



James W. Ridgway, P.E.  
Executive Director

Auburn Hills  
Beverly Hills  
Bingham Farms  
Birmingham  
Bloomfield Hills  
Bloomfield Twp.  
Canton Twp.  
Commerce Twp.  
Dearborn Heights  
Farmington  
Farmington Hills  
Franklin  
Garden City  
Henry Ford College  
Inkster  
Lathrup Village  
Livonia  
Melvindale  
Northville  
Northville Twp.  
Novi  
Oak Park  
Oakland County  
Orchard Lake  
Plymouth  
Plymouth Twp.  
Redford Twp.  
Rochester Hills  
Romulus  
Southfield  
Troy  
University of Michigan-Dearborn  
Van Buren Twp.  
Walled Lake  
Washtenaw County  
Wayne  
Wayne County  
Wayne County Airport Authority  
West Bloomfield Twp.  
Westland  
Wixom

Cooperating Partners:  
Cranbrook Institute of Science  
Friends of the Rouge  
Rouge River Advisory Council  
Southeastern Oakland County Water Authority  
The Henry Ford  
Wayne State University

## DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

July 12, 2017, 1:30 p.m.  
Farmington Hills, 31555 W. Eleven Mile Rd.

1. **Welcome** – Brandy Siedlaczek, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
<b>Officers</b>			
<b>Chair</b>	Brandy Siedlaczek	Southfield	Y
<b>Vice-Chair</b>	Doug Moore	Livonia	Y
<b>Treasurer</b>	Jill Rickard	Northville Twp.	Y
<b>Past Chair</b>	Gary Mekjian	Farmington Hills	N
<b>Counties</b>			
<b>Oakland Co. – Rep.</b>	Jim Nash	OCWRC	N
<b>Oakland Co. – Alt.</b>	Jim Wineka, Jacy Garrison	OCWRC	Y-JG & JW
<b>Washtenaw Co.- Rep.</b>	Evan Pratt	WCWRC	N
<b>Washtenaw Co.- Alt.</b>	Heather Rice	WCWRC	N
<b>Wayne Co. - Rep.</b>	Noel Mullett	WCDPS	Y
<b>Wayne Co. - Alt.</b>	Vacant	WCDPS	N
<b>SWAGs</b>			
<b>Main 1 &amp; 2 - Rep.</b>	Charles Markus	Bloomfield Township	N
<b>Main 1 &amp; 2 - Alt.</b>	Olivia Olsztyn-Budry	Bloomfield Township	N
<b>Main 3 &amp; 4 - Rep.</b>	VACANT		
<b>Main 3 &amp; 4 - Alt.</b>	VACANT		
<b>Upper - Rep.</b>	Karen Mondora	Farmington Hills	Y
<b>Upper - Alt.</b>	Doug Moore/Trisha Dotson	Livonia	
<b>Middle 1 - Rep.</b>	Tom Casari	Northville Township	N
<b>Middle 1 - Alt.</b>	Aaron Staup	Novi	Y
<b>Middle 3 - Rep.</b>	Kevin Roney	Garden City	N
<b>Middle 3 - Alt.</b>	VACANT		
<b>Lower 1 - Rep.</b>	Bob Belair	Canton Township	Y
<b>Lower 1 - Alt.</b>	VACANT		
<b>Lower 2 - Rep.</b>	Ramzi El-Gharib/Mike Buiten	Wayne	N
<b>Lower 2 - Alt.</b>	Roberto Scappaticci	Romulus	N

**Others Present:** Annette DeMaria, John O’Meara, Jim Ridgway and Chris O’Meara, ECT Staff

### **3. Additions or Changes to Draft Agenda**

ARC Staff handed out revised documents for item 6.A.4 and 6.A.5 on the agenda.

### **4. Summary of March 20, 2017 Executive Committee Meeting**

The motion was made by Jill Rickard, Northville Twp., to accept the March 20, 2017 meeting summary. The motion was seconded by Bob Belair, Canton Twp. Motion passed.

### **5. Executive Director Report**

#### **a. Grant Status Report**

John O'Meara and Annette DeMaria, ARC Staff, gave the grant project status report.

### **ONGOING GRANTS**

#### **FOTR-ARC Merger Investigation**

Grant funded work is complete.

#### **Collaborative Invasive Species Control in Rouge and Detroit River AOC**

The project is being led by Wayne County DPS. Grant extension was granted and IAA amendment signed.

#### **SAW Grant: Monitoring and Stormwater Management Planning**

##### **Public Education**

Collaborative PEP and PPP plans were approved on March 28, 2017

Completed the development of the Public Attitudes Survey (PAS). It will be distributed in mid-July and continue through the fall workshops. Dates have been scheduled for 2 workshops to promote the PAS October 26 in West Bloomfield Twp., Oakland County and October 11 in Canton Twp., Wayne County. Traveling display banners have been in Livonia, Redford Twp., Northville Twp., Westland and Canton Twp.

##### **IDEP**

Held meetings with MDEQ regarding the plan. Prepared a draft response to MDEQ's latest comments which is under review by the members. Revised IDEP plan due to MDEQ on July 25. Completed a draft outfall location GIS layer for all IDEP plan participant. It can be viewed online. Permit applications No feedback from MDEQ on the individual applications.

##### **TMDL**

Revised plan submitted to MDEQ on March 30, 2017. No response from MDEQ.

##### **Monitoring**

Completed water quality monitoring plan. Completed 10 weeks of E. coli and suspended solids sampling at 90 sites thru July 7<sup>th</sup>. Completed the gage and monitoring equipment installation on Johnson Creek. Completed 10 weeks of continuous dissolved oxygen monitoring at 6 sites thru July 7<sup>th</sup>. Distributing results of the E. coli sampling to ARC members on a monthly basis.

##### **Stormwater Financing**

Completed data collection and initial data analysis for 3 pilot communities. Held individual meetings with the pilot communities to discuss community specific details to better understand GIS data and stormwater costs.

#### **NOAA GLRI Habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)**

The MDEQ draft permit issued. Final report submitted and accepted. Project complete under NOAA.

#### 2016 Rouge River Public Advisory Council (RRAC) Support

Held RRAC meeting in May. Habitat project descriptions were presented at May RRAC meeting. Final reporting drafted and submitted to MDEQ.

#### NOAA Regional Partnership

This grant, administered by Friends of the Detroit River, is a partnership for conducting listed habitat projects within the Detroit and Rouge AOCs as determined by EPA and NOAA. There are no activities for the Rouge currently.

#### EPA Wayne County Rouge AOC Habitat Projects

The IAA between Wayne County and the ARC has been approved and signed. Work began in May.

#### **Henry Ford Estate Dam Fish Passage**

Began completing construction plans by adding construction details for bidding. Correspondence with Michigan SHPO office on status of clearance. Responded to MDEQ draft permit. Final draft permit submitted to Wayne County Parks June 2017. Conducted site visit with agency officials. Begin drafting contract front end specifications. Anticipate bidding project by August 2017.

#### **Oxbow Phase III Implementation**

Submitted plans to Wayne County permit office. Began development of construction contract plans for bidding. Meeting with project site partners (WC, The Henry Ford and ARC) was held to kick off the work. Site visit for construction layout scenarios was conducted. Anticipate bidding of project by August 2017.

#### **GRANTS SUBMITTED**

##### MDEQ OGL Public Advisory Support

The ARC submitted a grant application to the MDEQ Office of the Great Lakes for continued facilitation of RRAC, further development of the habitat project descriptions which will allow for future grant funding of activities and additional sampling to characterize the Rouge fish community and educate the general public about the diversity and distribution of Rouge fish. The grant is for \$29,985. Grant approved and anticipating contract this July 2017.

##### GLRI USDA Forest Service

The ARC submitted a grant application to the USDA Forest Service for trees to “Mitigate Emerald Ash Borer (EAB) Impacts – Acres treated for tree canopy restoration with non-host species in urban EAB quarantine areas to enhance and restore biodiversity and water quality”. There are 19 members participating and the grant is for \$100,000.

#### **b. Rouge River Watershed Council (RRWC) update**

Annette DeMaria reviewed the memo updating the Executive Committee on the proposed merger with the ARC and FOTR. To be able to take advantage of all funding opportunities, the lawyers have suggested there will still need to be two separate entities. From there a joint venture could be formed by the two. The RRWC met to decide the board members and to discuss the structure of the new organization. The discussions are still ongoing.

#### **6. Standing Committee Reports**

##### **a. Finance Committee (C. O’Meara reported on behalf of J. Rickard, Treasurer)**

#### **A/R Report - 2017 Membership Dues**

Chris O’Meara reported that all ARC dues invoices have been mailed and we have received almost all dues.

### **2016 Audit**

Chris O’Meara reported that the ARC’s 2016 audit and taxes continue to be prepared by the auditors and ARC staff are providing additional information as needed.

### **2017 Budget/Scope Amendment**

#### **FC2-TC2 – Rouge River Macroinvertebrate Monitoring and Outfall Mapping**

John O’Meara reviewed the amendment and stated that based on questions from MDEQ on the Collaborative IDEP Plan, ARC staff needs to pull together GIS information on the stormwater outfalls to the Rouge. This is a required element of the ARC’s SAW grant. ARC staff will collect regulated outfall data from each ARC member in GIS format and create a data layer that contains all outfalls in the watershed. Ideally the provided data will include and identify discharge points and outfalls. If not, ARC staff will use whatever data is available. If smaller communities do not have their data in GIS format, ARC staff will create a data layer based on the site description or hard copy maps. The resulting GIS layer will be shared with ARC members using a web-based format.

#### **FC3- Adding OC2 ARC-FOTR Integration**

John O’Meara reviewed the addition of FC3. ARC staff will assist on the ARC’s behalf by reviewing documents that are presented for consideration (mission, bylaws, policies, etc.), providing input on organizational framework, providing financial information, and providing template policies.

#### **FC4 – Adding Scope to SAW1**

John O’Meara reviewed the additional scope. Due to efficiencies in completing the scope of work, there are currently unallocated funds associated with the SAW grant. These funds are eligible to be used for monitoring and planning activities to support ARC member’s permit applications. Based on input from the Technical Committee, the following activities are recommended:

- A. IDEP Methods Review
  - This will support the Collaborative IDEP plan by justifying that the ARC approach is more effective than other traditional approach employed in other SE Michigan communities.
- B. SWPPP Inspections
  - This will support ARC-member Good Housekeeping/Pollution Prevention plans by providing inspections at high priority facilities.
- C. Additional Monitoring Efforts
  - In order to complete the ongoing monitoring efforts, ARC staff have undertaken several additional tasks that were not originally anticipated. Some of these changes were implemented to address MDEQ comments on the Collaborative IDEP plan.
- D. Dissolved oxygen monitoring
  - This will support the removal of 200 stream miles from the impaired waters list which will limit the number of ARC members that need to comply with TMDL requirements for dissolved oxygen impairments.
- E. Bacterial source tracking analysis
  - This will support the investigation efforts under the Collaborative IDEP Plan by providing some indications if *E. coli* sources at certain locations are human in nature.

The motion was made by Karen Mondora, Farmington Hills, to forward to the Full ARC FC2 which reallocates budget from Wayne County to ARC Staff, FC3 which adds \$10,000 from unallocated ARC dues to support the ARC’s efforts in the RRWC integration and FC4 which adds scope to SAW1 using

unallocated SAW grants funds. The motion was seconded by Bob Belair, Canton Twp., and passed unanimously.

### **2013 ECT Contract Amendment**

#### **Revision to Appendix A – to include FC2 and FC3**

John O’Meara reviewed the contract amendment which would add \$35,000 to include budget for the ARC/FOTR integration under ECT Services at a cost of \$10,000 and Outfall Mapping under TC1 at a cost of \$25,000.

#### **Revision to Appendix I – to include FC4**

John O’Meara reviewed the contract amendment which would add \$295,210 to include budget for IDEP methods review, SWPPP inspections, additional monitoring efforts, DO monitoring and bacterial source tracking analysis.

The motion was made by Jacy Garrison, Oakland County, to forward to the Full ARC the revision to Appendix A to include FC2 – Outfall Mapping and FC3 – ARC/FOTR integration and Appendix I to include FC4 – Additional SAW activities. The motion was seconded by Jill Rickard, Northville Twp., and passed unanimously.

### **2018 Budget Preparation Schedule**

Chris O’Meara reviewed the Budget Preparation Schedule.

#### **b. Organization Committee**

Chris O’Meara handed out and reviewed the ARC’s Conflict of Interest Policy. This is renewed annually by the Executive Committee members.

#### **c. PIE (Public Involvement and Education) Committee**

Chris O’Meara reported, on behalf of Charles Markus, that the native plant seeds were a success. He reported that ARC staff will also be doing the tree seedlings in the fall.

The ARC staff have scheduled Septic Systems Workshops in Farmington Hills on September 21 and Van Buren Township on September 14. Two additional Stewardship Workshops are being designed and are scheduled for October 26 in West Bloomfield Twp. and October 11 in Canton Twp. and will promote the ARC’s survey and inform the general public on activities that they can do at home to help protect water quality.

ARC staff are beginning to design a homeowner’s brochure as part of the ARC’s Collaborative PEP permit requirements. This will be distributed to ARC members in the fall for distribution.

ARC staff created and ordered 1,000 garden kneeling pads with a native planting message on them. Because these are a higher cost they will be used at ARC workshops and community events where the ARC display is at.

The ARC’s traveling banners which are part of the Collaborative PEP have been making the rounds in the watershed and have made stops at Livonia, Canton, Redford, Westland and Northville Twp. Please contact ARC staff to schedule a 2-week period to host it at your community offices.

A reminder to ARC member communities to like/share/follow the ARC on Facebook. These will be used in reporting activities on the Collaborative PEP.

#### **d. Technical Committee**

Karen Mondora, Farmington Hills, reported that the Technical Committee reviewed and discussed to repurposing of the SAW grant funding that was voted on earlier. The Technical Committee reviewed the response prepared by ARC staff to the MDEQ on the Collaborative IDEP.

The Technical Committee is currently scheduling the IDEP training. ARC Staff have contact Dean Tuomari in hopes to include him as a speaker at the training.

#### **7. Report from Counties**

Jacy Garrison, Oakland County, reported that the Stormwater Summit is scheduled for October 20, at Lawrence Tech. She reported that the County's Stormwater Standards are making progress but are still finalizing the infiltration standard. They continue to coordinate with Macomb and Wayne County.

Noel Mullett, Wayne County, had nothing new to report.

#### **8. Other Business**

Annette DeMaria discussed a grant through the Great Lakes Commission for green infrastructure activities and the potential of Walled Lake applying for the grant funding. The Executive Committee was in support of the possible project.

Brandy Siedlaczek reported that the ARC received an APWA award on the state level for government cooperation on the 2014 US Forest Service grant work to restore the tree canopy.

#### **9. Summary of Executive Committee Actions**

- The motion was approved to accept the March 20, 2017 meeting summary.
- The motion was approved to forward to the Full ARC FC2 – scope change to TC1 Rouge River Macroinvertebrate Monitoring and Outfall Mapping, FC3 – adding OC2 ARC-FOTR integration and FC4 – scope change to SAW1.
- The motion was approved to forward to the Full ARC the amendment revising ECT's contract Appendix A to include FC2 and FC3 and Appendix I to increase scope and budget for FC4.
- ARC Executive Committee members present signed the Conflict of Interest Policy.

#### **10. Upcoming Meeting(s)**

- Full ARC Meeting, August 3, 1:30 p.m. – 3:30 p.m., at the Novi Civic Center located at 45175 W. Ten Mile Rd.

#### **11. Adjourn**

The motion to adjourn the meeting was made by Jill Rickard, Northville Twp., and seconded by Karen Mondora, Farmington Hills. The motion passed.

# ARC Executive Committee Attendance List

Meeting Date: July 12, 2017

Name		Community	Attended	Initials
Belair	Bob	Canton Township	<input checked="" type="checkbox"/>	<u>FAB</u>
Buiten	Mike	Wayne	<input type="checkbox"/>	_____
Casari	Tom	Northville Township	<input type="checkbox"/>	_____
Cave	Kelly	WCDPS	<input type="checkbox"/>	_____
DeMaria	Annette	ECT	<input checked="" type="checkbox"/>	<u>AD</u>
Domine	Wayne	Bloomfield Township	<input type="checkbox"/>	_____
Dotson	Trisha	Livonia	<input type="checkbox"/>	_____
Fellrath	Patrick	Plymouth Township	<input type="checkbox"/>	_____
Garrison	Jacy	Oakland County	<input checked="" type="checkbox"/>	<u>JG</u>
Markus	Charles	Bloomfield Township	<input type="checkbox"/>	_____
Mekjian	Gary	Farmington Hills	<input type="checkbox"/>	_____
Melistas	George	Novi	<input type="checkbox"/>	_____
Mondora	Karen	Farmington Hills	<input checked="" type="checkbox"/>	<u>KM<sup>sen</sup></u>
Moore	Doug	Livonia	<input checked="" type="checkbox"/>	<u>DM</u>
Mullett	Noel	WCDPS	<input checked="" type="checkbox"/>	<u>NM</u>
Nash	Jim	Oakland County	<input type="checkbox"/>	_____
O'Meara	John	ECT	<input checked="" type="checkbox"/>	<u>JO<sup>sen</sup></u>

Meeting Date: July 12, 2017

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Pasciolla	Angela	Bloomfield Township	<input type="checkbox"/>	___
Pratt	Evan	Washtenaw County Water Resour	<input type="checkbox"/>	___
Price	Meghan	ECT	<input type="checkbox"/>	___
Rice	Heather	Washtenaw County Water Resour	<input type="checkbox"/>	___
Rickard	Jill	Northville Township	<input checked="" type="checkbox"/>	<i>JR</i>
Ridgway	Jim	ECT	<input checked="" type="checkbox"/>	<i>JWR</i>
Rohraff	Don	Livonia	<input type="checkbox"/>	___
Roney	Kevin	Garden City	<input type="checkbox"/>	___
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	___
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	<i>BS</i>
Smrtka	Barb	Farmington Hills	<input type="checkbox"/>	___
Staup	Aaron	Novi	<input checked="" type="checkbox"/>	<i>AS</i>
Wilson	Tom	Livonia	<input type="checkbox"/>	___
Wineka	Jim	Oakland County	<input type="checkbox"/>	___
<u>Chris O'Meara</u>		<u>ARC</u>	<input checked="" type="checkbox"/>	<u>CO</u>
_____		_____	<input type="checkbox"/>	___
_____		_____	<input type="checkbox"/>	___
_____		_____	<input type="checkbox"/>	___
_____		_____	<input type="checkbox"/>	___