James W. Ridgway, P.E. Executive Director

Auburn Hills

Beverly Hills

Bingham Farms

Birmingham

Bloomfield Hills

Bloomfield Twp.

Canton Twp.

Commerce Twp.

Dearborn Heights

Farmington

Farmington Hills

Franklin

Garden City

Henry Ford College

Inkster

Lathrup Village

Livonia

Melvindale

Northville

Northville Twp.

Novi

Oak Park

Oakland County

Orchard Lake

Plymouth

Plymouth Twp.

Pontiac

Redford Twp.

Rochester Hills

Romulus

Southfield

Troy

University of

Michigan-Dearborn

Van Buren Twp.

Walled Lake

Washtenaw County

Wayne

Wayne County

Wayne County Airport Authority

West Bloomfield Twp.

Westland

Wixom

Cooperating Partners:

Cranbrook Institute of Science Friends of the Rouge Rouge River Advisory Council Southeastern Oakland County Water Authority The Henry Ford

Wayne State University



Working together, restoring the river

DRAFT MEETING SUMMARY ALLIANCE OF ROUGE COMMUNITIES

November 21, 2017, 1:30 p.m. Summit on the Park, Canton

- 1. Welcome (Brandy Siedlaczek, Chair)
 - **a. Roll Call /Determination of Quorum** Roll call was taken. The 22 members listed below were in attendance, which was sufficient for a quorum.

ARC Member	Attended Y/N	ARC Member	Attended Y/N
Auburn Hills	Υ	Novi	Υ
Beverly Hills	Υ	Oakland County	Υ
Bingham Farms	Υ	Oak Park	N
Birmingham	N	Orchard Lake	Υ
Bloomfield Hills	N	Plymouth	N
Bloomfield Twp.	Υ	Plymouth Twp.	Υ
Canton Twp.	Υ	Redford Twp.	Υ
Commerce Twp.	N	Rochester Hills	N
Dearborn Heights	N	Romulus	N
Farmington	Υ	Southfield	Υ
Farmington Hills	Υ	Troy	Υ
Franklin	N	University of Michigan-Dearborn	N
Garden City	Υ	Van Buren Twp.	N
Henry Ford College	N	Walled Lake	N
Inkster	N	Washtenaw County	Υ
Lathrup Village	N	Wayne	Υ
Livonia	Υ	Wayne County	Υ
Melvindale	N	Wayne County Airport Authority	N
Northville	N	West Bloomfield Twp.	N
Northville Twp.	Υ	Westland	Υ
		Wixom	Y

b. Introduction of ARC guests

Brandy Siedlaczek, Chair, asked all guests in attendance to introduce themselves.

c. Additions or Changes to the Draft Meeting Agenda

There were no additions or changes to the agenda.

d. Approval of August 3, 2017 Meeting Summary

The motion was made by Shawn Keenan, Auburn Hills, to approve the August 3, 2017 meeting summary. It was seconded by Bob Belair, Canton Twp., and passed unanimously.

2. Executive Director Report

a. Grant Status Report

John O'Meara, ARC Staff, gave the grant project status report.

ONGOING GRANTS

NOAA GLRI Habitat Restoration: Henry Ford Estate Dam Fish Passage (design) Completed and Final report approved.

Collaborative Invasive Species Control in Rouge and Detroit River AOC

The project is being led by Wayne County DPS. The ARC will be conducting a controlled burn of invasive species in Southfield during the month of November 2017.

SAW Grant: Monitoring and Stormwater Management Planning

Public Education

Collaborative PEP and PPP plans were approved on March 28, 2017 Completed the development of the Public Attitudes Survey (PAS). It will be distributed in mid-July and continue through the fall workshops. Dates have been scheduled for 2 workshops to promote the PAS October 26 in West Bloomfield Twp., Oakland County and October 11 in Canton Twp., Wayne County. Traveling display banners have been in Livonia, Redford Twp., Northville Twp., Westland and Canton Twp. Developed list of responsibilities by permittee-type.

IDEP

Collaborative IDEP Plan was approved by MDEQ on Sept 29, 2017. Developed list of responsibilities by permittee-type. Outfall GIS layer updated: Missing West Bloomfield Twp. and Dearborn Hgts. Review of the IDEP methods of non-Rouge MS4s is in progress.

Permit applications

Municipal facility inspections – no requests to date. Marty Hendges is interim MDEQ MS4 coordinator for the Rouge. No feedback from MDEQ on the individual applications.

TMDL

Met with MDEQ in July 2017 to discuss their comments on the Plan. Prepare a written response and sent it on September 5, 2017.

Monitoring

Completed 20 weeks of E. coli and suspended solids sampling at 90 sites. Captured continuous dissolved oxygen and flow data at 6 sites. Completed 10 weeks of continuous dissolved oxygen monitoring at Meadowbrook Road. Summary report in progress. Distributed results of the E. coli sampling to ARC members on a periodic basis. Shared final results to FOTR for their use. Bacterial source tracking sampling – none to date.

Stormwater Financing

Met with pilot communities to review GIS and cost information. Began drafting report.

NOAA Regional Partnership

This grant, administered by Friends of the Detroit River, is a partnership for conducting listed habitat projects within the Detroit and Rouge AOCs as determined by EPA and NOAA. There are no activities for the Rouge currently.

EPA Wayne County Rouge AOC Habitat Projects

N. Mullett, Wayne County, gave an update on the two projects:

Henry Ford Estate Dam Fish Passage

Received Michigan SHPO clearance. Received MDEQ permit. Received T&E permit. Drafted Wayne County Contract Documents. Project advertised for Bid November 2017. Pre-Bid meeting scheduled for November 10, 2017. Bids due December 7, 2017.

Oxbow Phase III Implementation

Received USACE Section 408 clearance. Drafted Wayne County Contract Documents. Project advertised for Bid in October 2017. Pre-Bid meeting held November 1, 2017. Bids due December 5, 2017.

MDEQ OGL Public Advisory Support

Held RRAC meeting in October 2017.

GLRI USDA Forest Service

The ARC was awarded the grant from the USDA Forest Service for trees to "Mitigate Emerald Ash Borer (EAB) Impacts. Contract agreements being completed. ARC staff will begin working with the 19 members that are participating this last quarter of 2017.

GRANTS SUBMITTED

None at this time.

b. Call for Projects

John O'Meara asked members to forward any projects they may have in mind that ARC Staff can begin to research funding mechanisms.

3. Rouge River Watershed Council (RRWC) update

Karen Mondora reviewed the memorandum informing the Full ARC on the decision to not merge the ARC and FOTR. It was determined that the merger would preclude the communities ability to take advantage of all funding opportunities. The access to most forms of public funding (of which the ARC has benefitted) the board must be controlled by municipal employees/officials. The proposed merger sought a Board representing the public, businesses and municipalities. Thus, the lawyers have suggested there will still need to be two separate entities. Given the current FOTR staffing mix, the new entity(ies) would likely need to hire a consultant to perform most of the permit required services. After much discussion, it was felt that these issues would prevent ARC from getting more benefit from their member dues. The ARC will continue to look for opportunities to partner and/or contract with Friends of the Rouge moving forward.

4. Treasurers/Finance Committee Report (Jill Rickard, Treasurer)

a. 2017 Membership Dues

Chris O'Meara reported that all dues invoices have been paid.

b. 2017 A/R & A/P Reports

Chris O'Meara reviewed the accounts receivable and payables reports.

c. 2016 Audit

Chris O'Meara reported that the 2016 Audit which showed no instances of noncompliance and no significant deficiencies relating to the audit of the financial statements. Chris O'Meara informed the Full ARC that three instances were noted by the accountants where noncash donations received by the ARC were not recorded in the accounting software (Quickbooks), but were reported to the granting agency. The accountants and ARC staff developed an additional internal control to prevent the omission of this in the future. The motion was made by Shawn Keenan, Auburn Hills, to accept the 2016 Audit. The motion was seconded by Jill Rickard, Northville Twp. and passed unanimously.

d. 2017 Budget/Scope Amendment

John O'Meara reviewed the addition of FC5 - SAW1 Outfall Screening.

John O'Meara reviewed the amendment stating that ARC Staff will review available information and develop a list of priority outfalls that require sampling. This will include review of the 2017 monitoring data, outfall characteristics, proximity to recreation areas, history of the area, and the previous IDEP report for each community (see IDEP Plan, page 9). A list of priority outfalls will be developed for each community with the rationale for selection.

Each priority outfall will be inspected and sampled for E. coli according to the procedures outlined in Attachment C of the IDEP Plan. The resulting data will be analyzed, and planning of activities will occur based on the results.

This task uses current budgeted SAW grant funds and therefore does not increase the ARC's 2017 budget.

The motion was made by Mike Buiten, Wayne, to approve FC5 which uses unallocated SAW grant funds and reallocates budget from the SAW budget for municipal facility pollution prevention inspections for a total budget of \$128,774. The motion was seconded by Jill Rickard, Northville Twp., and passed unanimously.

e. 2018 Budget Recommendations

Jill Rickard, ARC Treasurer, handed out and reviewed the ARC Budgeting Package. She explained that the ARC dues have stayed the same since inception in 2006 with one reproportion in 2015 because of the census update. The ARC's original budget was approximately \$520,000 with 50% of that paid by the Rouge Grant which has since gone away. The 2017 budget was \$311,000 from non-outside sources with \$263,730 collected in dues. Because of the new permit requirements there are additional activities required of ARC members.

A proposed 5-year budget and scope of work were handed out to the Full ARC for discussion. It is based on: the new permit requirements as outlined in the final Collaborative PEP, PPP, IDEP and TMDL (draft) plans and updated community operational needs. The detailed costs were discussed and analyzed. Once the Collaborative TMDL plan is approved, the 5-year budget will be revised to reflect the final TMDL requirements. We also expect to have a clearer picture of the long-term ARC community costs at the end of 2018 once the Executive Director Services contract is renewed. Jill

Rickard stated that the ARC will continue to look at management actions to help with costs such as grant funding, negotiations on next permit, and limiting operational services. She reviewed the projected annual budget which could range from \$349,686 to \$441,675 depending on the amount of activities planned. She explained to the Full ARC that the Executive Committee discussed and reviewed various scenarios and decided to suggest an increase in member dues for 2018 with the potential for cost-of-living increases thereafter. With this scenario the anticipated 2018 dues would be \$316,476 which remains below the low-end, estimate but the Executive Committee found it an acceptable first step. These changes would result in achieving the low-end estimate of ongoing costs within 5 years.

Marie McCormick, Friends of the Rouge (FOTR), expressed her concern that financial support for macroinvertebrate monitoring was being eliminated from the ARC's budget. She stated that FOTR has been doing this monitoring for 19 years and that it is an important public education activity. She asked that the ARC reconsider the removal of this funding.

Jill Rickard, Northville Twp., expressed that the ARC understood the importance as a water quality indicator and public involvement that the monitoring provides. Jill stated that, unfortunately, the monitoring does not go toward meeting the ARC community's permits and that is what we are budgeting for at this time. She shared that the 2018 budget, even with the dues increase, is not enough to pay for all the permit activities that are required by the communities.

There was some discussion as to whether the MDEQ was aware of the funds not being allocated to FOTR for the monitoring and if this could be funded some other way. Martin Hendges, MDEQ, was in attendance and was not aware of the issue.

Noel Mullett, Wayne County, asked FOTR if there was a way to do either the winter or spring and then he would look to see if he can find some other Wayne County funds to assist with the fall event.

Don Rohraff, Livonia, asked if the Executive and Finance Committee looked at other ways to reduce the budget and how they determined the 20% increase in dues. He asked what would happen if a community left the ARC. Jill Rickard, Northville Twp. and ARC Treasurer, responded that the Committee's reviewed and discussed many budget scenarios. This information is available to ARC members to review and ARC staff are available to meet with any community to review the services, costs involved and benefits to membership. She stressed the fact that even with the 20% increase in 2018 dues, the ARC will still be below the costs needed to meet the permit requirements. The Executive Committee felt that this increase was necessary and attainable. If a member community decided to leave the ARC, the procedures in the ARC's Membership Policy would be followed as appropriate. In addition, the budget would be adjusted to accommodate this loss by reducing services if necessary. Jill Rickard stressed the importance of the benefits and savings to all communities by working together as the ARC.

ARC members requested to be notified earlier in the year if there are future dues increases so that they can include the increase in their municipal budgets.

The motion was made by Karen Mondora, Farmington Hills, to approve the 2018 Budget Recommendations and dues increase as presented by the Finance Committee. The motion was seconded by Jill Rickard, Northville Twp. The motion passed with one community, Livonia, opposed.

f. ECT request for contract extension

John O'Meara reviewed the request to extend ECT's contract through 12/31/18. Acceptance would result in a final, one-year extension under the existing contract after which the Executive Director Services contract would need to be re-solicited. The motion was made by Tim Sikma, Wixom, to extend ECT's contract through 12/31/18. The motion was seconded by Jill Rickard, Northville Twp., and passed unanimously.

g. 2013 ECT Contract Amendments

John O'Meara reviewed the revision to Appendix I to include FC5 which would add \$109,114 to the budget for the outfall screening (FC5-SAW1) under the ECT Services. He reviewed the revision to Appendix A which includes the 2018 operational, PIE and Technical Committee services in the amount of \$153,960.

The motion was made by Jill Rickard, Northville Twp., to approve the revisions to Appendix I and Appendix A. The motion was seconded by Bob Belair, Canton Twp., and passed unanimously.

6. Standing Committee Reports

a. Organization Committee

Noel Mullett stated that the Organization Committee has nothing to report.

b. PIE Committee

Charles Markus reported that the tree seedlings were a success and finished up distribution this fall. Native plants seeds will be available this coming spring. ARC Staff will end the year with designing the new homeowner's brochure which will be printed in early 2018. We will also have a newsletter article written before the end of the year to go in community's newsletters and social media outlets.

The tree saplings are to be discontinued in 2018 as they will not go towards meeting our permit requirements. The U of M Water Table will be replacing the tree saplings in 2018 and will meet permit activities under the workshops. The workshops that the ARC held in 2017 were not well attended so the classroom involvement will guarantee our minimum attendee requirement under the Collaborative PEP. The PIE Committee is also planning to do a webinar in 2018 to see if we can get more attendees and a different age group. The traveling banners will continue in 2018 so look for a doodle from the ARC staff to sign up to host the banners.

A reminder to ARC member communities to like/share/follow the ARC on Facebook. These will be used in reporting activities on the Collaborative PEP.

c. Technical Committee

Karen Mondora, Farmington Hills, reported that dye testing activities are in progress in the City of Plymouth and one illicit connection has been discovered to date. At least two more illicit connections are expected based on field observations. Investigation in

Bloomfield Twp. have yet to reveal any additional illicit connections. In Southfield, the Fracassi Drain is being televised and a list of homes needing dye testing is being developed.

IDEP Investigator training was held in Clinton Twp. in October and 63 people attended. The ARC will also be working with the ADW to plan an alert observer webinar.

Karen Mondora informed the Full ARC that SEMCOG is planning to host and promote the MS4 IDEP and pollution prevention training over the next 5-year rotation. This will save the ARC some money.

7. Report from Cooperating Partners

Friends of the Rouge

Nothing to report.

Rouge River Advisory Council

Bill Craig reported that RRAC is working on our next grant which includes additional fish surveying by FOTR along with flushing out more details and costs on our next group of habitat projects to make them more likely to be funded in the future. He also informed the group that the Statewide Public Advisory Council (SPAC) arm has moved to the MDNR.

8. Report from Counties

Jacy Garrison, Oakland County, reported that they were informed that their post construction procedures is approvable, but it will not be finalized for another year. If any member has questions they should contact Jim Wineka.

She informed the group that the kids calendar contest received 600 entries with calendars available in early December. Contact her is you would like additional copies.

Heather Rice, Washtenaw County, reported that their MS4 permit was out for public comment and they are anticipating a December approval.

9. Report from MDEQ

Martin Hendges, MDEQ, reported that he is looking at the individual permit applications now and is hoping to be done with that review and have comments ready by the end of January. John O'Meara, ARC Staff, asked that when he is done with one community to send those comments out so that we can start to review and incorporate those as some of the comments will likely apply to all other communities.

Martin Hendges discussed the request by the ARC to reconsider requiring 2 rounds of monitoring and said that he is hoping to have a response soon. He stated that he is confident that the ARC will be able to use the monitoring done under the SAW grant as one of the monitoring events and that the permit would then require one more during the permit cycle.

10. Opportunity for Public Comment

There were no public comments.

11. Summary of Actions of Full Alliance (Chris O'Meara, ARC staff)

- The August 3, 2017 meeting summary was approved.
- The 2016 Audit was accepted.
- The 2017 budget/scope amendments for FC5-SAW1 Outfall Screening was approved.
- The 2018 Budget and dues increase was approved.
- The request to extend ECT's contract through 12/31/18 was approved.
- The 2013 ECT contract amendments including revisions to Appendix A to include the 2018 services and Appendix I to include FC5 Outfall Screening were approved.

12. Other Business

There was no other business.

13. Adjourn

The motion was made by Shawn Keenan, Auburn Hills, to adjourn the meeting. The motion was seconded by Mike Buiten, Wayne, and passed unanimously.

Alliance of Rouge Communities Attendance List

Meeting Date: Name Community Attended Initials Redford Township Akers Ron Van Buren Twp. Arquette-Palermo Michele Cranbrook Institute of Science Ballnik Dan **RRAC** Bayley Nicholas Westland (OHM) Beisel John Farmington Hills Belair Bob Canton Township **Best** Matthew Van Buren Twp. **Bivins** Jerome Inkster ECT Marty Boote Borton Cory Bloomfield Township Mike Buiten Wayne Wixom Byrd Jim Casari Tom Northville Township Cassady Erin Friends of the Rouge Kelly **WCDPS** Cave Colleen Walled Lake Coogan Bill **RRAC** Craig Creech James Village of Franklin Davis Paul Rochester Hills Dean Lillian SOCWA DeMaria Annette ECT Dotson Trisha Livonia Douville Jeff Bingham Farms El-Gharib Ramzi Westland

Meeting Date: 11/21/17

Name		Community	Attendød	Initials
Eudy	Chuck	Farmington		Œ
Faas 	Tim	Canton Township		TF
Fellrath	Patrick	Plymouth Township	V	PF
Fletcher	Austin	Birmingham		
Fortura	Rocco	Oak Park		
Gallogly	James	Northville		
Garrison	Jacy	Oakland County		16
Hagaman	Kathryn	Bingham Farms		KPH
Hammond	Bruce	Melvindale		
-lanna	Karen	Friends of the Rouge		
Hanna	Souzan	Troy (HRC)		
Hendrickson	Dave	Bloomfield Hills		
Hysinger	Angela	Bloomfield Township		
James	Jay	Commerce Township		-
Kahle	Chris	University of Michigan-Dearborn		
Kaplan	Steven	West Bloomfield Township		
Keenan	Shawn	Auburn Hills		age.
Kelley	Harold	Henry Ford College		
Kern	Ryan	Garden City (Hennessey Engineer		Rou
(ramarz	Kristina	Dearborn Heights		
(urleto	James	Cranbrook Institute of Science		
abadie	Marshall	West Bloomfield Township		_
add	Dan	Walled Lake		
each	Josh	Farmington		
.eMarbe	Scott	Oak Park		
/lacDonell	Matt	Washtenaw County Road Commis		
/larkus	Charles	Bloomfield Township		CIM

Meeting Date: 11/21/17

Name		Community	Attended	Initials
Marshall	Ellen	SOCWA		
Marten	Ken	Lathrup Village		
McCallum	Gerry	Orchard Lake Village		
McCormick	Marie	Friends of the Rouge		MW
Melchert	Ron	Auburn Hills		
Melistas	George	Novi		
Meszler	Thomas	Village of Beverly Hills		
Mondora	Karen	Farmington Hills	\(\overline{\pi}\)	AM
Moore	Doug	Livonia		Dr
Mullett	Noel	WCDPS	×	RM
Mullin	Christopher	Wayne County Airport Authority		
Nash	Jim	Oakland County		
Olsztyn	Olivia	Bloomfield Township		
O'Meara	John	ECT		
Ordus	Larrie	Melvindale		
Ortiz	Richard	Melvindale		-
Paletko	Dan	Dearborn Heights		****
Perez	Thomas	University of Michigan-Dearborn		4000000
Petrella	Sally	FOTR	×	SP
Pivy	Jamie	Bloomfield Hills		
Pollizzi	Tim	Rochester Hills		
Porman	Chris	Plymouth		NAME OF THE PERSON OF THE PERS
Potter	Andrew	Lathrup Village		***************************************
Pratt	Evan	Washtenaw County Water Resour		
Price	Meghan	ECT		
Radtke	Jana	Plymouth Township		
Rice	Heather	Washtenaw County Water Resour	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\	lke

Name		Community	Attended	Initials
Rickard	Jill	Northville Township		
Ridgway	Jim	ECT		
Ritter	Kathy	Romulus		
Rohraff	Don	Livonia	X	THE
Roney	Kevin	Garden City		
Ross	Cyndi	FOTR		***************************************
Saif	Sermed	Orchard Lake Village (Tri-Co. Eng.		55
Scappaticci	Roberto	Romulus		
Schultz	Leigh	Southfield		
Scott	David	Commerce Township		
Selmi	John	Redford Township		A
Seymour	Lynne	Village of Beverly Hills (HRC)	Ŕ	QC C
Seymour	Lynne	Birmingham (HRC)		4
iddall	Sheryl	Washtenaw County Road Commis		
iedlaczek	Brandy	Southfield		B
ikma	Tim	Wixom	X	3
incock	Paul	Plymouth		
mrtka	Barb	Farmington Hills		
Staup	Aaron	Novi	N N	183
ullivan	Patrick	Northville		
ucker	Eric	Inkster		
/andette	Steven	Troy		SV
Vagoner	Bryan	Wayne County Airport Authority		
Vieczorek	Mike	Henry Ford College		
/ilson		Livonia		
Vineka	Jim	Oakland County		

	meeting Dute.		
Name	Community	Attended	Initials
Martin Hendses Joseph Akeri	MOGQ NOVI		$\frac{Mt}{1}$
John Deslippe	OHM ADVISOR	- K	AA
Chr. s O'meara	Anc Staff	_ 🖂	Cels
			
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	- Annual		
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	MAGE		
			