PACs with a specific focus on assessing and removing beneficial use impairments (BUIs) and delisting AOCs. Up to \$220,000 is available under this request for proposals. Eligible applicants must be nonprofit organizations, units of government, or colleges and universities. Applicants must develop proposals in coordination with the local PAC and the appropriate DEQ, OGL, AOC Coordinator. A letter of support from the local PAC is a proposal requirement. Grants will be awarded on a competitive basis, and funding is not guaranteed for each PAC. There is no formal limitation on the size of grants, however, they are generally expected to range up to \$30,000 to benefit as many PACs as possible. The deadline for submitting proposals is 5:00 p.m. EST, Friday, February 17, 2017. Projects will be conducted within 15 months between April 2017, and June 2018. Applicants are required to provide proof of a successful audit for a period ending within the 24 months immediately preceding the proposal due date or a copy of your most recent IRS Form 990 submittal. This grant program is funded by the Great Lakes Restoration Initiative (GLRI); funding is provided through the DEQ, OGL by the United States Environmental Protection Agency (U. S. EPA), Great Lakes National Program Office (GLNPO). Grants will be administered by the DEQ, OGL. This is a provisional Request for Proposals (RFP), contingent upon availability of funding through the sources noted.

Questions regarding proposals or the application process may be directed to:

Alisa Gonzales-Pennington
Office of the Great Lakes
Office: (517) 284-5038
Email: gonzalespenningtona@michigan.gov



Deer Lake and White Lake
were delisted in October 2014.

BACKGROUND

The Great Lakes Water Quality Agreement between the United States and Canada established the Great Lakes AOC Program. A total of 43 Great Lakes AOCs have been designated where degraded sediments or water quality has impaired one or more of 14 beneficial uses. Remedial Action Plans (RAP) were prepared and are being implemented for each AOC. The RAPs take a comprehensive, ecosystem approach to restoring and protecting beneficial uses in the AOCs. Public involvement is a key component of the RAP process. Community-based PACs have been established for each AOC to facilitate public participation in the RAP process, identify key issues, develop cleanup goals, and guide the development and implementation of restoration activities.

In 2009, President Obama proposed – and Congress approved funding for – the GLRI, an unprecedented, multi-year program to restore the Great Lakes. The GLRI strategically targets urgent problems facing the Great Lakes – including restoring degraded AOCs – by providing funding for a number of critical programs and activities. The full GLRI Action Plan is available online at <https://www.glri.us/actionplan/index.html>.

Currently, twelve AOCs are located within Michigan's jurisdiction (see map above). Michigan's AOC Program is administered by the DEQ, OGL in cooperation with local communities and other state and federal agencies.

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In 2006, the DEQ, OGL completed the *Guidance for Delisting Michigan's Great Lakes Areas of Concern (Guidance)* that established statewide restoration criteria for 12 of the 14 BUIs considered under the AOC Program. The *Guidance* was revised in 2015. PACs from individual AOCs either adopt these statewide criteria or develop local AOC-specific criteria for approval by DEQ, OGL. The *Guidance* also outlines a process to formally remove individual BUIs once the criteria have been met, and delist AOCs once all BUIs have been removed. Implementing the *Guidance* to assess and remove BUIs is a major focus of Michigan's AOC Program. The *Guidance* is available online at:
https://www.michigan.gov/deq/0,4561,7-135-3313_3677_15430-35544--,00.html.

PACs should perform a number of critical functions that contribute to achieving the delisting goals outlined in the GLRI Action Plan and the DEQ, OGL *Guidance, RAP Updates, Stage 2 RAPs, and Delisting Strategy* documents. This grant funding is intended to support operational and project-specific activities that will advance the aforementioned delisting goals. Applicants must develop proposals in coordination with the local PAC and OGL, AOC Coordinator. PACs that fail to advance progress through this grant program may not continue to receive funding. A letter of support from the local PAC is a proposal requirement.

To learn about the current status of an AOC and identify priority projects needed for AOC delisting or BUI removal, please contact the AOC Coordinator for that AOC (Attachment A).

FUNDING AVAILABILITY

Funding Available:

Up to \$220,000 is available under this RFP. Continued funding for PAC support grants is anticipated, but not guaranteed, under the GLRI through 2021.

Grant Amount:

Grants will be awarded on a competitive basis. Funding is not guaranteed for each PAC. There is no formal limit on the amount of grants awarded; however, grants are expected to range up to \$30,000 in order to benefit as many PACs as possible.

Project Period:

Projects may begin as soon as the grant is awarded (expected to be about April 1, 2017) and are expected to be completed within a maximum of 15 months, (i.e., by June 30, 2018). The final project period will be contingent upon the review and selection of qualified projects and finalization of grant agreements with the grantees.

Eligible Applicants:

Nonprofit organizations, units of government, and colleges or universities working with PACs in one of Michigan's 12 AOCs are eligible to receive grants. PACs wishing to apply that are not incorporated as a nonprofit should work with an eligible recipient that can serve as fiscal agent for the grant.

Proposal:

Applicants must develop proposals in coordination with the local PAC and AOC Coordinator. Contact information for AOC Coordinators and PACs can be found on Attachment A.

PAC Endorsement:

All proposals must be endorsed by the PAC specific for that AOC. PAC contact information is listed on Attachment A. PAC endorsement shall take the form of a written letter or email of support to be submitted with the proposal. Proposals without a letter of support from the local PAC will not be considered for funding.

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Eligible Activities:

In general, activities eligible for funding under this RFP are those that support PAC efforts (operational or project-specific); advance projects included in the DEQ, OGL *Delisting Strategy* or identified by the AOC Coordinator; prepare documentation in support of BUI removal or AOC delisting; or develop proposals to remove BUIs or delist an AOC. Such activities include, but are not limited to:

- Convene partners/committees, hold meetings/workshops, and perform other associated logistical tasks for PAC operations, such as:
 - Prepare and distribute meeting agendas and summaries;
 - Post meeting and event notifications through print or electronic media;
 - Maintain PAC member list serves;
 - Arrange meeting logistics;
 - Recruit suitable membership consistent with PAC bylaws;
 - Review, revise, or produce updated educational materials for PAC members;
 - Retain records of PAC operations including meeting minutes, grant agreements, reports and receipts;
 - Prepare grant proposals to pursue funding opportunities in support of BUI removals and AOC delisting.
- Assess BUIs (including technical support such as GIS mapping and analysis, survey work, research, or other expert consultation);
- Implement actions or projects to remove BUIs;
- Prepare documentation justifying BUI removals;
- Conduct public outreach and education;
- Facilitate AOC delisting once all BUIs have been removed;
- Plan transition for organizations desiring a role post AOC delisting.

Activities that are NOT eligible for funding under this RFP include public events not directly related to BUI removals or AOC delisting, e.g., “watershed festivals,” and travel to SPAC meetings or the annual regional AOC conference. Activities related to restoration criteria, BUI removal, and/or AOC delisting must be conducted in accordance with the DEQ, OGL *Guidance* or other state-approved delisting criteria. Successful applicants proposing environmental sampling and monitoring will be required to submit an approvable Quality Assurance Project Plan (QAPP) to the AOC Coordinator and obtain approval prior to any sample collection, monitoring, and analysis. Priority will be given to proposals that support activities that can be directly linked to projects identified in the *Delisting Strategy* or have been identified as a priority by the AOC Coordinator.

APPLICATION PACKAGE

The proposal must be developed in partnership with the local PAC and AOC Coordinator. Proposals must be no longer than five pages in length (not including budget and attachments) and must contain the following information:

Application Cover Page:

The cover page should list the project title, location (city, township, village), county and the relevant AOC being addressed. It must clearly state the grant amount requested, match amount provided, and total project cost. Information about the applicant must include:

- Applicant’s agency or organization name;
- Applicant’s mailing address;
- Authorized representative’s e-mail address;
- Authorized representative’s telephone number;
- Applicant’s Federal ID#;

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- Applicant’s DUNS #;
- Name, title, and contact information of the project contact, if different from that of the applicant’s authorized representative.

Project Summary:

Provide a one paragraph summary of the project proposal.

Applicant Background:

Brief description of the applicant (e.g., type of organization, nonprofit status).

Statement of Qualifications:

Summarize the applicant’s professional qualifications and experience as they relate to the general selection criteria listed in the next section. Include a brief history of previous PAC support grants, if applicable.

Work Plan:

Describe the major tasks that will be undertaken to complete the project and the approximate amount of time team members will devote to each task. Explain how the project will support AOC work; advance the DEQ’s *Guidance and/or Delisting Strategy*; and/or how it relates to the goals outlined in the GLRI Action Plan. If data are to be collected, an approvable QAPP is required within 30 days of the grant award and must be approved before any sampling takes place.

Project Outcomes and Deliverables:

Describe the outcomes from the proposed project and list specific products and materials that will be produced. Materials produced must be made available to the DEQ electronically, in a user-friendly format. If the proposal is comprised of more than one project or project component, please provide the percentage of the overall budget for each project or component.

Local Support and Related Activities:

Briefly describe any collaboration or support from public or private entities in implementing the proposed project, including any funding and/or in-kind support that may be provided, and how the proposed project relates to other local activities being implemented to achieve an overall larger beneficial impact. If in-kind support is proposed, describe how it will be tracked and reported. All proposals must be endorsed by the PAC specific for that AOC (refer to Attachments below).

Project Team:

Names and professional qualifications of the individuals who will conduct the work, including contractors; their specific responsibilities; and the approximate amount of time they will devote to the project. Competitively bidding-out contractual services associated with the proposed work plan tasks is strongly encouraged. If a competitive selection process will not be used, provide justification for not doing so.

Project Tasks and Schedule:

Display time lines for major tasks, target milestones for critical intermediate and final products and key project outcomes/deliverables.

Tasks	April- June 2017	July- Sept. 2017	Oct.- Dec. 2017	Jan.- March 2018	April - June 2018	Outcome/Deliverables

PROJECT BUDGET

Download and use one of the following budget forms based on your organization's approach towards project indirect costs:

- Please utilize this budget form if the project does not require any reimbursement of indirect costs. OGL Project Budget Worksheet – Federal and Non Federal Funds (www.michigan.gov/documents/deq/deq-ogl-BudgetProposal-FedandNonFedFunds_536539_7.xlsx).
- Please utilize this budget form if the project requires reimbursement of indirect costs, but the applicant does not have a Negotiated Indirect Cost Rate Agreement (NICRA). This budget form will calculate the indirect costs utilizing a 10 percent de minimis rate. OGL Project Budget Worksheet - 10 percent De minimis (www.michigan.gov/documents/deq/deq-ogl-Budget_Proposal-10percent-de-minimis_536541_7.xlsx).
- Please utilize this budget form if the applicant has a Negotiated Indirect Cost Rate Agreement (NICRA) and is asking for reimbursement of indirect costs. A copy of the NICRA must also be submitted with the application. OGL Project Budget Worksheet – (NICRA) Federally Negotiated Indirect Cost Rate (www.michigan.gov/documents/deq/deq-ogl-Budget-Proposal-NICRAFederally-Negotiated-Rate_536547_7.xlsx).

Using the appropriate form, itemize the following project costs as described:

- Salaries: For each member of the project team, please specify title, number of hours, and hourly rate.
- Fringe benefits: No formal limit on the rate of fringe benefits is established; however, if the fringe rate exceeds 35 percent, please provide a detailed breakdown of the fringe elements.
- Contracts: There are limits to costs for consultants or other contract work. Note: There is a cap on the rate that can be charged for individual consultants. Per U.S. EPA funding requirements: *the salary rate (excluding overhead) paid to individual consultants shall be limited to the maximum daily rate for Level IV of the Executive Schedule (formerly GS-18), to be adjusted annually. As of January 1, 2017, the limit is \$622.69 per day and \$77.84 per hour. This rate does not include transportation and subsistence costs for travel performed.* Consultant expenses exceeding these caps will not be allowed.
- Other direct costs: Other eligible costs, such as project supplies, equipment, phone, postage, etc. Please itemize and provide calculations for costs when applicable. Costs for “refreshments” and/or “food” for meetings and events are not allowable under this RFP.
- Travel: Please provide a justification for the amount of travel funds requested, including meeting dates and locations, number of travelers, mileage, etc. Mileage expenses are limited to the federal rate of \$0.535 cents per mile for business miles driven. Travel funds for attendance at SPAC meetings or the annual regional AOC conference are not eligible under this RFP.
- Match: Please list the source of match and a description, e.g., cash, in-kind (include rate calculation if using staff time). Matching funds are not required for this grant opportunity, but local contributions will be viewed favorably. You may count volunteer time as match. Using DEQ Policy 10-001, the rate allowed is \$23.56 per hour for professionals working in a non-professional capacity. Minimum wage is now \$8.90 per hour.

ATTACHMENTS

A written letter or email of support for the proposal from the PAC is required and should be submitted as an attachment (see Attachment A for PAC contact information). A proposal that is submitted without a letter of endorsement from the appropriate PAC will **not** be considered for funding. Letters of support from other local partners are also encouraged. Other supporting documentation may also be provided, but is not required.

NEW THIS YEAR: Applicants are required to provide proof of a successful audit for a period ending within the 24 months immediately preceding the proposal due date or a copy of your most recent IRS Form 990 submittal.

EVALUATION CRITERIA

Proposals will be evaluated and selected by the OGL. Proposed projects should implement AOC work; advance projects included in the *Delisting Strategy*; or prepare documentation in support of BUI removal or AOC delisting. As noted under the *Eligible Activities* section, priority will be given to proposals that support activities that can be directly linked to projects identified in the *Delisting Strategy* or have been identified as a priority by the AOC coordinator. In addition, consideration will be given as to distribution of available funding in order to benefit as many PACs/AOCs as possible. Applicants proposing projects that include environmental sampling and monitoring must develop a QAPP to demonstrate their ability to follow Quality Assurance/Quality Control procedures for sample collection and analysis. Other general selection criteria include:

- Applicant's involvement in the Great Lakes AOC Program, including understanding of DEQ, OGL's *Guidance* and contributions to specific RAP activities, and project coordination with AOC Coordinator(s);
- Applicant's ability to coordinate proposal development with AOC Coordinator and local PAC;
- Applicant's ability and willingness to work collaboratively with the PAC and other local stakeholders;
- Application includes the required letter of support from the local PAC and local groups;
- Applicant's capacity to successfully manage the grant and achieve the goals of the proposed project;
- Applicant's technical qualifications related to water quality, contaminant sources and loadings, fish and wildlife populations, ecological monitoring, and related issues;
- Applicant's experience in the areas of watershed management; planning and implementing RAPs, and stakeholder involvement;
- Reasonableness, necessity, and eligibility (of costs) of the proposed budget for the level of work proposed and for the expected benefits to be achieved.

The DEQ, OGL reserves the right to reject all or part of any work plan and to negotiate specific work products and project budgets with applicants.

SCHEDULE

This schedule was developed to meet state reporting requirements specified by the GLRI grant provided to the DEQ, OGL by the GLNPO.

January 12, 2017: Request for Proposals released
February 17, 2017: Deadline for submitting proposals
March 17, 2017: Earliest announcement of awards
April 1, 2017: Earliest initiation of grant activities
June 30, 2018: Latest conclusion of grant activities
July 31, 2018: Latest submission of final reports and grant deliverables

REPORTING REQUIREMENTS AND FUNDING DISBURSEMENT

Quarterly (i.e., every three months) financial and progress reports are required during the grant period and will be due 30 days after the end of each quarter. These reports shall be submitted to the AOC Coordinator using the forms provided by the DEQ. Payment to the grantee will be made on a reimbursement basis only.

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All payments will be reimbursed upon receipt and approval of the progress and financial reports noted above. The schedule for financial reports and funding disbursements is subject to change based on the proposed project period and will be negotiated between the DEQ and the grantee. Final progress and financial reports will be due within 30 days of the project end date and must demonstrate completion of all work plan tasks. Further, payment of final grant funds will be conditional on receipt of copies of all materials produced under the grant. These products will need approval from the DEQ, OGL. The DEQ will reserve the right to withhold the final payment (25 percent of the grant amount) pending completion of all work plan tasks.

SUBMITTAL INSTRUCTIONS

Complete applications must be emailed no later than February 17, 2017. Provide an electronic copy of the application and associated materials via email to berryv@michigan.gov and to the appropriate AOC Coordinator.

ADDITIONAL INFORMATION

Points of contact for this request for proposals are Alisa Gonzales-Pennington, Grants Coordinator, Office of the Great Lakes, 517-284-5038, gonzalespennington@michigan.gov, and Rick Hobrla, AOC Program Manager, Office of the Great Lakes, 517-284-5043, hobrlar@michigan.gov.

Background information on Michigan's Great Lakes AOCs is available online via the SPAC's Web site at: <http://glc.org/projects/habitat/spac/>. Contacts for Michigan's 12 AOC PACs are listed on Attachment A.