



*James W. Ridgway, P.E.
Executive Director*

DRAFT AGENDA
ALLIANCE OF ROUGE COMMUNITIES
Tuesday, April 17, 2012, 1:30 – 3:30 p.m.
Summit on the Park, Chestnut Room, Canton

- Auburn Hills
- Beverly Hills
- Bingham Farms
- Birmingham
- Bloomfield Hills
- Bloomfield Twp.
- Canton Twp.
- Commerce Twp.
- Dearborn
- Dearborn Heights
- Farmington
- Farmington Hills
- Franklin
- Garden City
- Henry Ford Community College
- Lathrup Village
- Livonia
- Melvindale
- Northville
- Northville Twp.
- Novi
- Oakland County
- Oak Park
- Orchard Lake
- Plymouth
- Plymouth Twp.
- Pontiac
- Redford Twp.
- Rochester Hills
- Romulus
- Southfield
- Troy
- University of Michigan- Dearborn
- Van Buren Twp.
- Walled Lake
- Washtenaw County
- Wayne
- Wayne County
- Wayne County Airport Authority
- Westland
- Wixom

- 1. Welcome –Gary Mekjian, Chair**
 - a. Roll Call/Determination of Quorum
 - b. Introductions of ARC guests **Information**
 - c. Additions or changes to the Draft Meeting Agenda
 - d. Approval of November 1, 2011 Meeting Summary **Action** pg. 3

- 2. Treasurers/Finance Committee Report – Don Rohraff, Treasurer**
 - a. 2011 ECT Contract Amendment **Action** pg. 16
 - b. 2012 A/R and A/P Reports **Information** pg. 22
 - c. 2012 Membership Dues **Information**
 - d. 2012 Budget Amendment/ECT Contract Amendment **Action** pg. 24

- 3. Executive Director Report –Jim Ridgway**
 - a. Grant Status Report **Information** pg. 29
 - i. Transforming the Rouge – Controlled Burns, Gary Crawford **Information**
 - b. Contested Case Update **Information**
 - c. Watershed Management Plan Update **Information**
 - d. Legacy Project Update **Information**
 - e. Detroit Water and Sewerage Department **Information**

- 4. Standing Committee Reports – Gary Mekjian**
 - a. Organization Committee (K. Cave and J. Seymour, Co-Chairs) **Information**
 - i. New member appointments for T. Faas, K. Hagamen **Action**
 - ii. Revisions to ARC Bylaws **Information**
 - iii. Nondiscrimination in Programs and Activities Policy **Action** pg. 31
 - iv. Executive Committee structure **Discussion** pg. 32
 - v. Rouge RAP Advisory Council Cooperating Partner Request **Action** pg. 35
 - b. PIE Committee (B. Siedlaczek, Chair) **Information**
 - i. Progress Report
 - c. Technical Committee (K. Mondora, Chair) **Information**
 - i. Progress Report

- 5. Report from WCDPS – Kelly Cave** **Information**
 - a. Progress Report **Information**

- 6. Opportunity for Public Comment – Gary Mekjian**

- 7. Summary of Actions of Full Alliance – Chris O’Meara** **Information**

- Cooperating Partners
- Cranbrook Institute of Science*
 - Friends of the Rouge*
 - Southeastern Oakland County Water Authority*

8. Upcoming Meeting Schedule***Information***

- ARC Rain Barrel/Compost Bin sale, April 21, 9 a.m. - 2 p.m., 33000 Civic Center Dr., Livonia
- PIE Committee Meeting, June 12, 2012, 1:00 p.m., Riet Schumack's house
- Rain Barrel Sale - June 17 in Farmington Hills
- Rain Barrel Sale - June 18 in Lathrup Village
- PIE Committee Meeting, July 12, 2012, noon lunch, meeting at 1:00 p.m., Howard Knorr's house

9. Other Business**10. Adjourn*****Action***



Alliance
of Rouge
Communities

Working together, restoring the river

*James W. Ridgway, P.E.
Executive Director*

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford Community
College
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Pontiac
Redford Twp.
Rochester Hills
Romulus
Southfield
Troy
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Westland
Wixom

Cooperating Partners:

*Cranbrook Institute of Science
Friends of the Rouge
Southeastern Oakland
County Water Authority
Wayne State University*

DRAFT MEETING SUMMARY
ALLIANCE OF ROUGE COMMUNITIES
November 1, 2011, 1:30 p.m. – 3:30 p.m.
Henry Ford Community College, Dearborn

1. Welcome (Gary Mekjian)

- a. Roll Call /Determination of Quorum** - Roll call was taken. The 29 members listed below were in attendance, which was sufficient for a quorum.

ARC Member	Attended Y/N	ARC Member	Attended Y/N
Auburn Hills	Y	Novi	Y
Beverly Hills	Y	Oakland County	Y
Bingham Farms	Y	Oak Park	N
Birmingham	Y	Orchard Lake	Y
Bloomfield Hills	Y	Plymouth	N
Bloomfield Twp.	Y	Plymouth Twp.	Y
Canton Twp.	Y	Pontiac	N
Commerce Twp.	N	Redford Twp.	Y
Dearborn	N	Rochester Hills	Y
Dearborn Heights	N	Romulus	Y
Farmington	Y	Southfield	Y
Farmington Hills	Y	Troy	N
Franklin	Y	Van Buren Twp.	Y
Garden City	Y	Walled Lake	N
Henry Ford Community College	Y	Washtenaw County	Y
Lathrup Village	Y	Wayne	N
Livonia	Y	Wayne County	Y
Melvindale	N	Westland	Y
Northville	Y	Wixom	Y
Northville Twp.	Y		

b. Introductions of ARC guests

G. Mekjian asked all guests in attendance to introduce themselves. Tim O'Brien, Jay Richardson, Blue Economy Center; Tracy Kesckemeti, MDEQ; Rose Ellison, USEPA; Jennifer Tewkesbury, MDEQ; Bill Craig, RRAC; Karen Hanna, FOTR; Ralph Williams, Citizen; Sanjiv Sinha, ECT; Tom MacDonald, Van Buren Twp.

c. Additions or Changes to the Draft Meeting Agenda

There were no additions or changes made to the draft meeting agenda.

d. Approval of April 26, 2011 Meeting Summary

The motion was made by Kevin Buford, Westland, to approve the April 26, 2011 meeting summary. It was seconded by Michael Howell, Wixom, and passed unanimously.

e. Resolution

A resolution of appreciation for Dave Payne's service to the ARC and Bloomfield Township was accepted by Wayne Domine.

2. Lower Rouge River Sediment Remediation Project – EPA Legacy Act Collaboration

Tim O'Brien, Technical Director of the Blue Economy Center, discussed the EPA Legacy Act grant project that is being proposed for the ARC to act as fiduciary. The project location is north of the mouth of the Rouge River and would remove contaminated sediment from the river. They are approaching the ARC because there is a need for a third party organization to submit the project to the EPA and provide the fiduciary services. This would be at no cost to the ARC or any of its members. Funding for the project would be provided by the EPA with match provided by private sector companies and communities, including Ford, Severstall, DWSD, City of Dearborn, and Marathon. Rose Ellison, USEPA, also spoke in support of this project. She explained that the project would be a 65/35 share of grant/match funds. She explained that these grant funds are targeted to specific areas, including the current project in the Rouge River. The project scope would entail remedial investigation and feasibility study. R. Ellison stressed that this money is available now and she would like to use it for the purpose it was intended and also help the Rouge River watershed. Jack Barnes, Garden City, asked if there would be costs incurred by the ARC to run the fiduciary services. T. O'Brien stated that the ARC would be reimbursed for all services provided. Karen Mondora, Farmington, asked if the ARC communities would be liable. T. O'Brien expressed that the ARC would not be liable in any form during the project. K. Mondora asked if any other groups were going to be approached to act as the fiduciary. T. O'Brien said at this point the ARC makes the most sense and is a very active, capable organization. Patrick Fellrath, Plymouth Twp., asked what the cost was estimated to be. R. Ellison and T. O'Brien stated that the estimate is between \$3 – 5 million. T. O'Brien explained that they will be reviewing various alternatives for removing the contaminated sediment. G. Mekjian told the Full ARC that the Newburgh Lake restoration project was bigger, which might help the group put the magnitude of the project into perspective. G. Mekjian said that the Executive Committee has requested that a subcommittee meet regarding the next steps in exploring the ARC's involvement in the project. The first meeting has been scheduled for December 9 at 1:00 p.m. at the Farmington Hills City Hall Community Room. If anyone is interested in serving on the subcommittee please inform G. Mekjian or Chris O'Meara, ARC staff.

3. Report on the Environmental Advisory Rules Committee

John McCulloch, Oakland County Water Resources Commissioner, was recently appointed to the state's new 12-person Environmental Advisory Rules Committee. Created by Governor Rick Snyder as part of an effort to streamline government, the committee will work to identify duplicate, obsolete, unnecessary or unduly restrictive environmental rules in three major areas: remediation, air and water. The new rules committee will help identify rules that hurt job creation without providing significant environmental benefit. The committee has a diverse membership with representatives from utilities, environmental groups, manufacturers, lawyers and public officials. J. McCulloch informed the ARC that there are more than 2,500 Department of Environmental Quality (DEQ) rules that the committee will be looking at. The committee will evaluate them based on their effectiveness juxtaposed against such things as their benefit, cost of compliance with the rules and whether they might be obsolete and

unnecessary. The committee will look to refine the issues and solutions and will involve both the MDEQ and the Attorney General's office. Some areas being reviewed include utilities, Michigan manufacturing and the Farm Bureau. The permit process for storm water discharge was tabled to allow the stakeholder process efforts to continue first.

4. Treasurers/Finance Committee Report (Don Rohraff, Treasurer)

a. A/R and A/P Reports

Don Rohraff, Treasurer, reviewed the accounts receivable and accounts payable reports. At this point the only member dues outstanding are from Melvindale, G. Mekjian will follow up with them.

b. 2011 Budget Amendment

D. Rohraff reviewed the 2011 budget amendments as follows:

Finance Committee Amendment 3: Increase line item FC1 – Accounting and Legal Services budget from \$7,500 to \$9,200 due to the unanticipated accounting services that were not budgeted in 2011. These included assistance from the accountant in coordinating the required policies and procedures as required for the ARC A133 audit and follow-up assistance with the IRS on the approval of the ARC's 501(c)(3) status.

Technical Committee Amendment 1: Add a line item for CMI1: Monitoring to Support E. coli TMDL Implementation to the 2011 budget in the amount of \$5,042 for the grant from CMI that will be spent in 2011. The remainder of the grant will be spent in 2012 and 2013.

Finance Committee Amendment 4: Adds NOAA1 Grant "Wayne Road Dam Removal" in the amount of \$50,000 to be spent during the remainder of 2011. The rest of the \$1 million grant will be spent in 2012 and 2013.

The motion was made by M. Howell, Wixom, to approve the 2011 Budget Amendments as presented by the Finance Committee. The motion was seconded by Shawn Keenan, Auburn Hills, and passed unanimously.

c. 2012 Budget Requests

D. Rohraff reviewed the 2012 budget requests as follows:

Executive Director Services:

The proposed 2012 Executive Director Services includes an increase of \$7,700 because of the work required to maintain the ARC's financial activities and the anticipated increased work load necessary for the required federal audit in 2012. Additionally, we are requesting a \$10,000 increase for grant writing in 2012. Explanations for both budget items are as follows:

Grant writing: This is being increased by \$10,000 and will cover the cost of writing five grants. This year the ARC budgeted \$10,000 and wrote five grants at a cost of \$21,000. Of the five grants, the ARC has been awarded four: \$1 Million from NOAA for Wayne Road Dam removal; \$50,000 for E. coli monitoring in the Main 1-2 and the Upper; \$24,000 for creating a strategy for the Upper Rouge Subwatershed to address beneficial use

impairments and \$300,000+ from the U.S. Forest Service GLRI to buy 2,000 trees for ARC communities.

Monthly Tracking, Reporting and Financials is being increased by \$7,700 based on the actual cost of doing the ARC bookkeeping, the reporting and the audit -- which will require more staff time for the required federal audit in 2012.

Finance Committee:

- (FC1) Accounting and Legal Services - \$15,000. These funds will be used for the preparation of the 2011 taxes, preparation of the financial report and the required A133 audit. These funds would also cover any legal issues that may arise related to the ARC. This line item has increased from previous years due to the cost involved with the A133 audit.
- (FC2) ARC Insurance - \$4,000. The insurance is needed to protect the directors and officers (and any other ARC member) against claims filed against them as executives of the organization.

PIE Committee:

The 2011 PIE budget reflects a slight increase (\$2,590) in cost from the 2012 budget due to the slight increase in cost of seedlings and packaging in PIE 2. Because of ARC budget constraints, \$10,000 worth of activities and materials will be put under the PIE Initiatives Task for funding later in the year, budget permitting. 2012 PIE Committee highlights are:

- (PIE 1) The Green Infrastructure Activities task budget is about \$12,000 lower because budget was transferred to PIE 2 to pay for increased printing costs in 2012. The activities for this task are nearly the same and will provide for the planning, design and plant materials for up to three planting projects in public golf courses in the Rouge River Watershed; analysis and project profiles for the 29 ARC grow zones installed in the watershed from 2009-11; partnering with Friends of the Rouge to present three workshops; ARC rain barrel sales and education for up to four events and the purchase of trees for new participating Green Schools.
- (PIE 2) The Public Education Materials task has increased budget for printed materials and giveaways and supports the purchase and distribution of seedlings at local events, such as community events, rain barrel sales and HHW collection days. The printing budget will pay for printing the riparian homeowners' brochure, seedling packaging, bookmarks, magnetic clips and design software.
- (PIE 3) The Website Maintenance task budget remains the same and supports design, writing and maintenance fees for the ARC website.
- (PIE 4) Watershed Stewardship and Reporting supports Friends of the Rouge conducting grow zone maintenance workshops, the golf course workshop, a hands-on native planting workshop for homeowners, participation in community events to promote watershed stewardship, and creating an annual report of FOTR events and volunteer participation.
- (PIE 5) PIE Initiatives: The activities that will be conducted, budget permitting are:
 - o Design of a riparian homeowner's brochure with related material on the ARC website. (\$5,000)
 - o Printing/Wayne County (\$2,500)
 - o Green Schools Trees/Wayne County (\$2,500)

Technical Committee:

The 2012 Technical Committee budget is about 22% lower than the 2011 budget due to postponement of monitoring on the Lower Rouge until 2013. The 2012 TC activities are as follows:

- (TC1) The Rouge River Watershed Monitoring Activities task budget continues work performed last year to address the 5-year monitoring plan for the Rouge River. Activities for 2012 include a geomorphology assessment for the watershed and a summary report of the monitoring data from the previous year. The annual macroinvertebrate monitoring will also be completed by FOTR, but it will be funded by another grant.
- (TC2) The Storm Water Reporting System: Operation and Maintenance task supports the stream-lined, easy web-based reporting mechanism for Phase II permit reporting to the MDEQ which was completed in the 2011. The 2012 effort will include: system administration, operation and maintenance, member assistance on system use, minor programming modifications and creation of a trial watershed-wide report.
- (TC3) The IDEP Investigations and Training task continues field investigations in priority areas and provides IDEP training for ARC municipal staff. TC3 allows the ARC to address illicit discharges on a watershed-wide basis, which is far more productive than working on a community by community basis.
- (TC4) The Compliance Initiatives task provides ARC members with resources to aid them in permit compliance. Activities will include: assisting SEMCOG and other regional partners in developing a training session for municipal staff, assistance to ARC members that will be audited by the MDEQ (including gathering information from project partners and collaboration with SEMCOG), provide comments on the draft MS4 permit template that is due to be released in 2012, and work with the MDEQ to develop a Rouge-specific permit that can be adopted by the membership.
- (CMI1/TC5) The Monitoring to Support TMDL Implementation task covers match funding for a recently awarded CMI grant to narrow down human sources of E. coli in Pebble Creek and potentially Seeley Drain and Minnow Pond Drain. Dry weather monitoring will be conducted in-stream first and then at storm sewer outlets to determine which potentially are impacted by sewage. Suspect sewers will be referred to the local community for source investigation and identification. This project begins in late 2011 and ends in early 2013. The requested budget represents 100% of the entire match requirement for the project.

M. Howell, Wixom, asked why we don't push the State to provide the activities such as radio and TV ads and public education pieces that organizations like the ARC are doing. J. Ridgway stated that public involvement/education is going regional and statewide but expressed the impressive strides that the ARC has made in these areas compared to others.

The motion was made by K. Buford, Westland, to approve the 2012 Budget Requests as presented by the Finance Committee. The motion was seconded by Kathryn Hagaman, Bingham Farms and passed unanimously.

D. Rohraff informed the Full ARC that the Finance Committee has requested a Fundraising Subcommittee be formed to research potential fundraising opportunities as the ARC continues forward with the Rouge Grant funds declining. If anyone is interested

and has ideas please forward them to Don Rohraff or Chris O'Meara. The first meeting is scheduled for December 6 at 2:30 p.m. at the Livonia DPW.

5. Executive Director Report

a. Permit Subcommittee

Jim Ridgway said there was little information to report except that the MDEQ has held several meetings to gain stakeholder input on the next version of the MS4 permit. These are listening sessions; no permit language is being hashed out and very little feedback has been given by the MDEQ. J. Ridgway expressed that the ARC still continues to push for electronic submittals. J. Ridgway believes that the EPA will be more involved than they have been in the past. J. Ridgway also noted that the community-driven litigation regarding the Headlee implications of the 2003 Stormwater Permit continues and oral arguments are expected within the next six months. Similarly, the EPA's efforts to issue new stormwater regulations continue to be delayed and are now expected to be released next year. The MDEQ is apparently proceeding without waiting for the EPA revised regulations.

b. Grant Status Report

J. Ridgway gave a presentation showing the status of the various grants that the ARC has been awarded. This presentation is also available on the ARC website. New grants included the additional \$1 million in funding from National Oceanic and Atmospheric Administration (NOAA) for the Wayne Road Dam which will pay for the removal of the Wayne Road Dam. The ARC received a grant from the U. S. Forestry in the amount of \$374,000 for several communities to replace 2,000 trees due to the emerald ash borer infestation. The ARC received just over \$37,000 in CMI grant to track down human sources of E. coli in Pebble Creek and potentially Seeley Drain and Minnow Pond Drain.

c. Reducing Sewage Contamination in Stormwater: Southeast Michigan Success Stories

A. DeMaria gave an abbreviated version of the presentation she made during the Great Lakes Week conference held in Detroit last month regarding the IDEP work that has been done in Southeast Michigan. The presentation is available on the ARC website.

6. Standing Committee Reports

a. Organization Committee

Meghan Bonfiglio, Washtenaw County, spoke on behalf of chair Kelly Cave. She stated that the Organization Committee subcommittee met to draft revisions to the ARC Bylaws. She expects to have a draft for the Executive Committee's review in early 2012. M. Bonfiglio stated that the ARC received a letter from the University of Michigan-Dearborn requesting Associate Membership status with the ARC. UM-D would be invoiced in the amount of \$187.50 for the fourth quarter of 2011 and then would be invoiced \$750 for the calendar year of 2012 in February, 2012.

The motion was made by Roger Moore, Rochester Hills, to approve the Associate Membership request by the University of Michigan-Dearborn. The motion was seconded by S. Keenan, Auburn Hills, and passed unanimously.

b. PIE Committee (Brandy Siedlaczek, Chair)

Brandy Siedlaczek reported that the 2011 ARC grow zones are all installed and the Green Schools project is moving forward.

B. Siedlaczek reported that most recent ARC rain barrel sales were:

- Westland, July 30, 2011 (778 barrels sold)
- Westland, September 17, 2011 (322 barrels sold)
- Novi, September 24, 2011 (56 barrels sold)

The PIE Committee sponsored five rain barrel sales in 2011 and sold 1,668 rain barrels

Bookmarks: 9,000 bookmarks were distributed to the following members/organizations:

- 100 bookmarks to each of 26 ARC member libraries (approximately 2,600 bookmarks)
- 100 bookmarks to each ARC member community.
- 1,500 bookmarks and seedlings to participating Green Schools
- 2,300 bookmarks to the Cranbrook Water Festival

Seedlings: 2,600 seedlings total were distributed this year at the following events:

- Southfield Rain Barrel sale: 500
- Westland Rain Barrel sale: 300
- Southfield community event: 200
- Novi Rain Barrel Sale: 100
- Green Schools: 1,500

c. Technical Committee

Annette DeMaria reported on behalf of Gary Zorza. A. DeMaria informed the ARC that an IDEP training session has been scheduled for December 8 at the Canton DPW building. It is free to ARC members and is geared toward field staff and people who do the investigations.

A. DeMaria reported that the Technical Committee is finishing the mini-REMAR (please spell out).

A. DeMaria informed the ARC that in response to an email survey sent to ARC members by the Technical Committee, Wayne County is completing the dye testing of municipal facilities in 8 communities. Communities that are in an *E. coli* priority area, but are not dye tested yet are Garden City, Livonia, Plymouth, Plymouth Twp., Romulus, Van Buren, Walled Lake and Farmington Hills. If these communities want dye testing let A. DeMaria know for next year.

Tracy Kecskemeti, MDEQ, asked if the ARC would consider extending membership in the ARC to schools to satisfy some of their permit requirements. J. Ridgway stated that this would be forwarded to the Organization Committee for consideration.

A. DeMaria informed the Full ARC that a regional IDEP workgroup has been started. If anyone has interest in joining please let her know. Two of the workgroup's efforts are development of a tip card for municipal staff and distribution of a pollutant load calculator to determine wastewater flows and pollutants associated with illicit connections and failed septic systems.

7. Report from WCDPS

Noel Mullett reported on behalf of Kelly Cave. He informed the Full ARC that they are working on having the Rouge Grant extended to 2014 and that there would be a Round XI grant offering.

N. Mullett informed the Full ARC that the USACE public notice period has begun for the channel restoration in the Upper Rouge and that an email has gone out requesting comments from ARC members on the Upper Rouge River Section 1135 Draft Detailed Project Report (DPR) & Environmental Analysis (EA). J. Ridgway has sent a letter of support for the project on behalf of the ARC.

N. Mullett informed the members that they are working on the 2011 Progress Report and asked that communities forward to Kelly Cave photos and summaries of what their organizations and communities have done.

8. Opportunity for Public Comment

There was no public comment made.

7. Summary of Actions of Full Alliance (Chris O'Meara, ARC staff)

- The motion was made to accept the April 26, 2011, meeting summary.
- The motion was made to approve the 2011 budget amendments as presented by the Finance Committee.
- The motion was made to approve the 2012 budget requests as presented by the Finance Committee.
- Anyone interested in participating in the Fundraising Subcommittee or the Legacy Act Exploratory Subcommittee please let Gary Mekjian or Chris O'Meara know.
- The motion was made to accept the University of Michigan-Dearborn's request to join the ARC as an Associate member.

8. Upcoming Meeting Schedule (C. O'Meara)

- Fundraising Subcommittee meeting, December 6, 2:30 p.m., Livonia DPW
- Legacy Project Exploratory Subcommittee meeting, November 15 at 3:00 p.m. at the Farmington Hills City Hall Community Room
- Legacy Project Exploratory Subcommittee meeting, November 29 at 3:00 p.m. at the Farmington Hills City Hall Community Room
- Legacy Project Exploratory Subcommittee meeting, December 9 at 1:00 p.m. at the Farmington Hills City Hall Community Room

9. Other Business

There was no other business.

11. Adjourn

The motion to adjourn the meeting was made by K. Buford, Westland and seconded by D. Rohraff, Livonia. The motion passed unanimously.

Alliance of Rouge Communities Attendance List

Meeting Date: 11/1/11

Name		Community	Attended	Initials
		Redford Township	<input type="checkbox"/>	
Ball	Zachare	ECT	<input checked="" type="checkbox"/>	ZB
Barnes	Jack	Garden City	<input checked="" type="checkbox"/>	J
Barrett	Robert	Oak Park	<input type="checkbox"/>	
Baumgarten	Matt	Lathrup Village	<input checked="" type="checkbox"/>	MB
Belair	Bob	Canton Township	<input checked="" type="checkbox"/>	FAB
Beyer	Lori	Washtenaw County Road Commis	<input type="checkbox"/>	
Bobrin	Janis	Washtenaw County Water Resour	<input type="checkbox"/>	
Bonfiglio	Meghan	Washtenaw County Water Resour	<input checked="" type="checkbox"/>	MB
Borton	Cory	HRC	<input checked="" type="checkbox"/>	CB
Brooks	Dan	Dearborn Heights	<input type="checkbox"/>	
Buford	Kevin	Westland	<input checked="" type="checkbox"/>	K.L.B.
Buiten	Mike	Wayne	<input type="checkbox"/>	
Carroll	Terry	Van Buren Township	<input type="checkbox"/>	
Casari	Tom	Northville Township	<input type="checkbox"/>	
Cave	Kelly	WCDPS	<input type="checkbox"/>	
Coburn	Brian	Novi	<input type="checkbox"/>	
Colaianne	Joe	Oakland County	<input type="checkbox"/>	
Cousino	Brendon <i>City Boston</i>	Birmingham	<input checked="" type="checkbox"/>	CB
Cravens	Jay <i>Cory Barton</i>	Bloomfield Hills	<input checked="" type="checkbox"/>	CB
Cureton	Lloyd	Walled Lake	<input type="checkbox"/>	
Davis	Paul	Rochester Hills	<input type="checkbox"/>	
DeMaria	Annette	ECT	<input checked="" type="checkbox"/>	AD
Dombrowski	Tony	Pontiac	<input type="checkbox"/>	
Domine	Wayne	Bloomfield Township	<input checked="" type="checkbox"/>	WD
El-Gharib	Ramzi	Wayne	<input type="checkbox"/>	

Meeting Date: 11-1-11

Name	Community	Attended	Initials
Faas Tim	Canton Township	<input checked="" type="checkbox"/>	TF
Fellrath Patrick	Plymouth Township	<input checked="" type="checkbox"/>	DF
Gallogly James	Northville	<input checked="" type="checkbox"/>	JG
Gigliotti Allen	Henry Ford Community College	<input checked="" type="checkbox"/>	AG
Greco Sam	Henry Ford Community College	<input type="checkbox"/>	
Gruzowski Laura	Bloomfield Hills	<input type="checkbox"/>	
Gruzowski Laura	Troy	<input type="checkbox"/>	
Gruzowski Laura	<i>Cory Barton</i> Village of Franklin	<input checked="" type="checkbox"/>	CB
Gruzowski Laura	Village of Beverly Hills	<input type="checkbox"/>	
Gushman Kevin	Farmington	<input type="checkbox"/>	
Hagaman Kathryn	Bingham Farms	<input checked="" type="checkbox"/>	KPH
Howell Michael	Wixom	<input checked="" type="checkbox"/>	MP
Johnson Ron	Inkster	<input type="checkbox"/>	
Keenan Shawn	Auburn Hills	<input checked="" type="checkbox"/>	CS
Ketai Don	Bingham Farms	<input type="checkbox"/>	
Kramarz Kristina	Dearborn Heights	<input type="checkbox"/>	
LaManes Paul	Melvindale	<input type="checkbox"/>	
Maillard Kevin	Livonia	<input type="checkbox"/>	
Mandelia Kitty	ECT	<input type="checkbox"/>	
McCallum Gerry	Orchard Lake Village	<input type="checkbox"/>	
McClary Darwin	Garden City	<input type="checkbox"/>	
McCulloch John	Oakland County	<input type="checkbox"/>	
McCusker Benny	Westland	<input type="checkbox"/>	
McGill Lisa	Walled Lake	<input type="checkbox"/>	
Mekjian Gary	Farmington Hills	<input type="checkbox"/>	
Melchert Ron	Auburn Hills	<input type="checkbox"/>	
Meszler Tom	Village of Beverly Hills	<input checked="" type="checkbox"/>	

Meeting Date: 11-1-11

Name		Community	Attended	Initials
Mondora	Karen	Farmington	<input checked="" type="checkbox"/>	KM
Moore	Roger	Rochester Hills	<input checked="" type="checkbox"/>	RM
Mueller	Jeff	Lathrup Village	<input type="checkbox"/>	
Mullett	Noel	WCDPS	<input checked="" type="checkbox"/>	NMS
Murray	Jim	Dearborn	<input type="checkbox"/>	
Nowicki	Anthony	Wixom	<input type="checkbox"/>	
Olsztyn	Olivia	Bloomfield Township	<input type="checkbox"/>	
O'Meara	Paul	Birmingham	<input type="checkbox"/>	
Ostling	Eric	Orchard Lake Village	<input checked="" type="checkbox"/>	EO
Porman	Chris	Plymouth	<input type="checkbox"/>	
Pritchard	Jana	Plymouth Township	<input checked="" type="checkbox"/>	JAP
Puuri	Steve	Washtenaw County Road Commis	<input type="checkbox"/>	
Ridgway	Jim	ECT	<input type="checkbox"/>	
Rohraff	Don	Livonia	<input checked="" type="checkbox"/>	DR
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	
Schultz	Leigh	Southfield	<input type="checkbox"/>	
Selmi	John	Redford Township	<input checked="" type="checkbox"/>	JS
Shimmel	Louis	Pontiac	<input type="checkbox"/>	
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	BS
Sincock	Paul	Plymouth	<input type="checkbox"/>	
St. Henry	Paul	Livonia	<input type="checkbox"/>	
Staup	Aaron	Novi	<input checked="" type="checkbox"/>	AS
Sullivan	Amy	Village of Franklin	<input type="checkbox"/>	
Sullivan	Patrick	Northville	<input type="checkbox"/>	
Szczygiel	Larry	Dearborn	<input type="checkbox"/>	
Vandette	Steven	Troy	<input type="checkbox"/>	
Weaver	Don	Northville Township	<input type="checkbox"/>	

Meeting Date: 11-1-11

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
White	Paul	Van Buren Township	<input type="checkbox"/>	
Wilson	Tom	Romulus	<input checked="" type="checkbox"/>	Robert Suggs
Wineka	Jim	Oakland County	<input checked="" type="checkbox"/>	Jim
Yee	Kevin	Oak Park	<input type="checkbox"/>	
Zoner	Tom	Commerce Township	<input type="checkbox"/>	
Zorza	Gary	Farmington Hills	<input type="checkbox"/>	

February 13, 2012

To: Gary Mekjian, ARC Chair

From: Zachare Ball, ARC Staff

Re: Budget adjustment for 2011 ARC PIE Committee Activities

ARC staff is requesting a budget adjustment within the 2011 PIE Committee Budget to transfer \$5,200 from remaining Wayne County budget and \$2,240 from the remaining FOTR budget to cover the ARC staff variance in the PIE Committee budget. This will not require an increase in the overall ARC budget or the overall PIE Budget. It will require a contract amendment between the ARC and ECT to increase ECT's budget for 2011 by \$7,440.

Two-thirds of the variance for ARC Staff in PIE 1 was due to the rain barrel sales in 2011 (five events instead of two events) and the remaining third of the variance was due to planning that had to begin in 2011 for workshops being held in early 2012.

The justification for holding more than two rain barrel events in 2011 is that it became clear that these events were excellent opportunities to reach out to the public and educate them about the activities of the Alliance of Rouge Communities and also about how the public can reduce storm water pollution impacts to the Rouge River.

In 2011, rain barrel events were held at Farmington Hills, Southfield, Westland (2) and Novi. These were the following outcomes:

- The ARC sold 1,668 rain barrels.
- The ARC made \$3,390 in income and donations from the vendor.
- ARC staff educated at least 1,100 residents who participated in rain barrel sales.
- We distributed 600 seedlings, 600 bookmarks, 1,100 ARC fact sheets, 600 Value of Trees fact sheets and hundreds of chip clips with the ARC logo and the phrase: "Fertilize Caringly and Sparingly."

ARC staff believes that the public education value of the rain barrel sales justifies the budget adjustment. Additionally, the workshops being held in early 2012 are to promote the ARC grow zone program in municipal golf courses (Feb. 23, 2012 workshop), and to continue public education for residents interested in native landscaping (April, 2012 workshop).

Alliance of Rouge Communities
Executive Director Services
Appendix A- Scope of Services for Basic Services

Environmental Consulting & Technology, Inc.

January 1, 2011 to December 31, 2011

The total compensation for the scope of services included in Appendix A is \$328,461 which includes a fixed fee of: \$37,665.39.

EXECUTIVE DIRECTOR ARC MEMBERSHIP MEETING SUPPORT

a. Full Alliance Meetings (Jim Ridgway)

Staff support will be provided for each meeting, including preparation of the agenda (under the direction of the Chair), distribution of the materials prior to the three (3) full ARC meetings, facilitation of the meetings (including note-taking and tallying of votes at the meeting), and preparation/distribution of meeting summaries to members and other interested parties.

b. Executive Committee Meetings (Jim Ridgway)

Staff support will be provided for six (6) Executive Committee meetings. Staff support for each meeting will include (under the direction of the ARC Officers), preparation of the agenda, distribution of the materials prior to the meetings, facilitation of the meetings (including note-taking and documenting recommendations considered and actions taken), and meeting summary preparation and distribution.

c. Organization Committee Meetings (Jim Ridgway)

Staff support will be provided for four (4) Organizational Committee meetings. Staff support for each meeting will include (under the direction of the co-chairs), preparation of the agenda, distribution of the materials prior to the meeting, facilitation of the meetings (including note-taking and documenting recommendations considered and actions taken), and meeting summary preparation and distribution.

d. SWAGs (Zachare Ball)

Staff support for one (1) meeting of each SWAG including preparation of the agenda (under direction of each SWAG Chair), distribution of materials prior to the meetings, facilitation of the meetings (including note-taking and record of actions taken), and preparation/distribution of meeting summaries to members and other interested parties.

e. Technical Committee (Jim Ridgway and Annette DeMaria)

Staff support will be provided for four (4) meetings, including preparation of the agenda (under the direction of the Technical Committee Chair), distribution of the materials prior to the meetings, facilitation of the meetings (including note-taking and record of actions taken), and preparation/distribution of meeting summaries to members and

other interested parties. Staff support will be provided for developing the 2012 Technical Committee budget.

f. Public Involvement and Education (PIE) Committee (Zachare Ball)

Staff support will be provided for four (4) meetings, including preparation of the agenda (under the direction of the PIE Committee Chair), distribution of the materials prior to the meetings, facilitation of the meetings (including note-taking and record of actions taken), and preparation/distribution of meeting summaries to members and other interested parties. Staff support will be provided for developing the 2012 PIE Committee budget.

ADVOCACY AND ADMINISTRATION

a. Routine Distribution of Materials/Freedom of Information Act (FOIA) and Open Meetings Act - State Law Requirements

Information will be distributed to members of the ARC as requested by the officers of the ARC. ECT will respond to FOIA requests and meet the Open Meetings Act requirements consistent with the policies developed and adopted by the ARC.

b. Advocate for Rouge River Watershed and Primary Liaison

ECT will promote the ARC as the advocate for the Rouge River Watershed, serve as the primary spokesperson for the ARC, respond to requests for information and seek opportunities to promote ARC awareness. ECT will serve as the ARC primary liaison to all members, including both formal and informal interaction with government officials, legislators and staff on a regular basis.

c. Quick Books Monthly Tracking & Reporting

ECT will utilize QuickBooks for the financial tracking for the ARC. Monthly reports will be prepared for ARC members and officers.

d. Finance Committee (Jim Ridgway and Chris O'Meara)

ECT will work with the Finance Committee to develop and administer the annual budget and work plan. ECT will prepare monthly financial reports and coordinate the annual audit in accordance with ARC bylaws. ECT will attend up to four (4) Finance Committee meetings, including preparation of the agenda, distribution of materials prior to the meetings, and preparation/distribution of meeting summaries to appropriate parties. Ongoing support services for the committee outside of the regular meetings will also be provided.

e. Administrative Oversight and Contractor Management

ECT will provide administrative oversight of the ARC day-to-day activities, staff, consultants and contractors, and external relationships with other agencies, organizations, and individuals to meet the goals of the ARC.

f. ARC Marketing and Communications Strategy

ECT will oversee development and implementation of the ARC marketing and communications strategy. ECT staff will work closely with ARC Officers and staff on development of press releases, interaction with the media, and design of promotional materials. This task will also provide for regular updates of ARCommunications newsletter.

g. Annual Report

ECT will prepare and distribute the annual report reflecting ARC accomplishments.

Deliverable: 2010 ARC Annual Report

PURSUING GRANT OPPORTUNITIES

a. Pursuing Grant Opportunities (ED Services, \$10,000, 2011 ARC Budget)

Staff will research and develop two (2) grant applications which are consistent with meeting the requirements of the Phase 2 MS4 permit.

Deliverables: Final submitted grant applications

PUBLIC INVOLVEMENT AND EDUCATION COMMITTEE

a. (PIE1) Green Infrastructure Campaign (ED Services, \$69,000, 2011 ARC Budget)

Green Infrastructure is being promoted nationally as a significant component of CSO, SSO and Storm Water management programs. This task will include the following activities:

- The PIE Committee will publicize and oversee a mini-grant program that will provide funding to facilitate communities, schools and non-profits to establish schoolyard habitats, native plant grow zones, buffers, plant trees and establish small rain gardens.
- The PIE Committee will conduct up to four meetings with ARC staff, communities and PIE members to develop criteria, accept applications and screen applications for grants;
- The PIE Committee and staff will coordinate activities with other non-profits and organizations promoting green infrastructure and low-impact development (FOTR, SOCWA, and SEMCOG) and generate publicity for the ARC project. Ultimately, the PIE Committee will hold a workshop/media event that will publicize the benefits of green infrastructure with local and national speakers and include a bus tour of example sites for local, state and national officials and the media.
- The PIE Committee will conduct three workshops: One (1) workshop will be for golf course operators promoting green infrastructure and healthy lawn practices and two (2) workshops will be presented to residents regarding septic system maintenance.
- The PIE Committee will support the Green Schools program.

Deliverables: Mini-grant eligibility criteria for grow zone/rain garden plantings; Planning, design and planting materials for up to 10 rain gardens/grow zones in the Rouge River Watershed, and publicity; green infrastructure workshop; one golf course workshop and two septic system maintenance workshops for residents.

b. (PIE2) Public Education Materials (ED Services, \$7,500, 2011 ARC Budget)

Planning and preparing for and staffing up to three public events to distribute tree seedlings to promote the value of trees and green infrastructure.

Deliverables: List of events and activities, copies of any printed materials.

c. (PIE3) Website Maintenance (ED Services, \$7,750, 2011 ARC Budget)

This task will provide for updating materials on the ARC website, and the monthly fee to the web provider.

Deliverables: Website updates; website provider fees.

TECHNICAL COMMITTEE

b. (TC2) Storm Water Reporting (ED Services, \$43,000, 2011 ARC Budget)

This task will provide for the ARC staff assisting members on system use of the Reporting System developed in 2010 and will include an orientation document. Additionally, it will provide for maintenance of the reporting system including code refining, modifications to web interface and minor content modifications as necessary. Finally, this task will provide for administration of the reporting system including setting up user names, passwords and troubleshooting any problems.

c. (TC3) IDEP (ED Services, \$6,000, 2011 ARC Budget)

IDEP Field Investigations

IDEP field investigations will be overseen and coordinated by ECT to ensure field efforts in Wayne and Oakland county, which are funded by the ARC, are occurring in a manner that is most beneficial to the ARC. Prior to the ARC entering an agreement with Oakland County, ECT will determine the status of any current IDEP work being conducted in the Rouge and where additional efforts are needed to address the priority areas in Oakland County. ECT will then draft a scope of work for review by the Technical Committee.

ECT will provide an update on IDEP field work performed by both counties at a full ARC meeting, as deemed appropriate by the ARC.

d. (TC4) Compliance Initiatives (ED Services, \$18,000, 2011 ARC Budget)

Work associated with this request may include the following:

- Collaborative Action Plan Development. WC and ED staff will collaborate on the collaborative Action Plan to determine how it can be further amended, as necessary, to serve ARC members. If accepted by ARC members, the Plan may be used as a timely revision of the existing watershed based SWPPI template.
- Phase II DNRE Audit Assistance. ED staff will assist ARC members with the Phase II DNRE audits. SEMCOG has offered to provide ARC members support

during the audit process at no additional cost to the community. This could include conducting a pre-audit and attending the audit. However, ED staff may need to provide SEMCOG or the community with certain items in preparation of the audit. ED staff and SEMCOG will meet with DNRE to identify audit items that the ARC and cooperating partners handle for all members. This information could then be provided to the DNRE prior to the audit. This would streamline the audit (both for ARC members and the DNRE) and relieve ARC members from certain responsibilities.

- SWMP and SWPPP Coordination. For jurisdictional permittees to be included in the Rouge River Storm Water Reporting System, each member's SWMP should be similar to the watershed-wide SWPPI (to the extent possible). Using an existing SWMP as a starting point, ED staff will provide ARC members a SWMP template to ensure they are as consistent as possible with the Reporting System. ED staff will also collaborate with SEMCOG as the SWPPP are developed to ensure that they are consistent across the watershed.

9:22 AM

04/12/12

Alliance of Rouge Communities
A/R Aging Summary
 As of April 12, 2012

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Allen Park	768.00	0.00	0.00	0.00	0.00	768.00
Bloomfield Township	16,006.00	0.00	0.00	0.00	0.00	16,006.00
Canton Township	25,432.00	0.00	0.00	0.00	0.00	25,432.00
Commerce Township	0.00	0.00	0.00	0.00	0.00	0.00
Detroit Water and Sewerage Department	44,625.00	0.00	0.00	0.00	0.00	44,625.00
Livonia	29,013.00	0.00	0.00	0.00	0.00	29,013.00
Melvindale	2,635.00	0.00	0.00	0.00	0.00	2,635.00
Redford Township	12,168.00	0.00	0.00	0.00	0.00	12,168.00
Rouge River National Wet Weather Dem. Pro	3,719.94	0.00	0.00	0.00	0.00	3,719.94
University of Michigan-Dearborn	750.00	0.00	0.00	0.00	0.00	750.00
Van Buren Township	6,326.00	0.00	0.00	0.00	0.00	6,326.00
TOTAL	<u>141,442.94</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>141,442.94</u>

9:22 AM

04/12/12

**Alliance of Rouge Communities
A/P Aging Summary
As of April 12, 2012**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Cole, Newton & Duran CPA	0.00	770.00	0.00	0.00	0.00	770.00
Environmental Consulting & Technology, In	0.00	9,902.24	0.00	0.00	0.00	9,902.24
TOTAL	<u>0.00</u>	<u>10,672.24</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,672.24</u>

Expected Revenues Available for 2012

2012 Dues from Communities	\$ 270,261
2012 Rouge Project Grant (estimated)	\$ 234,938
GLRI/FS Grants	\$ 1,150,370
GLRI Match	\$ 71,250
RPO Round X Grant	\$ 5,949
RPO Round X Match	\$ 3,480
CMI Grant	\$ 26,907
NOAA Grant	\$ 491,768
SPAC Grant	\$ 10,000
2012 Rain Barrel Sales(estimated)	\$ 5,000
Corporate Support(goal for 2012 is \$10,000)	\$ 10,000
Rollover Dues from 2011 Budget(estimated)	\$ 19,246
	\$ 2,299,168

Proposed ARC 2011 Budget Items	Committee Proposal	Funding Source										"Provider" Using Budget (3)
		ARC Dues	Rouge Grant	Rouge Round X Grant	GLRI Grant	SPAC Grant	NOAA Grant	CMI Grant	Other Source/Match			
Rouge Grant												
Organization Committee												
(1)OC1 Executive Director Services	\$ 167,471	\$ 83,736	\$ 83,736									EDS
Pursuing Grant Opportunities	\$ 20,000	\$ 20,000										EDS
Organization Committee Total	\$ 187,471	\$ 103,736	\$ 83,736									
Finance Committee												
(2)FC1 Accounting/Legal Services	\$ 15,000	\$ 15,000	\$ -									outside purchase
(2)FC2 ARC Insurance	\$ 4,000	\$ 4,000	\$ -									outside purchase
Finance Committee Total	\$ 19,000	\$ 19,000	\$ -									
Public Education and Involvement Committee												
PIE1 Green Infrastructure Campaign	\$ 79,500	\$ 39,750	\$ 39,750									EDS/WC/ARC
PIE2 Public Ed Materials	\$ 24,590	\$ 12,295	\$ 12,295									EDS/WC/ARC
PIE3 Website Maintenance	\$ 7,750	\$ 3,875	\$ 3,875									EDS/WC
PIE4 Watershed Stewardship and Reporting	\$ 18,590	\$ 9,295	\$ 9,295									FOTR
(4)PIE5 PIE Committee Initiatives	\$ 10,000	\$ 5,000	\$ 5,000									
PIE Committee Total	\$ 140,430	\$ 65,215	\$ 70,215									
Technical Committee												
TC1 Rouge River Watershed Monitoring Activities	\$ 22,000	\$ 11,000	\$ 11,000									WC/EDS
TC2 Storm Water Reporting	\$ 21,800	\$ 10,900	\$ 10,900									EDS/ARC
TC3 IDEP	\$ 87,500	\$ 43,750	\$ 43,750									EDS/WC/OC
TC4 Compliance Initiatives	\$ 18,200	\$ 9,100	\$ 9,100									
(5)TC5-CM1 Monitoring to Support E. Coli TMDL Implementation	\$ 12,474	\$ 6,237	\$ 6,237									EDS
Technical Committee Total	\$ 161,974	\$ 80,987	\$ 80,987									
Total Amount Requested by All Committees	\$ 508,875	\$ 268,938	\$ 234,938									
GLRI Grant												
GLRI 1												
<i>Transforming the Rouge AOC from Mowed Down to Grown Up</i>												
GLRI1A Grow Zone Design and Construction Oversight	\$601,818				\$530,566							
GLRI1B Construct Grow Zones										\$31,250		
Final design, permitting and construction oversight at Valley Woods Wetland Preserve												
GLRI1D Construct Valley Woods Wetland Preserve Improvements												
GLRI1E Monitoring										\$40,000		
GLRI1F Public Education	\$10,000	\$10,000										
GLRI1G Grant Administration and Reporting												
Sub-total GLRI 1	\$611,818	\$10,000			\$530,566					\$71,250		
GLRI 2												
<i>Danvers Pond Dam Removal and Stream Restoration</i>												
GLRI2A Engineering	\$432,314				\$432,314							
GLRI2B Construction												
GLRI2C Construction Oversight												
GLRI2D Grant Administration												
Subtotal GLRI 2	\$432,314				\$432,314					\$0		
FS 1												
<i>US Forestry EAB Restoring Community Trees in Urban Watershed</i>												
FS1A Project Oversight	\$22,454				\$22,454							
FS1B Tree Purchase/Installation	\$157,627				\$157,627							
FS1C Grant Management	\$7,409				\$7,409							
Sub-total FS 1	\$187,490	\$0			\$187,490							
TOTAL FS 1	\$1,231,622	\$10,000			\$1,150,370					\$71,250		
Rouge Round X												
RPO 1												
<i>RGC Urban Habitat Improvement</i>												
RPO1A Demonstration Riparian Buffer Planning and Installation	\$3,573			\$3,573								
RPO1B Wetland Conservation and Mitigation Plan												
RPO1C Interpretive Signage	\$3,946			\$2,030						\$1,916		
RPO1D Public Workshop	\$1,910			\$346						\$1,564		
Total RPO 1	\$9,429			\$5,949						\$3,480		
CMI												
(7)CMI1 <i>CMI1 Rouge River Monitoring for E.coli TMDL Implementation</i>	\$26,907									\$26,907	(5)	
TOTAL CMI	\$26,907									\$26,907		
NOAA												
(6) NOAA1 <i>NOAA1 Wayne Road Dam Removal</i>	\$491,768								\$491,768			
TOTAL NOAA	\$491,768								\$491,768			
SPAC												
(8)SPAC3 <i>SPAC3 Developing a Coordinated Effort to Address Rouge AOC BUIs</i>	\$10,000							\$10,000				
TOTAL SPAC	\$10,000							\$10,000				
TOTAL BUDGET	\$2,278,601	\$278,938	\$234,938	\$5,949	\$1,150,370	\$10,000	\$491,768	\$26,907	\$74,730			
TOTAL INCOME	\$2,299,168											
Available Unallocated ARC Budget (total income minus total budget)	\$20,567											

Notes

- (1) Includes fiduciary services, advocacy and administration
- (2) Not a Rouge grant eligible item; funded 100% from ARC dues
- (3) EDS - Executive Director Services, WC - Wayne County, OC - Oakland County Officers and committee members provide assistance to implement most of the ARC tasks. Cost for this assistance is not included in ARC budget.
- (4) PIEs - This line item is budgeted, but will not start until additional income is received through corporate support or other funding source. This item will be reviewed during the second quarter of 2012 by the Finance Committee.
- (5) TCS-CM1 is being completed under the Rouge Grant as match for the CMI project which accepts other federal funds as match.
- (6) In 2011, the ARC received a NOAA grant totalling \$1,033,536 for Wayne Rd. Dam. \$50,000 was budgeted for the 4th quarter of 2011, with half of the remaining amount (\$491,768) budgeted for 2012 and the other remaining half (\$491,768) to be budgeted in 2013. No match is required.
- (7) CMI1 added to show 2012 awarded grant amount of \$26,907. \$5,042 was budgeted in 2011, and \$5,472 will be budgeted in 2013 with an additional \$12,474 match budgeted in 2012 that will be split 50/50 between ARC dues and Rouge Grant funds under TCS-CM1. Total award is \$49,895.
- (8) SPAC3 added to show awarded grant amount of \$10,000 for 2012. \$14,989 was budgeted in 2011. Total award is \$24,989.
- (9) FS1 added to show awarded grant amount of \$187,490 for 2012, remainder of \$187,490 will be budgeted in 2013. total award is \$374,980.



Working together, restoring the river

ALLIANCE OF ROUGE COMMUNITIES FINANCE COMMITTEE

2012 BUDGET AMENDMENT: Finance Committee Amendment 1

REQUEST DATE: February 27, 2012

LINE ITEM: Add U.S. Forest Service 1/ Emerald Ash Borer

COMMITTEE MAKING REQUEST: Finance Committee

BACKGROUND: The Alliance of Rouge Communities (ARC) has received a two-year \$374,980 grant from the U.S. Forest Service to replace 2,000 trees lost to the Emerald Ash Borer. The ARC was awarded the funding in October, 2011, with activities beginning on January 1, 2012.

DESCRIPTION OF ANTICIPATED ACTIVITIES: This grant was awarded to the ARC from the US Forest Service through the State of Michigan to purchase and plant 2,000 trees in the Rouge River Watershed in partnership with Wayne County and several ARC member communities. The following communities requested trees:

ARC Member	# of Trees
Bingham Farms	20
Bloomfield Hills	50
Bloomfield Twp.	25
Canton Township	200
Lathrup Village	40
Livonia	105
Plymouth Twp.	150
Redford Township	25
Rochester Hills	50
Southfield	100
Walled Lake	10
Wayne	200
Westland	125
Wayne County	900
Total:	2,000

RATIONALE: The 2012 budget must be adjusted to reflect this additional funding.

BUDGET: This amendment adds the 2012 U.S. Forest Service 1 grant budget line to the 2012 ARC Budget with funding anticipated for 2012 activities in the amount of \$187,490. No match is required. The remainder of the grant funds will be booked in the 2013 budget.

PERSON/AGENCY RESPONSIBLE FOR IMPLEMENTATION: Work will be completed by the ARC Executive Director Staff, the ARC member communities and Wayne County.

Alliance of Rouge Communities
Executive Director Services
Appendix I - Scope of Services for U.S. Forest Service Grant: Restoring
Community Trees in an Urban Watershed

Environmental Consulting & Technology, Inc.

January 1, 2012 to January 1, 2014

The total compensation for this scope of services is \$36,000 (of which \$18,000 is anticipated to be spent during the 2012 budget year). The ARC will be reimbursed by the U.S. Forest Service for 100% of this cost. The total budget includes a fixed fee of: \$4,618.

Project

The Alliance of Rouge Communities has been awarded a \$374,980 grant from the U.S. Forest Service to replace trees lost to the Emerald Ash Borer infestation in the Rouge River Watershed. The proposed project will restore the urban tree canopy in the Rouge River Watershed – the state of Michigan’s most urban watershed and ground zero for the Emerald Ash Borer (EAB) Infestation beginning in 2002. The newly planted trees will replace those that were damaged or removed because of the effects of EAB. The EAB was particularly devastating to the Rouge River Watershed, since this area was where the invasive species was first discovered. By planting new trees a healthy, functional and more diverse urban tree canopy can be restored in the Rouge River watershed and the effects of storm water pollution, such as soil erosion, air pollution and harmful effects to habitat will be reduced.

Project Tasks

Task 1: Project Oversight; Team Meetings and Planning (January-July, 2012, January-July, 2013):

Intermediate Steps: Team meeting(s)

Major Milestone: List of trees chosen for planting and map showing planting areas

The ARC, as the applicant, will provide project oversight, coordination with the U.S. Forest Service and project design. ARC staff will have semi-regular meetings with the project partners to determine types of trees; locations for planting and procurement. Representatives will include project partners, State of Michigan Forester and other interested parties. Locations will be determined by the GLRI-Funded “Tree Enhancements on Publicly-Owned Priority Urban Areas,” the Rouge River Watershed Plan and local community plans.

Deliverables: List of non-EAB trees chosen for planting; planting areas; meeting summaries and estimated storm water reduction.

ECT Budget: \$22,454 to provide project oversight and planning

Task 2: Tree Purchase and Installation (August-October, 2012, August-October, 2013):

Intermediate Step: Procurement process for purchase of trees

Major Milestone: Trees are planted (two phases)

Depending on the outcomes of Task 1, the partners will determine if the ARC will procure the trees or if each individual community will purchase trees. Trees will be procured and installed from August-November, 2012 and August-November, 2013.

Deliverables: List of trees purchased and dates installed.

ECT Budget: \$6,137 to coordinate documentation of tree purchase and documentation of installation.

Task 3: Grant Management and Final Report (Jan. 1 2012-Jan. 1-2014)

Intermediate Steps: Quarterly Reports

Major Milestone: Final Report; Measurable Outcomes

The ARC will provide grant management for this grant and write a final report. The final report will include outcomes of planning meetings; tree purchase and planting; location map showing where trees were planted, and measurable outcomes.

Deliverables: Quarterly Reports; Final Report

ECT Budget: \$7,409 for grant management activities and the final report.

Table 2: ARC EAB Restoration Grant- ARC Contract Staff Budget

		Grant Requested Funds									
		Task 1: Project Oversight/Planning		Task 2: Tree Purchase and Installation		Task 3: Grant Management and Final Report				Totals	
Professional Services	Rates*	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Cost
James Ridgway	\$60		\$0		\$0		\$0		\$0	0	\$0
Annette DeMaria	\$40		\$0		\$0		\$0		\$0	0	\$0
Zachare Ball	\$38	82	\$3,116		\$0	40	\$1,520		\$0	122	\$4,636
C. O'Meara	\$28		\$0	10	\$280	30	\$840		\$0	40	\$1,120
Sr- Level Staff	\$40		\$0		\$0		\$0		\$0	0	\$0
Mid-level staff	\$31	50	\$1,550	20	\$620		\$0		\$0	70	\$2,170
Jr-Level Staff	\$25	100	\$2,500	40	\$1,000		\$0		\$0	140	\$3,500
Administrative Support	\$22		\$0		\$0		\$0		\$0	0	\$0
Sub totals		232	\$7,166	70	\$1,900	70	\$2,360	0	\$0	372	\$11,426
Government Audited Overhead @ 169.44%			\$12,142		\$3,219		\$3,999		\$0		\$19,360
Fee @ 15%			\$2,896		\$768		\$954		\$0		\$4,618
Total Labor Cost			\$22,204		\$5,887		\$7,313		\$0		\$35,404
Expenses:											
Mileage (Federal rate, current \$0.55/mile)			\$250		\$250		\$96		\$0		\$596
Misc			\$0		\$0		\$0		\$0		\$0
Expense Total			\$250		\$250		\$96		\$0		\$596
TOTAL COST			\$ 22,454		\$ 6,137		\$ 7,409		\$ -		\$36,000

ARC GRANT STATUS REPORT

Great Lakes Restoration Initiative (GLRI)

GLRI 1 (Transforming the Rouge)

- A contractor was selected last fall for the Wayne County Parks project (Lola Valley and Lower Rouge). Herbicide was applied to the project areas and all the grow zones were planted except for Lola Valley Park due to flooding.
- Valley Woods Wetland (Southfield): Phragmites removal is occurring this month, and a prescribed burn will be conducted this week or next week
- Detroit Parks, Rouge Park and Eliza Howell Park Grow Zones: Prescribed burns for the end of March, first week in April. Seeding will be done by volunteers.
- The Pre-Monitoring benthics surveys were completed in 2011. The first post monitoring sampling was held in January, 2012.
- The fifth quarterly report was submitted to GLNPO on January 15, 2012.

GLRI 2 (Danvers Pond Dam Removal, Farmington Hills)

- Construction work is out for bid with proposals due April 10, 2012.

Rouge Round X

RPO 1

Rouge Green Corridor Urban Habitat Improvement

- The riparian buffer development at sites in Beverly Hills, Southfield and Birmingham will be in May, 2012.

SPAC 3: Developing a Coordinated Effort to Address Rouge AOC BUIs in the Upper Subwatershed

- This grant is completed and the final report is being written.

NOAA Fisheries Grant - Wayne Road Dam Removal:

- The Construction RFP was advertised this week and bids are due at the end of April. A public meeting will be held on April 26, 2012 at the Wayne Public Library.

K. Cave talked briefly about a citizen, Mr. Brock, who was protesting the Wayne Road Dam Removal project. After communication from Wayne County explaining the benefits of the project he has since rescinded his protest.

K. Cave also mentioned some ideas that Representative McNamara has for the Wayne Road Dam Restoration area including a zip line park.

MDEQ Monitoring Grant:

This grant is for ARC staff to conduct water quality monitoring from the fall, 2011 to winter, 2013 in the Upper and Main 1-2 *E. coli* priority areas to narrow down sewage discharges during dry weather conditions.

- The QAPP was approved this week and a kick-off meeting was held with Southfield and OCWRC. The initial sample locations have been selected and field work will start within the next couple of weeks, weather permitting.

U.S. Forestry/GLRI 2011:

The ARC was approved for a \$374,980 grant from the U.S. Forestry Service through the State of Michigan to purchase and plant 2,000 trees in the Rouge River Watershed in partnership with Wayne County and several ARC member communities. ARC staff is currently developing draft IAAs for the communities and preparing for a conference call with participating ARC members for next week. The table to the right shows the breakdown of communities that requested trees.

U. S. Forestry Grant	
ARC Member	# of Trees
Bingham Farms	20
Bloomfield Hills	50
Bloomfield Twp.	25
Canton Township	200
Lathrup Village	40
Livonia	105
Plymouth Twp.	150
Redford Township	25
Rochester Hills	50
Southfield	100
Walled Lake	10
Wayne	200
Westland	125
Wayne County	900
Total:	2,000

Outstanding Grant Applications:NOAA Fisheries Grant/GLRI:

The ARC in partnership with Wayne County, UM-D and the Henry Ford Estate submitted a \$350,000 grant application to NOAA for a grant to pay for the design of a fish passage at Henry Ford Estate Dam. NOAA will notify successful applicants in May. K. Cave added that Wayne County continues to work with the partners and owners of Henry Ford Estate on this important project.

Public Advisory Council/Great Lakes Commission:

The ARC and the Rouge RAP Advisory Council (RRAC) submitted a \$50,000 grant application to the Great Lakes Commission to facilitate RRAC meetings; create an RRAC web page on the ARC website; update the Rouge Report Cards for each subwatershed, and create a Lower Rouge Delisting Strategy.

J. Ridgway expressed the importance of continuing to work with RRAC for future GLRI funding opportunities. J. Ridgway felt that future funding would continue to be for improvements to habitat. It seems that the RFPs are different from year to year. He also stated that the GLRI may come from the state as they try to have better coordination.



DRAFT POLICY

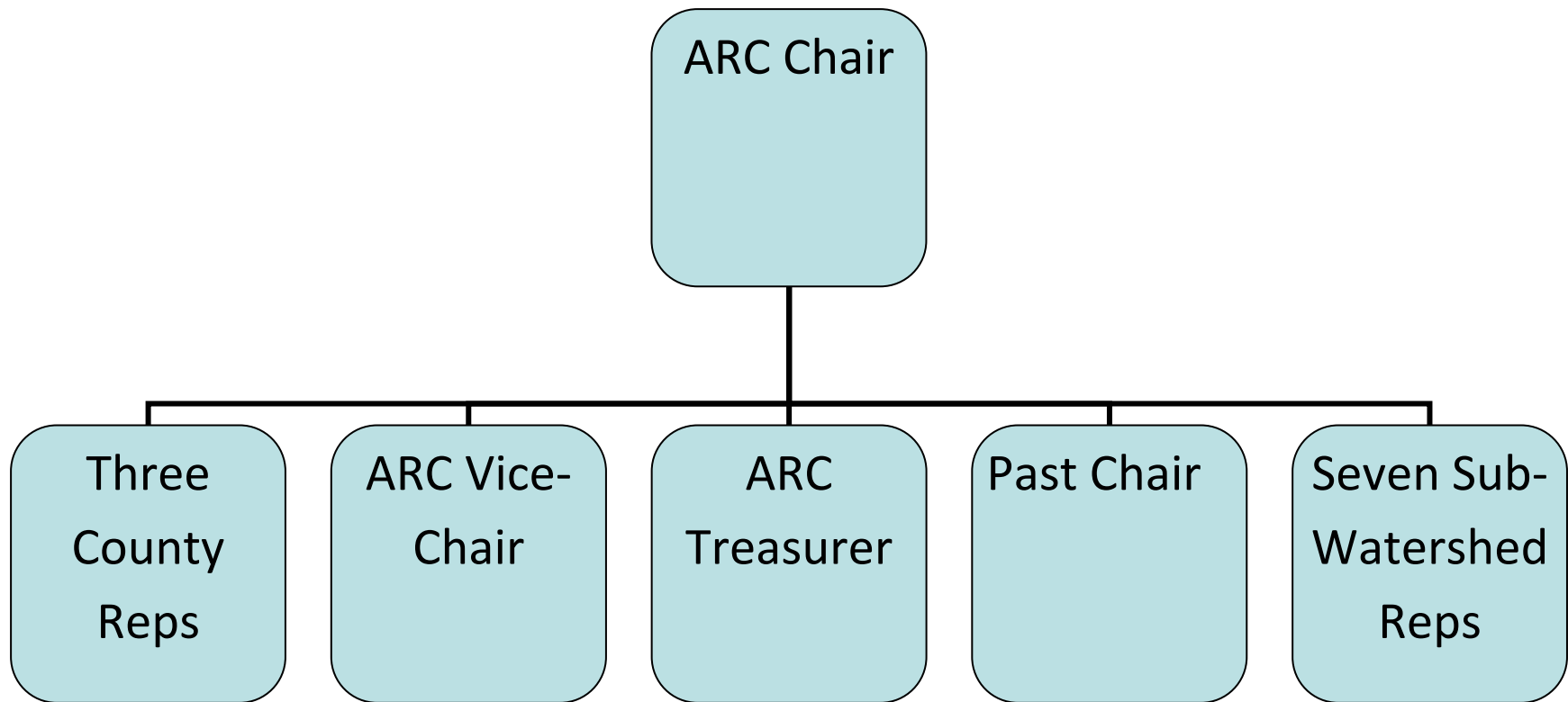
NONDISCRIMINATION IN PROGRAMS AND ACTIVITIES

The Alliance of Rouge Communities (ARC) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program.

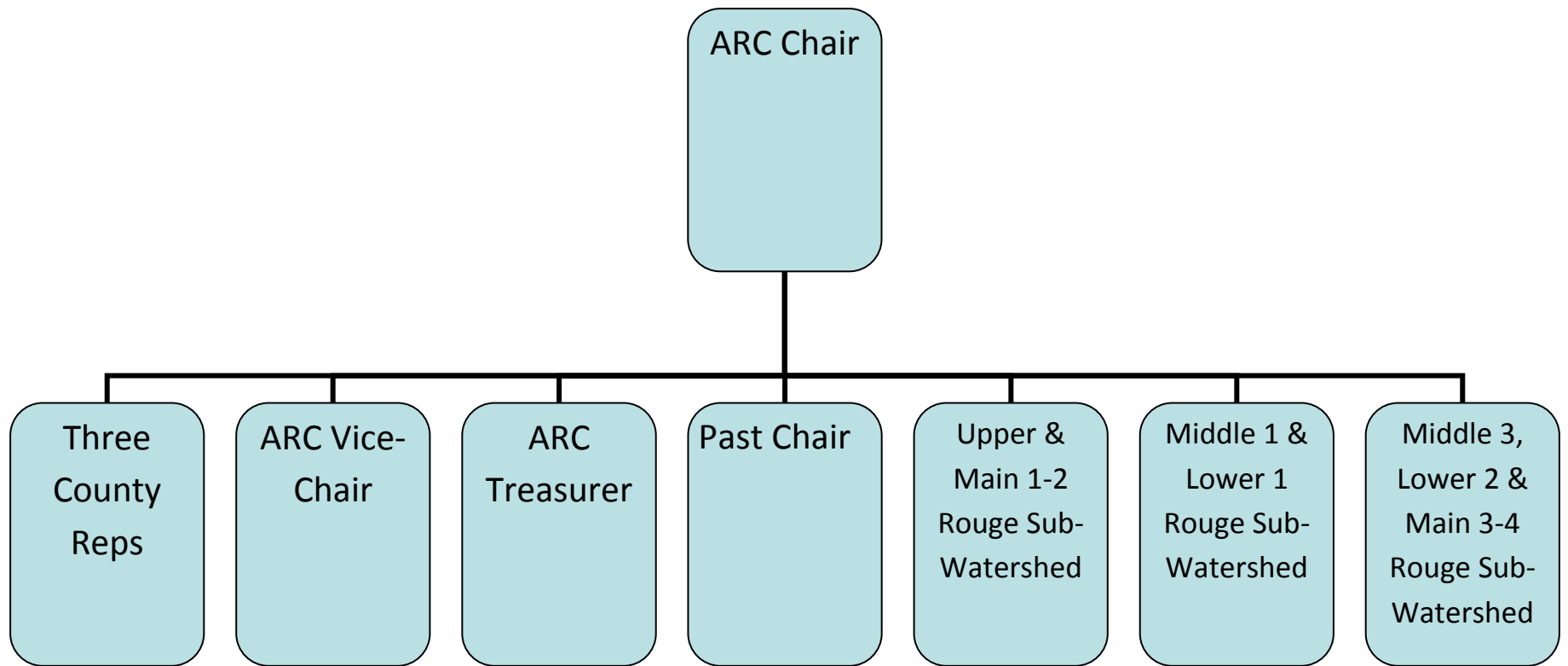
This Policy establishes that the Executive Director will serve as the Civil Rights Administrator for the ARC. The Civil Rights Administrator will be responsible for ensuring that programs and activities of the ARC comply with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972 (in educational programs and activities), Age Discrimination Act of 1975, as amended and Section 504 of the Rehabilitation Act of 1973, as amended.

No person shall be intimidated, threatened, coerced, or discriminated against because that person made a complaint, testified, assisted, or participated in any manner in an investigation, proceeding, or hearing involving any employment, conducted, or program or activity of the ARC. Any person that believes they have been intimidated, threatened, coerced, or discriminated against can appeal to the Civil Rights Administrator for the ARC.

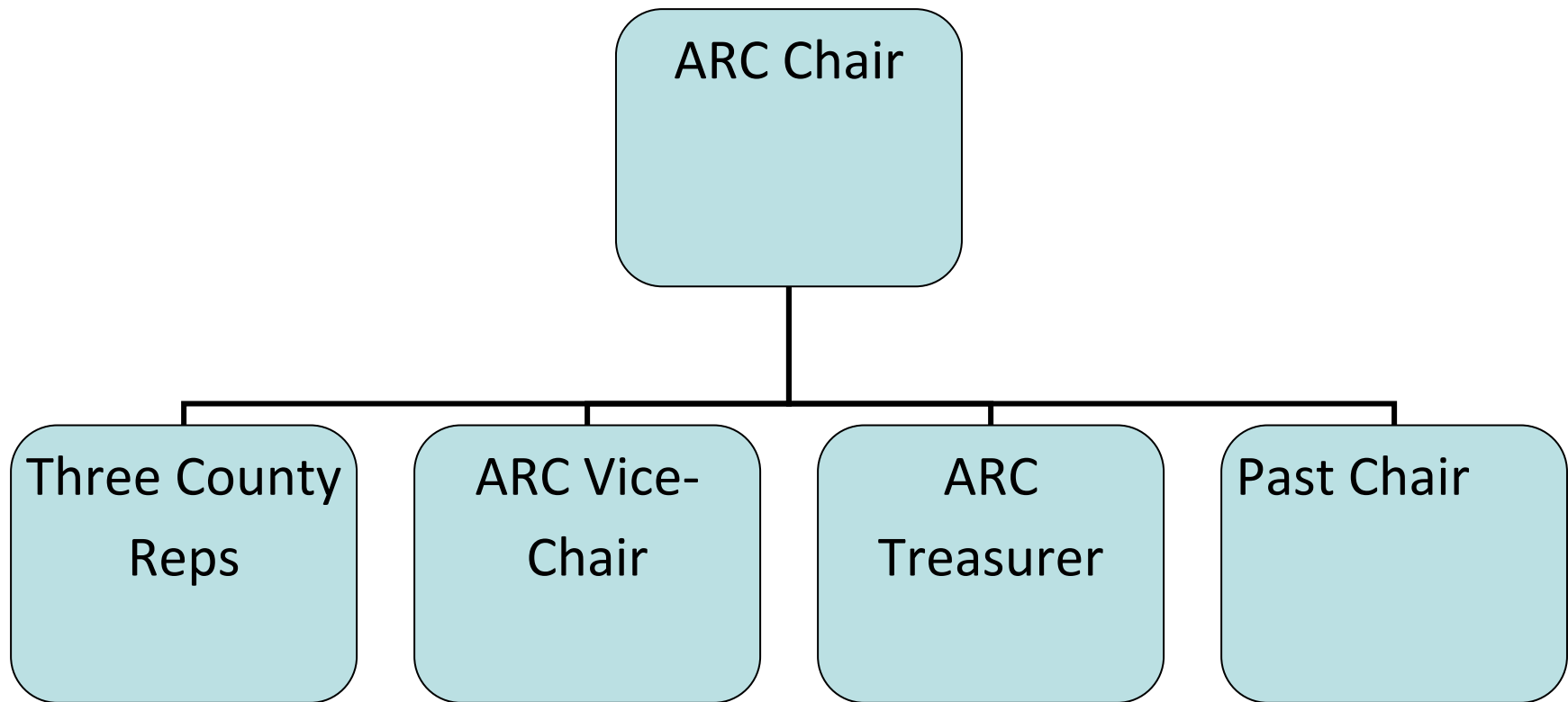
To file a complaint alleging discrimination, write to ARC Civil Rights Administrator, c/o ECT, 719 Griswold St., Suite 820, Detroit, MI 48226.



OPTION 1 – FOURTEEN MEMBER COMMITTEE (Current)



OPTION 2 – TEN MEMBER COMMITTEE



OPTION 3 – SEVEN MEMBER COMMITTEE

Rouge River Remedial Action Plan Advisory Council



December 14, 2011

Jim Ridgway, Executive Director
Alliance of Rouge Communities
c/o ECT, Inc.
719 Griswold St., Suite 820
Detroit, MI 48226

Dear Mr. Ridgway,

On behalf of the Rouge RAP Advisory Committee (RRAC), I am writing to request that the Alliance of Rouge Communities (ARC) approve this request to designate RRAC an ARC Cooperating Partner.

As you know, in recent years the RRAC and the ARC have partnered on two Statewide Public Advisory Council (SPAC) Local Public Advisory Council support grants funded through the Great Lakes Commission (GLC). These projects were/are:

- Developing a Strategy to Delist BUIs in the Rouge River AOC.
- Developing a Coordinated Effort to Address Rouge AOC BUIs.

Additionally, RRAC and the ARC worked closely to secure two high-priority AOC projects funded by grants from the Great Lakes Restoration Initiative (GLRI). These projects include:

- Transforming the Rouge AOC from Mowed Down to Grown Up (U.S. Environmental Protection Agency – GLRI funds) which is restoring or creating 35 acres of grow zones in the Upper, Middle and Lower branches of the Rouge River and restoring a seven-acre wetland along the Main Branch.
- The Wayne Road Dam Removal and Habitat Improvement Project (National Oceanic and Atmospheric Administration) which will open up the fishery in the Lower Branch.

Given our common goals and continuing partnership, I am writing to formally request that the RRAC be designated an ARC Cooperating Partner. This designation will strengthen our partnership as we continue to achieve our common goals of encouraging watershed-wide cooperation and mutual support to meet water quality permit requirements and to restore beneficial uses of the river to the area residents.

Thank you for your consideration. Please contact me by email at dballni1@wowway.com or by phone at (313) 359-2967 if you have any questions or require additional information. I look forward to hearing from you.

Sincerely,

Dan Ballnik
Chair