

ROUGE RIVER REMEDIAL ACTION PLAN ADVISORY COUNCIL BYLAWS

(As adopted by the RRAC on July, 1993 and amended on August 16, 1995, September 15, 1995, February 17, 1999, June 30, 2004, September 18, 2012)

Mission and Objectives

The mission and objectives of the Rouge River Remedial Action Plan Advisory Council (RRAC) are as follows:

Mission:

The mission of the RRAC is to assist in the attainment of the goals of the Rouge River Remedial Action Plan (RAP) by enhancing public awareness and education concerning RAP issues, providing a mechanism for the participation of all interested parties, seeking broad-based support for the RAP update, assisting in implementation of the Rouge RAP, and independently evaluating progress toward the goal of restoring designated uses and delisting the Rouge River watershed as an Area of Concern.

Objectives:

To attain this mission, the RRAC will fulfill the following objectives:

- Provide a watershed-wide forum for coordination and communication on all RAP related issues;
- Communicate with the general public and represented interest groups;
- Keep all Rouge communities and the Alliance of Rouge Communities (ARC) informed about RAP activities;
- Assist in planning and implementation activities, as appropriate;
- Work with Statewide Public Advisory Council (SPAC);
- Participate in the ARC, as appropriate;
- Sponsor or assist with public education and outreach activities, as appropriate; and
- Ensure long-term continuity with the RAP process.

Members

Members and ex-officio members of the RRAC shall be appointed by the RRAC. It is the intent that the RRAC represent the diverse stakeholders concerned with the Rouge River. The membership should include representatives of the general public, governmental agencies, and the business community.

Voting

In general, the RRAC shall make decisions and give its advice based on the consensus of the members present at the meeting. In the event that consensus cannot be reached, or at the request of any member of RRAC, a vote can be taken of the members present at the meeting. Decisions will be based on a majority of the members present and voting at the meeting. In addition, voting by email will be allowed. Decisions via email will be based on the majority of the members responding to the email. Any documents produced by RRAC will have the provisions for inclusion of dissenting opinions by any members.

Each RRAC member shall have one vote. Ex-officio members shall be non-voting members.

Parliamentary Procedures

The RRAC shall use Roberts Rules of Order to guide RRAC deliberations except as noted in these bylaws.

Officers

A Chairperson and Vice-chairperson shall be elected by the RRAC. The Vice-chairperson shall serve as chair in the chairperson's absence. The term of office for each position shall be two years. The Chair will appoint a SPAC representative.

Term of Office

The term of office for all positions shall begin in January.

Runoff Election

If votes are split among more than two candidates for a single position, and none of the candidates receives a simple majority of the votes, then there shall be a runoff election for the top two vote getters.

Meetings and Resources

The RRAC will meet, as needed. It is recognized that the functioning of RRAC requires staff support from participating members.

Committees

The RRAC may form committees to advise the RRAC on specific issues. The chair of the RRAC shall appoint the chairperson for each committee. Committee members need not be members of the RRAC.

Nominating Committee

RRAC shall have a standing Nominating Committee consisting of members of the RRAC designated by the Chair of the RRAC and shall include the Vice-chairperson, SPAC representative, and one member at large. The Nominating Committee shall be responsible for presenting nominations for filling of vacancies on the RRAC and committee chairs, as needed.

Amendment of Bylaws

The bylaws of the RRAC may be amended by a two-thirds majority vote of the members present at the meeting. All members must be notified of the proposed change at least 10 days prior to the vote of the RRAC.