



James W. Ridgway, P.E.
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford Community College

Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Southfield
Troy
University of Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport Authority
Westland
Wixom

Cooperating Partners:
Cranbrook Institute of Science
Friends of the Rouge
Rouge River Advisory Council
Southeastern Oakland County Water Authority
The Henry Ford
Wayne State University

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

August 10, 2015, 1:00 p.m.
Farmington Hills City Hall, Community Room

1. **Welcome** – Brandy Siedlaczek, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Brandy Siedlaczek	Southfield	Y
Vice-Chair	Jill Rickard	Northville Twp.	Y
Treasurer	Bob Belair	Canton	N
Past Chair	Gary Mekjian	Farmington Hills	Y
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jim Wineka, Jacy Garrison	OCWRC	Y
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	Y
Wayne Co. - Rep.	Kelly Cave	WCDPS	N
Wayne Co. - Alt.	Noel Mullett/Razik Alsaigh	WCDPS	Y
SWAGs			
Main 1 & 2 - Rep.	Wayne Domine	Bloomfield Township	Y
Main 1 & 2 - Alt.	Charles Markus	Bloomfield Township	N
Main 3 & 4 - Rep.	VACANT		
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Don Rohraff	Livonia	N
Middle 1 - Rep.	Tom Casari	Northville Township	N
Middle 1 - Alt.	Adam Wayne	Novi	Y
Middle 3 - Rep.	Kevin Roney	Garden City	N
Middle 3 - Alt.	VACANT		
Lower 1 - Rep.	Tim Faas	Canton Township	N
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Ramzi El-Gharib/Mike Buiten	Wayne	N
Lower 2 - Alt.	Roberto Scappaticci	Romulus	N

Others Present: Jim Ridgway, Annette DeMaria, John O’Meara, and Chris O’Meara, ECT Staff

3. Additions or Changes to Draft Agenda

Annette DeMaria asked that item 5.c. Status of ARC/FOTR Reorganization Investigation be moved to item 5.a.

4. Summary of May 6, 2015 Executive Committee Meeting

The motion was made by Jill Rickard, Northville Twp., to accept the May 6, 2015 meeting summary. The motion was seconded by Wayne Domine, Bloomfield Twp. Motion passed.

5. Executive Director Report

a. Status of ARC/FOTR Reorganization Investigation

Annette DeMaria gave a brief presentation of the progress to date of the reorganization investigation. Because of the sensitive subject and because it is still in the investigation stage, the discussion was kept confidential and not recorded in the meeting summary.

b. Grant Status Report

John O'Meara, ARC Staff, gave the grant project status report.

ONGOING GRANTS

2014 Area of Concern/Public Advisory Committee Grant

This grant is complete. The primary outputs are the Habitat Project List (which is on the RRAC website) and the Frog and Toad Assessment Report.

FOTR-ARC Merger Investigation

FOTR and the ARC were awarded a grant from the Erb Family Foundation in the amount of \$110,000 to explore merging the organizations. The Reorganization Investigation Committee (RIC) has met several times and are developing a recommendation for the ARC and FOTR boards to consider. The recommendation will outline the financial and non-financial benefits to merging, a draft scope of work, budget, job descriptions, organizational structure, and enabling state legislation under which we would form.

Collaborative Invasive Species Control in Rouge and Detroit River AOC

Wayne County was awarded an EPA for a grant in the amount of \$634,736 to establish and begin implementing an effective management program to address invasive species in the Rouge River and Detroit River Areas of Concern. The ARC signed an IAA with Wayne County and returned it to them for finalizing.

US Forestry Service 2014 Tree Grant

The ARC received award of a \$100,000 grant from the US Forestry Service to purchase and plant an estimated 680 trees. No match is required. ARC Staff have worked with the communities to establish the number of trees with each interested member. IAAs have been sent to each ARC member that was interested for finalization. Communities will complete their tree work by June 2016 and the ARC will finalize the grant reporting next summer.

OUTSTANDING GRANT APPLICATIONS

SAW Grant: Monitoring and Stormwater Management Planning

The ARC anticipates receiving SAW funding in October 2015. The grant totaled \$1,741,667 plus \$358,333 in match. About 27% of the match has already been earned or is in the 2014 budget. The grant covers development of member MS4 permit applications, monitoring, and stormwater funding planning efforts. ECT has met with two communities and began development of their applications.

NOAA GLRI Habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)

The ARC submitted a design grant to NOAA in February 2015. NOAA has informed the ARC that they will receive funding for this project. ARC is working with NOAA on the agreement at this time. Work is anticipated to begin this September.

NOAA GLRI Habitat Restoration: Oxbow Implementation

The ARC submitted a construction grant to NOAA in February 2015 and anticipates hearing on potential funding in June 2015. This project will not be funded by NOAA this funding cycle. NOAA funds were cut in half by EPA this year so less money to droll out. ARC will reapply during the next cycle in February.

2015 Rouge River Public Advisory Council (RRAC) Support

The ARC submitted an application to the Great Lakes Commission to continue facilitation of the RRAC. The requested budget was \$16,545 for 12 months with no match. The decision has been delayed due to funding delays.

c. Call for Projects

John O'Meara introduced this new agenda item which will also be added to the Full ARC meeting agendas. The ARC staff use the AOC list along with the WMP list of projects when we look for funding opportunities for specific projects. ARC Staff encourages communities to let us know if you have a specific project that you would like the ARC staff to research funding possibilities. If we don't know about the potential project, and it isn't on one of the lists we use, then we can't help a community with it.

d. MS4 Permit and SAW Grant Update

Jim Ridgway reported that ARC staff have started doing the initial permit work which will be covered under the SAW funding. ARC Staff have talked to several communities and will be contacting the rest to meet with them to discuss their processes. Jim also stated that he has met with a few communities and done presentations to councils regarding the permit and/or ARC membership. Please feel free to contact ARC Staff if you would like something similar.

6. Standing Committee Reports

a. Finance Committee (B. Belair, Treasurer)

2014 Audit/A133

Chris O'Meara reported that the auditors are finalizing the ARC's finances and files for the 2014 audit. The A133 Auditor also informed ARC Staff that the ARC will not require the A133 portion of the audit because the ARC did not spend the \$500k in 2014 in federal funds that initiates the A133 audit. This should save the ARC an estimated \$8,000.

2015 Membership Dues

Chris O'Meara reported that all dues invoices have been sent and we continue to receive checks.

A/R and A/P Reports

Chris O'Meara reviewed the accounts receivable and accounts payables reports.

2015 Budget Amendment 4

FC4 – NOAA3 Henry Ford Estate Dam Fish Passage and Habitat Restoration Design (Pending Grant Award)

John O'Meara reviewed the FC4 Amendment. He stated that it is anticipated to be awarded and work started before the next meeting and this is why it is being added now instead of waiting for the final award. This will only be added once ARC Staff receives the final award documentation. The

ARC applied for a NOAA grant for design of the Henry Ford Estate Dam Fish Passage and Habitat Restoration in February 2015. NOAA has notified the ARC that it has been selected to receive funding for this work. NOAA has all of the grant documentation ready to send to the ARC for finalization once EPA has provided NOAA with their current year allocation of GLRI Funds. The total compensation for this scope of services is \$350,000. The ARC will be reimbursed by NOAA for 100% of this cost with no match requirement. The design, once implemented, would positively impact 50 main and 108 tributary river miles for fish migration to the Great Lakes system for the first time in over a century. This amendment adds the NOAA Rouge River AOC - Henry Ford Estate Dam Fish Passage and Habitat (total award is \$350,000) budget line to the 2015 ARC Budget with funding anticipated for 2015 activities in the amount of \$75,000. The remaining amount of \$275,000 will be budgeted in the 2016 budget.

The motion was made by Karen Mondora, Farmington Hills, to recommend to the Full ARC the approval of the 2015 Budget Amendment adding the NOAA3 Henry Ford Estate Dam Fish Passage and Habitat Restoration Design upon grant award as presented by the Finance Committee. The motion was seconded by Wayne Domine, Bloomfield Twp. and passed unanimously.

2013 ECT Contract Amendment

Appendix J – NOAA3 HFE Dam Fish Passage and Habitat Restoration Design

John O’Meara, ARC Staff, reviewed the ECT contract amendment to the scope of services for the Executive Director Services Contract adding Appendix J which upon award increases the contract amount by \$285,000 for the NOAA grant the ARC is expected to receive for the Henry Ford Estate Dam Fish Passage and Habitat Restoration Design project.

The motion was made by Wayne Domine, Bloomfield Twp., to recommend to the Full ARC the approval of the 2013 ECT Contract Amendment adding Appendix J, NOAA3 Henry Ford Estate Dam Fish Passage and Habitat Restoration Design upon grant award, as presented by the Finance Committee. The motion was seconded by Jacy Garrison and passed unanimously.

2013 ECT Contract Extension

Bob Belair, Treasurer, reviewed the contract extension request by ECT which extends the 2013 contract to December 31, 2016, and allow for the potential of two additional one-year extensions as stated in ECT’s current contract with the ARC.

The motion was made by Gary Mekjian, Farmington Hills, to recommend to the Full ARC the approval of the 2013 ECT Contract Extension. The motion was seconded by Jill Rickard, Northville Township and passed unanimously.

b. Organization Committee

Razik Alsaigh, Wayne County, reported on behalf of Kelly Cave that the Organization Committee has not met in 2015 and therefore has no report.

c. PIE (Public Involvement and Education) Committee

Chris O’Meara, ARC Staff, reported on behalf of Charles Marcus, reported that the PIE committee is working with FOTR to hold workshops for riparian landowners. The PIE committee will surveying ARC members to see what new PIE materials that would like developed.

d. Technical Committee

Karen Mondora, Farmington Hills, reported that ARC staff have started the SAW grant activities.

7. Report from WCDPS

Heather Rice, Washtenaw County, reported that the IDEP training scheduled for September 30 is full at 60 and there is a wait list.

Heather Rice also gave a brief update on the discussions with MDEQ regarding the post-construction items in the permit. They forwarded information in May to MDEQ but have heard nothing back. MDEQ requested a flow chart of the Counties decision tree and data on the extended detention.

Jacy Garrison, Oakland County, informed the committee that they are updating their stormwater standards and are hoping to have something by next summer. They will be surveying communities to see what types of things they are doing and they are looking at what other counties are doing as well. There was a discussion about going toward more engineered designs, which measure volume, instead of rain gardens.

8. Other Business

There was no other business.

9. Summary of Executive Committee Actions

- The motion was approved to accept the May 6, 2015 meeting summary.
- The motion was approved to forward the 2015 Budget Amendment 4 to the Full ARC.
- The motion was approved to forward the 2013 ECT Appendix J contract amendment to the Full ARC.
- The motion was approved to forward the 2013 ECT contract extension to the Full ARC.

10. Upcoming Meeting(s)

- Full ARC Meeting, August 26, 1:00 p.m. – 3:00 p.m., UM-D Environmental Interpretive Center
- Full ARC Meeting, November 18, 1:00 p.m. – 3:00 p.m., Washtenaw County Learning Resource Center

11. Adjourn

The motion to adjourn the meeting was made by Karen Mondora, Farmington Hills, and seconded by Jill Rickard, Northville Twp. The motion passed.

ARC Executive Committee Attendance List

Meeting Date: 8/10/15

Name		Community	Attended	Initials
Alsaigh	Razik	WCDPS	<input checked="" type="checkbox"/>	RHA
Belair	Bob	Canton Township	<input type="checkbox"/>	---
Buiten	Mike	Wayne	<input type="checkbox"/>	---
Casari	Tom	Northville Township	<input type="checkbox"/>	---
Cave	Kelly	WCDPS	<input type="checkbox"/>	---
DeMaria	Annette	ECT	<input checked="" type="checkbox"/>	AD
Domine	Wayne	Bloomfield Township	<input checked="" type="checkbox"/>	WA
El-Gharib	Ramzi	Wayne	<input type="checkbox"/>	---
Fellrath	Patrick	Plymouth Township	<input type="checkbox"/>	---
Garrison	Jacy	Oakland County	<input checked="" type="checkbox"/>	jo
Markus	Charles	Bloomfield Township	<input type="checkbox"/>	---
Mekjian	Gary	Farmington Hills	<input type="checkbox"/>	---
Mondora	Karen	Farmington Hills	<input type="checkbox"/>	---
Mullett	Noel	WCDPS	<input type="checkbox"/>	---
Nash	Jim	Oakland County	<input type="checkbox"/>	---
O'Meara	John	ECT	<input checked="" type="checkbox"/>	AM
Pratt	Evan	Washtenaw County Water Resour	<input type="checkbox"/>	---

Meeting Date: 8/10/15

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Price	Meghan	ECT	<input type="checkbox"/>	_____
Rice	Heather	Washtenaw County Water Resour	<input checked="" type="checkbox"/>	<u>HR</u>
Rickard	Jill	Northville Township	<input checked="" type="checkbox"/>	<u>JR</u>
Ridgway	Jim	ECT	<input type="checkbox"/>	_____
Rohraff	Don	Livonia	<input type="checkbox"/>	_____
Roney	Kevin	Garden City	<input type="checkbox"/>	_____
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	_____
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	<u>BS</u>
Smrka	Barb	Farmington Hills	<input type="checkbox"/>	_____
Wayne	Adam	Novi	<input checked="" type="checkbox"/>	<u>AW</u>
Wineka	Jim	Oakland County	<input type="checkbox"/>	_____
<u>Pasciolla Angela</u>		<u>Bloomfield Twp</u>	<input checked="" type="checkbox"/>	<u>AP</u>
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____