



Working together, restoring the river

DRAFT AGENDA EXECUTIVE COMMITTEE MEETING

June 22, 2016, 1:30 p.m.

Southfield Parks & Recreation, Room 223/224
26000 Evergreen Rd.

James W. Ridgway, P.E.
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport
Authority
Westland
Wixom

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Rouge River Advisory Council
Southeastern Oakland
County Water Authority
The Henry Ford
Wayne State University

1. **Welcome** – Brandy Siedlaczek, Chair
2. **Roll Call of Members** (ECT) and record of others present

<i>Alliance of Rouge Communities</i> <i>Executive Committee</i>		
Officers		
Chair	Brandy Siedlaczek	Southfield
Vice-Chair	Jill Rickard	Northville Twp.
Treasurer	Bob Belair	Canton
Past Chair	Gary Mekjian	Farmington Hills
Counties		
Oakland Co. – Rep.	Jim Nash	OCWRC
Oakland Co. – Alt.	Jim Wineka, Jacy Garrison	OCWRC
Washtenaw Co.- Rep.	Evan Pratt	WCWRC
Washtenaw Co.- Alt.	Heather Rice	WCWRC
Wayne Co. - Rep.	Kelly Cave	WCDPS
Wayne Co. - Alt.	Noel Mullett, Razik Alsaigh	WCDPS
SWAGs		
Main 1 & 2 - Rep.	Wayne Domine	Bloomfield Township
Main 1 & 2 - Alt.	Charles Markus	Bloomfield Township
Main 3 & 4 - Rep.	Vacant	
Main 3 & 4 - Alt.	Vacant	
Upper - Rep.	Karen Mondora	Farmington Hills
Upper - Alt.	Doug Moore	Livonia
Middle 1 - Rep.	Tom Casari	Northville Twp.
Middle 1 - Alt.	Adam Wayne	Novi
Middle 3 - Rep.	Kevin Roney	Garden City
Middle 3 - Alt.	Vacant	
Lower 1 - Rep.	Tim Faas	Canton Township
Lower 1 – Alt.	Vacant	
Lower 2 - Rep.	Ramzi El-Gharib, Mike Buiten	Wayne
Lower 2 - Alt.	Roberto Scappaticci	Romulus

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5. Executive Director Report (ARC Staff)	
a. Grant Status Report	Information 9a
b. Status of ARC/FOTR Reorganization Investigation	Information
d. MS4 Permit Application Preparations and Collaborative Plans	Discussion
6. Standing Committee Reports	
a. <u>Finance Committee</u> (Belair, Treasurer/O’Meara)	
i. AR/AP reports and 2016 Membership Dues	Information 10
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iii. 2016 Budget Amendment	
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b. <u>Organization Committee</u> (Cave, Co-Chair)	
i. Status Report	Information
c. <u>PIE (Public Involvement and Education) Committee</u> (Markus, Chair)	
i. Status Report	Information
d. <u>Technical Committee</u> (Mondora, Chair)	
i. Status Report	Information
e. <u>Nomination Committee</u> (Faas, Chair)	Information
7. Report from Counties	
a. Status Report	Information
8. Other Business	
9. Summary of Executive Committee Actions (O’Meara)	
10. Upcoming Meetings	
• Full ARC Meeting, July 13, 2016, from 1:30-3:30 p.m. in the Library at Cranbrook Institute of Science located at 39221 Woodward Ave. in Bloomfield Hills	
11. Adjourn	



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Executive Director

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Rochester Hills
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University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County
Airport Authority
Westland
Wixom

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Rouge River Advisory Council
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County Water Authority
The Henry Ford
Wayne State University

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

March 8, 2016, 1:00 p.m.

Southfield Parks & Recreation, Room 223/224

1. Welcome – Brandy Siedlaczek, Chair

2. Roll Call of Members

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Brandy Siedlaczek	Southfield	Y
Vice-Chair	Jill Rickard	Northville Twp.	Y
Treasurer	Bob Belair	Canton	Y
Past Chair	Gary Mekjian	Farmington Hills	Y
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jim Wineka, Jacy Garrison	OCWRC	Y
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	Y
Wayne Co. - Rep.	Kelly Cave	WCDPS	N
Wayne Co. - Alt.	Noel Mullett/Razik Alsaigh	WCDPS	Y
SWAGs			
Main 1 & 2 - Rep.	Wayne Domine	Bloomfield Township	Y
Main 1 & 2 - Alt.	Charles Markus	Bloomfield Township	N
Main 3 & 4 - Rep.	VACANT		
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Doug Moore	Livonia	Y
Middle 1 - Rep.	Tom Casari	Northville Township	N
Middle 1 - Alt.	Adam Wayne	Novi	Y
Middle 3 - Rep.	Kevin Roney	Garden City	N
Middle 3 - Alt.	VACANT		
Lower 1 - Rep.	Tim Faas	Canton Township	N
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Ramzi El-Gharib/Mike Buiten	Wayne	N
Lower 2 - Alt.	Roberto Scappaticci	Romulus	N

Others Present: Annette DeMaria, Jim Ridgway, Meghan Price, John O’Meara, and Chris O’Meara, ECT Staff

3. Additions or Changes to Draft Agenda

There were no additions to the agenda.

4. Summary of November 10, 2015 Executive Committee Meeting

The motion was made by Karen Mondora, Farmington Hills, to accept the November 10, 2015 meeting summary. The motion was seconded by Jill Rickard, Northville Twp. Motion passed.

5. Executive Director Report

a. Grant Status Report

John O'Meara, ARC Staff, gave the grant project status report.

ONGOING GRANTS:

2015 Rouge River Public Advisory Council (RRAC) Support

The ARC submitted an application to the Great Lakes Commission to continue facilitation of the RRAC. Development of the final Rouge Habitat List through the Habitat Subcommittee meetings has been completed. The full RRAC at its membership meeting on February 22, 2016 approved the list as final for submittal to MDEQ.

FOTR-ARC Merger Investigation

FOTR and the ARC were awarded a grant from the Erb Family Foundation in the amount of \$110,000 to explore merging the organizations. The Reorganization Investigation Committee (RIC) has developed a recommendation that included merging the two organizations. The FOTR Board has approved this recommendation and it will go to their membership for approval in April 2016 pending ARC Board approval in March. There is a draft schedule and scope of the transition process that has been prepared by the RIC.

Collaborative Invasive Species Control in Rouge and Detroit River AOC

The ARC has been attending the work group meetings and working on handouts for some of the trainings. Noel Mullett reported that they have started the bid process with their next meeting scheduled for April and work beginning in August with efforts at Newburgh Lake and additional activities occurring during Rouge Rescue by FOTR.

US Forestry Service 2014 Tree Grant

All communities have executed the IAA with the ARC. Approximately 75% of the communities have had their proposed trees approved. One community has planted their trees and asked for their initial 50% reimbursement. ARC needs communities to make sure they are securing, planting, locating their trees this spring and providing their project summaries by June 2016. The ARC will finalize the grant reporting this summer for grant closure in August 2016.

SAW Grant: Monitoring and Stormwater Management Planning

The ARC received the SAW funding grant agreement last week and returned for execution November 10, 2015. The grant covers development of member MS4 permit applications, monitoring, and stormwater funding planning efforts. ARC staff are on track to meet to April 1 permit deadline. Communities have received their draft applications for review. The PEP and IDEP plans have gone out to the full membership for comment.

NOAA GLRI Habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)

ARC has held monthly Project Partners (NOAA, ARC, Wayne County, RRAC, MDEQ, USACE, National Park Service, and Henry Ford Estate) calls to update and receive feedback. Geotechnical field analysis, wetland delineation, topographic surveys, and T&E database work has been completed.

Review of the Corp model has been concluded. Based on this review restructuring of the model was needed and developed.

PENDING GRANT APPLICATIONS:

NOAA Regional Partnership

The ARC joined a partnership with Friends of Detroit River (FDR) and the Friends of the Rouge (FOTR) to submit a NOAA Regional partnership grant in February 2016. FDR is listed as the fiduciary with the ARC as a major supporting member. The grant is for conducting listed habitat projects within the two AOCs over the next three years. It is anticipated that knowledge of award will occur in May/June 2016, with award in September 2016.

GRANTS NOT AWARDED:

NOAA Literacy Grant

The ARC submitted an application titled “Strengthening the Public’s and/or K-12 Students’ Environmental Literacy for Community Resilience to Extreme Weather Events and Other Environmental Hazards.” This grant was not awarded.

b. Status of ARC/FOTR Reorganization Investigation

Jim Ridgway gave a summary of the ARC/FOTR resolution to move forward with the investigation. The continuation does allow for various “exit ramps” throughout the effort. He informed the committee that the FOTR board has voted to proceed with the investigation with a vote to their members coming up within the month. The motion was made by Wayne Domine, Bloomfield Twp. to recommend the resolution, with the discussed edits, to the Full ARC for the authorization of the ARC staff to proceed with preparing the documents and support information to consummate the merger of the ARC and the FOTR into a single, new non-profit entity that will continue the activities of both entities. The motion was seconded by Bob Belair, Canton, and passed unanimously.

c. SAW Grant Match

John O’Meara reviewed the current and anticipated match for the SAW grant and also discussed future needs of defining matching activities done by the ARC. John discussed some potential things that could be tracked and used for match, such as communities time associated with preparing the permit and Technical Committee meetings. FOTR has agreed to provide documentation of volunteer match that can be used in 2015 and 2016 in addition to the monitoring costs that are currently in the ARC’s budget. The ARC Staff will continue to monitor and plan match as the SAW grant proceeds.

John also informed the committee that ARC staff have prepared and received the ARC’s first SAW grant reimbursement without issue.

d. MS4 Permit Application Preparations and Collaborative Plans

Annette DeMaria and Meghan Price discussed the progress of the collaborative IDEP and PEP. Both continue to evolve. Many improvements have been made to the IDEP incorporating comments received by members. Wayne Domine, Bloomfield Twp., stated that they would be doing their own permit and will incorporate the IDEP and PEP into their plan. The ARC Staff are on schedule for completion of the ARC permits by the April 1 deadline.

e. Executive Director’s Annual Report

Chris O’Meara informed the committee that the Executive Director’s annual report is being drafted and anticipated to be completed prior to the communities bi-annual report due date. The document will be provided to all members and will be posted to the ARC’s website.

6. Standing Committee Reports

a. Finance Committee (B. Belair, Treasurer)

2015 Membership Dues

Chris O'Meara reported that all 2015 ARC dues have been received.

2016 Membership Dues

Chris O'Meara stated that the first round of 2016 invoices for ARC membership have been sent out.

2015 Audit

Chris O'Meara reported that coordination with the accountants for the 2015 audit have begun and it is anticipated that the ARC will not need an A133 audit for 2015 activities.

2013 ECT Contract Amendment

Appendix H – ARC/FOTR Merger

John O'Meara reviewed this contract amendment which extends the contract date to March 31, 2016 which allows for the Full ARC vote and to finalize any documents prior to the grant end date with FOTR. There is no increase in scope or budget. The motion was made by Gary Mekjian, Farmington Hills, to approve the 2013 ECT Contract Amendment to Appendix H for the ARC/FOTR Merger, extending the contract date to March 31, 2016. The motion was seconded by Jill Rickard, Northville Twp., and passed unanimously.

b. Organization Committee

The Organization Committee had nothing to report at this time.

c. PIE (Public Involvement and Education) Committee

Meghan Price reviewed the anticipated workshops for 2016 on turf maintenance. The PIE has also been working on the ARC's public education campaign which may include billboard topics on fertilizing, oil and grease, Rouge Rescue and flushable wipes. ARC Staff are also working on the 4 seasonal posters with the spring poster expected in May.

d. Technical Committee

Karen Mondora, Farmington Hills, reported that ARC staff continue the SAW grant activities and are on schedule for submitting the applications for the April 1 deadline. The Technical Committee will be meeting on Monday to review the Collaborative IDEP with another meeting in mid-April to discuss Wayne and Oakland County's IDEP activities for 2016.

7. Report from Counties

Jacy Garrison, Oakland County, reported that they continue to update their stormwater standards and hope to have them available by June. They also anticipate meeting with Wayne County and MDEQ to discuss the standards. There was some discussion on whether a schedule should be included in the permit of when the standard would be circulated.

Noel Mullett reported that Wayne County is working on modifying their stormwater program on what the County plans to do and anticipate being consistent over county boundaries. Workshop planning is in progress and they will give communities a chance to provide input as they move forward. He also stated that they will have an alternate approach.

8. Other Business

Karen Mondora reminded members that their bi-annual report is due to MDEQ on March 31.

9. Summary of Executive Committee Actions

- The motion was approved to accept the November 10, 2015 meeting summary.
- The motion was approved to forward the resolution, with the discussed edits, to the Full ARC for the authorization of the ARC staff to proceed with preparing the documents and support information to consummate the merger of the ARC and the FOTR into a single, new non-profit entity that will continue the activities of both entities.
- The 2013 ECT Appendix H contract amendment extending the end date to March 31, 2016 was approved.

10. Upcoming Meeting(s)

- Technical Committee meeting, March 14, 9:00 a.m., Farmington Hills
- Full ARC Meeting, March 17, 2:00 p.m. – 4:00 p.m., at Summit on the Park, Canton

11. Adjourn

The motion to adjourn the meeting was made by Karen Mondora, Farmington Hills, and seconded by Jill Rickard, Northville Twp. The motion passed.

ARC Executive Committee Attendance List

Meeting Date: 3/8/16

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Alsaigh	Razik	WCDPS	<input type="checkbox"/>	—
Belair	Bob	Canton Township	<input checked="" type="checkbox"/>	<u>FB</u>
Buiten	Mike	Wayne	<input type="checkbox"/>	—
Casari	Tom	Northville Township	<input type="checkbox"/>	—
Cave	Kelly	WCDPS	<input type="checkbox"/>	—
DeMaria	Annette	ECT	<input checked="" type="checkbox"/>	<u>AD</u>
Domine	Wayne	Bloomfield Township	<input checked="" type="checkbox"/>	<u>WD</u>
El-Gharib	Ramzi	Wayne	<input type="checkbox"/>	—
Fellrath	Patrick	Plymouth Township	<input type="checkbox"/>	—
Garrison	Jacy	Oakland County	<input checked="" type="checkbox"/>	<u>JG</u>
Markus	Charles	Bloomfield Township	<input type="checkbox"/>	—
Mekjian	Gary	Farmington Hills	<input type="checkbox"/>	—
Mondora	Karen	Farmington Hills	<input checked="" type="checkbox"/>	<u>KM</u>
Moore	Doug	Livonia	<input checked="" type="checkbox"/>	<u>DM</u>
Mullett	Noel	WCDPS	<input checked="" type="checkbox"/>	<u>NMJ</u>
Nash	Jim	Oakland County	<input type="checkbox"/>	—
O'Meara	John	ECT	<input checked="" type="checkbox"/>	<u>JO</u>

Meeting Date: 3/8/16

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Pratt	Evan	Washtenaw County Water Resour	<input type="checkbox"/>	—
Price	Meghan	ECT	<input checked="" type="checkbox"/>	mp
Rice	Heather	Washtenaw County Water Resour	<input checked="" type="checkbox"/>	HR
Rickard	Jill	Northville Township	<input checked="" type="checkbox"/>	JR
Ridgway	Jim	ECT	<input checked="" type="checkbox"/>	JR
Rohraff	Don	Livonia	<input type="checkbox"/>	—
Roney	Kevin	Garden City	<input type="checkbox"/>	—
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	—
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	BS
Smrtka	Barb	Farmington Hills	<input type="checkbox"/>	—
Wayne	Adam	Novi	<input checked="" type="checkbox"/>	AW
Wilson	Tom	Livonia	<input type="checkbox"/>	—
Wineka	Jim	Oakland County	<input type="checkbox"/>	—
<u>C. O. Meena</u>		<u>ARC</u>	<input checked="" type="checkbox"/>	<u>CM</u>
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____

ONGOING ARC GRANT PROJECTS STATUS – 6/22/16**2015 Rouge River Public Advisory Council (RRAC) Support**
Project Complete.**FOTR-ARC Merger Investigation**

The ARC awaits FOTR's initiation of the transitioning process. This may be delayed by the absence of an Executive Director at FOTR.

Collaborative Invasive Species Control in Rouge and Detroit River AOC

The ARC has been attending the work group meetings and working on handouts for some of the trainings. The project is being led by Wayne County DPS.

US Forestry Service 2014 Tree Grant

Communities are providing their project summaries by June 2016. The ARC will finalize the grant reporting this summer for grant closure in August 2016.

SAW Grant: Monitoring and Stormwater Management Planning

All applications were completed, along with Collaborative Plans for IDEP, PPP, PEP and the TMDL requirements. ARC is beginning to plan of the monitoring work to be conducted under the grant.

NOAA GLRI Habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)

50% design plans are being completed. Plans will be shared with project partners at a mid-July meeting. T&E, wetland, soil characterization and other field investigations have been completed this spring for permit and design considerations.

PENDING GRANT APPLICATIONS**2016 Rouge River Public Advisory Council (RRAC) Support**

The grant would fund activities to continue general business activities of the RRAC, finalize the list of habitat project descriptions, and conduct fish sampling in the Rouge River Area of Concern (AOC). The grant request is \$30,000 with work ending in June 2017. The ARC has been notified by the State that it did receive the award. MDEQ is sending contract for the ARC to sign.

NOAA Regional Partnership

The ARC joined a partnership with Friends of Detroit River (FDR) and the Friends of the Rouge (FOTR) to submit a NOAA Regional partnership grant in February 2016. FDR is listed as the fiduciary with the ARC as the supporting member for the Rouge AOC activities. The grant is for conducting listed habitat projects within the two AOCs. NOAA has asked for some updates to the application be made by the end of June 2016 with the anticipation of announcing award of the partnership to FDR in July. Initial work on potential Rouge projects would not begin until 2017.

USFS Green Infrastructure Implementation

The ARC has applied for a grant from the Forest Service to conduct maintenance and enhancement for green infrastructure sites within member communities. The grant will be for \$150,000. Current ARC communities interested in participating include Livonia, Canton Twp., Village of Franklin, Farmington Hills, Walled Lake, Southfield and Wayne County.

Rouge River AOC Wayne County Habitat Restoration

EPA is going to “direct fund” the following three Rouge River AOC projects in one grant to Wayne County, with the ARC as a partner in the grant. The potential grant award could be \$6.5 million. Contracting details are currently being negotiated with the EPA with anticipated funding arriving later fall 2016. The grant is anticipated to be completed in late 2019.

- **Henry Ford Estate Fishway (Construction)** - This grant activity will construct the fishway that is currently be completed by the ARC under the NOAA grant. This activity will reconnect approximately 50 miles of main river and 108 tributary miles to the Great Lakes. This project supports the removal of the Habitat Beneficial Use Impairments for the Rouge River.
- **Oxbow Phase III (Construction)** -This grant activity will construct the previous ARC designed Oxbow Phase 3 Restoration that was completed under a grant from NOAA. This will involve removal of a portion of the concrete channel, restoration with native vegetation and habitat structures and construction of a bridge. This project supports the removal of the Habitat Beneficial Use Impairments for the Rouge River.
- **Nankin Lake Restoration (Design/Construction)**- Nankin Lake Restoration will restore the ecosystem services the lake provides; valuable spawning, nursery, and forage habitat for fishes and other aquatic species of all life stages.

GRANTS NOT AWARDED

None.

**Alliance of Rouge Communities
A/P Aging Summary
As of March 2, 2016**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
City of Rochester Hills	0.00	0.00	750.00	0.00	0.00	750.00
Engineering Reproduction, Inc.	0.00	1,717.20	0.00	0.00	0.00	1,717.20
Environmental Consulting & Technology, In	67,823.79	54,295.98	0.00	0.00	0.00	122,119.77
Friends of the Rouge	2,824.80	0.00	0.00	0.00	0.00	2,824.80
Outfront Media	0.00	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL	<u>70,648.59</u>	<u>58,013.18</u>	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>129,411.77</u>

**Alliance of Rouge Communities
A/R Aging Summary
As of March 2, 2016**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Auburn Hills	267.00	0.00	0.00	0.00	0.00	267.00
Bloomfield Township	15,827.00	0.00	0.00	0.00	0.00	15,827.00
Canton Township	27,297.00	0.00	0.00	0.00	0.00	27,297.00
Commerce Township	549.00	0.00	0.00	0.00	0.00	549.00
FOTR	3,498.39	0.00	0.00	0.00	0.00	3,498.39
Franklin	0.00	0.00	0.00	0.00	45.00	45.00
Inkster	5,662.00	0.00	0.00	0.00	0.00	5,662.00
Livonia	28,502.00	0.00	0.00	0.00	0.00	28,502.00
Melvindale	2,628.00	0.00	0.00	0.00	0.00	2,628.00
Northville Township	10,437.00	0.00	0.00	0.00	0.00	10,437.00
Plymouth Township	10,383.00	0.00	0.00	0.00	0.00	10,383.00
Pontiac	0.00	0.00	0.00	0.00	0.00	0.00
Redford Township	11,610.00	0.00	0.00	0.00	0.00	11,610.00
Rochester Hills	1,911.00	0.00	0.00	0.00	0.00	1,911.00
University of Michigan-Dearborn	0.00	0.00	0.00	0.00	750.00	750.00
Van Buren Township	6,652.00	0.00	0.00	0.00	0.00	6,652.00
Wayne County Airport Authority	2,266.00	0.00	0.00	0.00	4,532.00	6,798.00
TOTAL	<u>127,489.39</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,327.00</u>	<u>132,816.39</u>

Alliance of Rouge Communities
Profit & Loss Budget vs. Actual
 January through December 2016

	Jan - Dec 16	Budget
Ordinary Income/Expense		
Income		
47200 - Program Income		
47286 - 2016 ARC Membership Dues	123,991.00	251,435.00
Total 47200 - Program Income	123,991.00	251,435.00
48000 - Grants		
48904 - FS2 US Forestry EAB Rest 2014	0.00	30,000.00
48905 - WCGL1 Inv Spec Col 2014	0.00	5,000.00
48906 - FOTR1 - ARC/FOTR Reorg Inv 2015	0.00	2,457.47
48907 - SAW1 Stormwater Permit app 2015	0.00	1,258,739.00
48908 - NOAA3-HFE Dam Fish Passage	0.00	275,000.00
48909 - GLC PAC Support 7 RRAC Fac2015	0.00	8,100.00
Total 48000 - Grants	0.00	1,579,296.47
Total Income	123,991.00	1,830,731.47
Expense		
60400 - ARC Awards and Grants		
60410 - OC1-Executive Director Services		
60402 - OC1-Meeting Support	645.00	26,820.00
60405 - OC1-Expenses	0.00	2,800.00
60418 - OC1-Advocacy & Liaison	0.00	17,540.00
60419 - OC1-Financial Services	87.50	16,770.00
60440 - OC1- Administration/Communica	2,327.50	16,230.00
60442 - OC1-Grant Preparation	0.00	15,770.00
Total 60410 - OC1-Executive Director Services	3,060.00	95,930.00
60420 - Public Involv. & Education Com.		
60001 - PIE2-Public Ed Materials	190.00	15,000.00
60002 - PIE3-Website Maintenance	0.00	5,500.00
6042 - PIE5-Watershed Steward & Report	0.00	1,500.00
60421 - PIE1-Green Infrast. Campaign	287.34	23,500.00
6044 - PIE4 New PE Campaigns/Materials	2,023.50	13,000.00
Total 60420 - Public Involv. & Education Com.	2,500.84	58,500.00
60430 - Technical Committee		
60004 - TC3-IDEP	0.00	57,500.00
60431 - TC1-R. R. Water. Monitor Act.	2,513.96	58,500.00
Total 60430 - Technical Committee	2,513.96	116,000.00
604604 - SPAC7 RRAC Facilitation 2015	5,574.20	8,100.00
60601 - FS2-US Forestry EAB Grant 2014	192.12	30,000.00
60661 - FOTR1 - Reorg Investigation	0.00	2,457.47
60662 - SAW1 - SW permits		
6066201 - SAW Grant PEP Plan	7,395.00	
6066202 - SAW Grant IDEP Plan	6,395.00	
6066203 - SAW Grant GH/P2	24,375.84	
6066204 - SAW Grant Admin	2,647.50	
6066208 - SAW Grant SW Fund Frm	8,940.00	
60662 - SAW1 - SW permits - Other	0.00	1,258,739.00
Total 60662 - SAW1 - SW permits	49,753.34	1,258,739.00
60663 - WCGL1 - WC Inv Species Collab.	870.00	5,000.00
60664 - NOAA3-HFE Dam Fish Passage	8,184.13	275,000.00
Total 60400 - ARC Awards and Grants	72,648.59	1,849,726.47
60900 - Business Expenses	420.00	

**Alliance of Rouge Communities
Profit & Loss Budget vs. Actual
January through December 2016**

	Jan - Dec 16	Budget
62100 - Contract Services		
62110 - FC1-Accounting Fees	0.00	15,000.00
62140 - FC1-Legal Fees	0.00	2,000.00
65120 - FC2-Insurance - D&O	910.00	2,500.00
Total 62100 - Contract Services	<u>910.00</u>	<u>19,500.00</u>
Total Expense	<u>73,978.59</u>	<u>1,869,226.47</u>
Net Ordinary Income	<u>50,012.41</u>	<u>-38,495.00</u>
Net Income	<u><u>50,012.41</u></u>	<u><u>-38,495.00</u></u>

Anticipated Revenues Available for 2015

2016 Anticipated Dues from Communities	\$251,435
SPAC Grant	\$23,073
GLRI Grant	\$305,000
Wayne County Inv. Species Collaboration	\$5,000
SAW Grant	\$1,258,739
Erb Foundation	\$2,457
Corporate Support	\$0
Rollover Dues from 2015 Budget (estimated)	\$100,000
	\$1,945,704

Approved by Full ARC on 11/18/15

Budget Amendments:
FC1 - 6/13/16

Proposed ARC Budget Items	Committee Budget	Funding Source(3)							"Provider" Using Budget (2)	
		ARC Dues	SPAC Grant	GLRI/NOAA Grant		SAW Grant	Wayne County	Other Source/Match		
Organization Committee										
(1)OC1 Executive Director Services	\$ 80,160	\$ 80,160								EDS
Pursuing Grant Opportunities	\$ 15,770	\$ 15,770								EDS
Organization Committee Total	\$ 95,930	\$ 95,930								
Finance Committee										
FC1 Accounting/Legal Services	\$ 17,000	\$ 17,000								outside purchase
FC2 ARC Insurance	\$ 2,500	\$ 2,500								outside purchase
Finance Committee Total	\$ 19,500	\$ 19,500								
Public Education and Involvement Committee										
PIE1 Green Infrastructure Campaign	\$ 23,500	\$ 23,500								EDS/WC/FOTR
PIE2 Public Ed Materials	\$ 15,000	\$ 15,000								EDS/WC/ARC
PIE3 Website Maintenance	\$ 5,500	\$ 5,500								EDS/ARC
PIE4 Implement Public Education Campaign	\$ 13,000	\$ 13,000								EDS/FOTR
PIE5 Watershed Stewardship and Reporting	\$ 1,500	\$ 1,500								FOTR
PIE Committee Total	\$ 58,500	\$ 58,500							\$ -	
Technical Committee										
TC1 Rouge River Macroinvertebrate Monitoring	\$ 58,500	\$ 58,500								FOTR/WC/EDS
TC2 IDEP Activities	\$ 72,500	\$ 57,500						\$ 15,000		EDS/WC/OC
Technical Committee Total	\$ 131,000	\$ 116,000						\$ 15,000		
Total Amount Requested by All Committees	\$ 304,930	\$ 289,930							\$ 15,000	
Other Grants (3)										
FS2 FS2 2014 USFS EAB Grant 10/1/14-9/30/16	\$30,000			\$30,000						
SAW1 SAW grant 5/1/15-12/31/18	\$1,258,739					\$1,258,739				EDS/WC/FOTR/OC
WCGL1 Wayne County Inv. Species Col. 6/1/15-12/31/16	\$5,000						\$5,000			EDS
NOAA3 NOAA HFE Dam Fish Passage Design 9/1/15-12/31/16	\$275,000			\$275,000						EDS/WC
FOTR1 ERB Found. Reorg. Inv. 1/1/15 - 3/31/16	\$2,457				\$2,457					
SPAC7 SPAC7 RRAC Facilitation 9/25/15-3/31/16	\$8,100			\$8,100						EDS/WC
SPAC8 SPAC8 RRAC Facilitation 6/16 - 6/30/17	\$14,973			\$14,973						
Total Other Grants:	\$1,594,269									
TOTAL BUDGET	\$1,899,199	\$289,930	\$23,073	\$305,000	\$2,457	\$1,258,739	\$5,000	\$15,000		
TOTAL INCOME	\$1,945,704									
Available Unallocated ARC Budget (total income minus total budget)	\$ 46,505									

Notes

- (1) Includes fiduciary services, advocacy and administration
- (2) EDS - Executive Director Services, WC - Wayne County, OC - Oakland County Officers and committee members provide assistance to implement most of the ARC tasks. Cost for this assistance is not included in ARC budget.
- (3) Dollar amounts may be adjusted throughout the year as they are estimates of what will be spent during the budget year.

DRAFT Amendments 6/13/16

FC1 Adds SPAC8 MDEQ OGL AOC PAC grant total of \$29,945, with \$14,973 spent in 2016 and the remaining \$14,972 planned for the 2017 budget year.



Alliance
of Rouge
Communities

OURS TO PROTECT

Working together, restoring the river

ALLIANCE OF ROUGE COMMUNITIES FINANCE COMMITTEE

2016 BUDGET AMENDMENT: Finance Committee Amendment 1

REQUEST DATE: June 13, 2016

LINE ITEM: Add SPAC8 RRAC Facilitation

COMMITTEE MAKING REQUEST: Finance Committee

BACKGROUND: The Alliance of Rouge Communities (ARC) has received a \$29,945.00 grant from the MDEQ Office of the Great Lakes, AOC Program, 2016 Public Advisory Council (PAC) to facilitate the “Rouge River AOC PAC Support – Facilitation, Habitat & Fish” project. The ARC was notified of the awarded funding in May, 2016, with activities beginning upon the finalization of a grant agreement.

DESCRIPTION OF ANTICIPATED ACTIVITIES: The Rouge RAP Advisory Council (RRAC) and the Alliance of Rouge Communities (ARC) applied for this grant to fund activities to continue to rebuild RRAC and facilitate RRAC meetings and general business activities in the Rouge River Area of Concern (AOC). Many of the previously completed reports listed project types, in addition to specific projects, that needed to be completed in the watershed. The EPA, MDEQ, MDNR and RRAC, ARC staff began facilitating the development of the list for removal of the Habitat BUIs. This work resulted in the development of a final Rouge AOC Habitat list that was submitted to MDEQ in March 2016. This current request will provide RRAC support for development of more in depth descriptions of the Habitat Restoration List projects.

In addition, Fish surveying by FOTR to date has included an update on the current status of the endangered reidside dace (*Clinostomus elongatus*), the identification of several new species and provides the most current information on the Rouge fish community. Many areas have relatively healthy fish populations and could be delisted. This work plan would continue the work to characterize the Rouge fish community.

RATIONALE: The 2016 budget must be adjusted to reflect this additional funding.

BUDGET: The total budget is \$29,945 and broken down as \$16,373 – ARC staff, \$10,002 – FOTR and \$3,570 – Wayne County. This amendment adds the SPAC8 grant budget line to the 2016 ARC Budget with funding estimated for 2016 activities in the amount of \$14,970. No match is required. The remainder of the grant funds (\$14,975) will be booked in the 2017 budget.

PERSON/AGENCY RESPONSIBLE FOR IMPLEMENTATION: Work will be completed by the ARC Executive Director Staff, Friends of the Rouge and Wayne County.

Alliance of Rouge Communities
ECT-ARC 2013 Contract Appendix L
Scope of Services for SPAC 8 RRAC Facilitation

Environmental Consulting & Technology, Inc.

June 13, 2016 to June 30, 2017

The total compensation for this scope of services is \$16,373.00 (of which \$8,186.50 is anticipated to be spent during the 2016 budget year). The ARC will be reimbursed by the MDEQ Office of the Great Lakes for 100% of this cost.

Project

The Alliance of Rouge Communities (ARC) has received a \$29,945 grant from the Great Lakes Commission to facilitate the Rouge River Advisory Council. The ARC was awarded the funding in June, 2016, with activities beginning upon grant agreement finalization and ending on June 30, 2017.

Project Tasks

Many of the previously completed reports [Ex: Habitat Delisting Targets (2008), Rouge River Delisting Strategy (2012), Upper Rouge Delisting Strategy (2012), and Rouge River BUI Report Card (2013)] listed project types, in addition to specific projects, that needed to be completed in the watershed. The EPA, MDEQ, MDNR and RRAC, ARC staff began facilitating the development of the list for removal of the Habitat BUIs. This work resulted in the development of a final Rouge AOC Habitat list that was submitted to MDEQ in March 2016. This current request will provide RRAC support for development of more in depth description of Habitat Restoration List projects.

Fish surveying by FOTR to date has included an update on the current status of the endangered redbreasted dace (*Clinostomus elongatus*), the identification of several new species and provides the most current information on the Rouge fish community. Many areas have relatively healthy fish populations and could be delisted. This work plan would continue the work to characterize the Rouge fish community.

Task 1 – RRAC Business Facilitation

- ARC staff will facilitate and support the activities of the RRAC. This will include the planning and facilitation of three regular RRAC meetings, preparation and distribution meeting agendas and summaries, and other activities needed for the RRAC to fulfill its mission as a public advisory group.
- ARC staff will continue updating of the RRAC web page.
- The ARC will prepare and submit narrative and financial status.

Task 2 – AOC Habitat Project Descriptions

- The ARC, with the support of RRAC members, will develop more in depth project descriptions for approximately 10 of the projects on the Habitat Restoration Project List. The project descriptions will include updated background, photos, maps, amount of habitat to be restored (Ex: linear feet of shoreline or stream, acres of wetland, etc.), and preliminary cost estimate. The project list will be used by EPA and MDEQ in order to plan funding priorities for the AOC and for seeking future grants and local match.
- ARC and RRAC will communicate as needed with MDEQ and EPA regarding the projects on the list.

Task 3 – Fish Sampling

This task will include surveying of 20 sites on the Main and Upper Rouge and compile and map all FOTR fish data collected over the past four years. Fish surveys will be conducted using seine nets by FOTR to sample all available habitats and volunteers will be trained to assist in holding nets, chasing fish into nets and collecting fish. All fish will be identified, measured and released. A QAPP will be developed for approval by the MDEQ. It is anticipated that with the data collected currently and a review of past data delisting recommendations for portions of the Rouge no longer impaired for fish may be able to be made.

This project will address the *Great Lakes Restoration Initiative Action Plan* focus areas in the following ways:

- *Habitat and Wildlife Protection and Restoration:* The project will advance Fish and Wildlife Habitat by having projects ready for funding as grant opportunities arise.
- *Near Shore Health and Non-point Source Pollution:* Many of the projects have dual benefits that provide habitat while reducing stream flashiness and nonpoint source pollutant loads.
- *Accountability, Monitoring, Evaluation, Communication, and Partnerships:* The process of developing the more in-depth project descriptions will encourage a dynamic partnership between EPA, MDEQ, MDNR, RRAC, and ARC who provide a good representation of stakeholders, the public and agencies that can restore the AOC.

5. Project Outcomes and Deliverables

The anticipated outcomes/deliverables for this project are:

- Improved understanding by the EPA, MDEQ, RRAC and ARC of the habitat impairments in the watershed and opportunities for restoration.
- More robust RRAC membership participation.
- Additional opportunities for grant funding
- RRAC meeting summaries and agendas.
- Up-to-date website.
- Habitat Restoration Project List project descriptions.
- Fish survey data and reporting.



2017 ARC Budget Preparation Schedule*

6/15/16	Finance Committee to approve 2017 Budget Preparation Schedule
6/16/16	Treasurer to distribute 2017 Budget Preparation Schedule
6/22/16	Executive Committee review 2017 Budget Preparation Schedule
6/23/16	Treasurer to send out notice to ECT requesting cost proposal for Executive Director Services to the Finance Committee by 8/31/16
6/23/16	Treasurer to send out letter to ARC Committees requesting budget submittals to the Finance Committee by 9/14/16
9/7/16	Finance Committee to receive cost proposal from ECT and distribute to Organization Committee
Week of 9/12/16	Organization Committee to meet to review ECT cost proposal
Week of 9/19/16	Finance Committee to receive budget proposals from ARC Committees
Week of 10/3/16	Finance Committee meeting to review draft budget information, finalize budget proposals and formulate recommendations to the Executive Committee
10/10/16	Executive Committee meeting to review the proposed budget
11/14/16	Full Alliance Meeting to adopt the 2017 ARC budget

****Above dates are estimates and may change - final meeting date notices will be sent out***