



Working together, restoring the river

James W. Ridgway, P.E.
Executive Director

DRAFT AGENDA EXECUTIVE COMMITTEE MEETING

Tuesday, June 19, 2012, 1:30 p.m.
Farmington Hills City Hall – 31555 W. Eleven Mile Rd.

1. **Welcome** – Gary Mekjian, Chair
2. **Roll Call of Members** (ECT) and record of others present

<i>Alliance of Rouge Communities Executive Committee</i>		
Officers		
Chair	Gary Mekjian	Farmington Hills
Vice-Chair	Kevin Buford	Westland
Treasurer	Don Rohraff	Livonia
Past Chair	Tim Faas	Canton Twp.
Counties		
Oakland Co. – Rep.	John McCulloch	OCWRC
Oakland Co. – Alt.	Jim Wineka	OCWRC
Oakland Co. – Alt.	Joseph Colaianne	OCWRC
Washtenaw Co.- Rep.	Janis Bobrin	WCWRC
Washtenaw Co.- Alt.	Heather Rice	WCWRC
Wayne Co. - Rep.	Kelly Cave	WCDPS
Wayne Co. - Alt.	Noel Mullett	WCDPS
SWAGs		
Main 1 & 2 - Rep.	Brandy Siedlaczek	Southfield
Main 1 & 2 - Alt.	Wayne Domine	Bloomfield Township
Main 3 & 4 - Rep.	Jim Murray	Dearborn
Main 3 & 4 - Alt.	Vacant	
Upper - Rep.	Karen Mondora	Farmington Hills
Upper - Alt.	Kevin Maillard	Livonia
Middle 1 - Rep.	Tom Casari	Northville Twp.
Middle 1 - Alt.	Aaron Staup	Novi
Middle 3 - Rep.	Jack Barnes	Garden City
Middle 3 - Alt.	Vacant	
Lower 1 - Rep.	Bob Blair	Canton Township
Lower 1 - Alt.	Vacant	
Lower 2 - Rep.	Ramzi El-Gharib	Wayne
Lower 2 - Alt.	Tom Wilson	Romulus

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Rouge RAP Advisory Council
Southeastern Oakland
County Water Authority
Wayne State University

- 3. Additions or Changes to Draft Agenda**
- 4. Summary of March 29, 2012, Executive Committee Meeting** Action
- 5. Executive Director Report (Ridgway)**
 - a. Grant Status Report Information
 - b. Watershed Management Plan Revisions Information
 - c. Legacy Project Update Information
 - d. Permit Update Information
- 6. Standing Committee Reports (Mekjian)**
 - a. Finance Committee (Rohraff, Treasurer/O'Meara)
 - i. 2012 A/R and A/P Reports Information
 - ii. 2012 Membership dues Information
 - iii. 2012 Budget Amendments Action
 - a. Finance Committee Amendment 2
(GLC PAC Grant for RRAC Facilitation)
 - b. Finance Committee Amendment 3
(ERB Legacy Project)
 - iv. 2012 ECT Contract Amendment/Schedule Extension Action
 - v. Draft 2013 Budget Preparation Schedule Action
 - b. Organization Committee (Cave, Co-Chair)
 - i. Status Report Information
 - c. PIE (Public Involvement and Education) Committee (Siedlaczek, Chair)
 - i. Status Report Information
 - d. Technical Committee (Mondora, Chair/DeMaria)
 - i. Status Report Information
 - e. Nomination Committee (Mekjian) Action
 - i. Chair Appointment
- 7. Report from WCDPS (Cave)**
 - a. Status Report Information
- 8. Other Business**
- 9. Summary of Executive Committee Actions (O'Meara)**
- 10. Upcoming Meetings**
 - PIE Committee Meeting, July 12, 2012, 1:00 p.m., Lunch at noon, Howard Knorr's house
 - ARC SWPPI Online Reporting System training, Henry Ford Community College, July 13, 2012, 9-11 a.m. and 1-3 p.m. email comeara@ectinc.com to register
 - Technical Committee Meeting, July 18, 2012, 1:30 p.m. - 3:30 p.m., Farmington Hills City Hall
 - Full ARC Meeting, July 25, 2012, 1:30 p.m. – 3:30 p.m., Location to be determined
- 11. Adjourn**



Working together, restoring the river

James W. Ridgway, P.E.
Executive Director

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

Thursday, March 29, 2012, 1:30 p.m.
Farmington Hills City Hall Community Room
31555 W. Eleven Mile Rd., Farmington Hills

1. Welcome – Gary Mekjian, Chair

2. Roll Call of Members

ECT took roll call of members and others present. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Gary Mekjian	Farmington Hills	Y
Vice-Chair	Kevin Buford	Westland	Y
Treasurer	Don Rohraff	Livonia	Y
Past Chair	Tim Faas	Canton Twp.	Y
Counties			
Oakland Co. – Rep.	John McCulloch	OCWRC	N
Oakland Co. – Alt.	Jim Wineka	OCWRC	Y
Oakland Co. – Alt.	Joseph Colaianne	OCWRC	N
Washtenaw Co.- Rep.	Janis Bobrin	WCWRC	Y
Washtenaw Co.- Alt.	VACANT	WCWRC	
Wayne Co. - Rep.	Kelly Cave	WCDPS	Y
Wayne Co. - Alt.	Noel Mullett	WCDPS	N
SWAGs			
Main 1 & 2 - Rep.	Brandy Siedlaczek	Southfield	N
Main 1 & 2 - Alt.	Wayne Domine	Bloomfield Township	Y
Main 3 & 4 - Rep.	Jim Murray	Dearborn	N
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Kevin Maillard	Livonia	N
Middle 1 - Rep.	Tom Casari	Northville Township	Y
Middle 1 - Alt.	Aaron Staup	Novi	Y
Middle 3 - Rep.	Jack Barnes	Garden City	Y
Middle 3 - Alt.	VACANT		
Lower 1 - Rep.	Bob Belair	Canton Township	Y
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Ramzi El-Gharib	Wayne	Y
Lower 2 - Alt.	Tom Wilson	Romulus	N

Others Present: Jim Ridgway, Executive Director; Annette DeMaria; Zachare Ball, and Chris O’Meara, ARC Staff

- Auburn Hills
 - Beverly Hills
 - Bingham Farms
 - Birmingham
 - Bloomfield Hills
 - Bloomfield Twp.
 - Canton Twp.
 - Commerce Twp.
 - Dearborn
 - Dearborn Heights
 - Farmington
 - Farmington Hills
 - Franklin
 - Garden City
 - Henry Ford Community College
 - Lathrup Village
 - Livonia
 - Melvindale
 - Northville
 - Northville Twp.
 - Novi
 - Oak Park
 - Oakland County
 - Orchard Lake
 - Plymouth
 - Plymouth Twp.
 - Pontiac
 - Redford Twp.
 - Rochester Hills
 - Romulus
 - Southfield
 - Troy
 - University of Michigan – Dearborn
 - Van Buren Twp.
 - Walled Lake
 - Washtenaw County
 - Wayne
 - Wayne County
 - Westland
 - Wixom
- Cooperating Partners:
 Cranbrook Institute of Science
 Friends of the Rouge
 Southeastern Oakland County Water Authority
 Wayne State University

3. Additions or Changes to Draft Agenda

Kelly Cave requested that an action item be added to the Organization Committee to recommend to the Full ARC the appointment of new members to the Organization Committee.

4. Summary of October 25, 2011 Executive Committee Meeting

The motion was made by Kevin Buford to accept the October 25, 2012 meeting summary. The motion was seconded by Karen Mondora. Motion passed.

5. Executive Director Report

a. Grant Status Report

Great Lakes Restoration Initiative (GLRI)

GLRI 1 (Transforming the Rouge)

- A contractor was selected last fall for the Wayne County Parks project (Lola Valley and Lower Rouge). Herbicide was applied to the project areas and all the grow zones were planted except for Lola Valley Park due to flooding.
- Valley Woods Wetland (Southfield): Phragmites removal is occurring this month, and a prescribed burn will be conducted this week or next week
- Detroit Parks, Rouge Park and Eliza Howell Park Grow Zones: Prescribed burns for the end of March, first week in April. Seeding will be done by volunteers.
- The Pre-Monitoring benthics surveys were completed in 2011. The first post monitoring sampling was held in January, 2012.
- The fifth quarterly report was submitted to GLNPO on January 15, 2012.

GLRI 2 (Danvers Pond Dam Removal, Farmington Hills)

- Construction work is out for bid with proposals due April 10, 2012.

Rouge Round X

RPO 1

Rouge Green Corridor Urban Habitat Improvement

- The riparian buffer development at sites in Beverly Hills, Southfield and Birmingham will be installed in May, 2012.

SPAC 3: Developing a Coordinated Effort to Address Rouge AOC BUIs in the Upper Subwatershed

- All analysis has been completed and the final report is being written and will be submitted.

NOAA Fisheries Grant - Wayne Road Dam Removal:

- The Construction RFP was advertised this week and bids are due at the end of April. A public meeting will be held on April 26, 2012, at 6:00 p.m. at the Wayne Public Library.

K. Cave talked briefly about a citizen, Mr. Brock, who protested the Wayne Road Dam Removal project fearing additional flooding/erosion. After communication from Wayne County explaining the benefits of the project he has since rescinded his protest.

K. Cave also mentioned some ideas that Representative McNamara has for the Wayne Road Dam Restoration area including a zip line park.

MDEQ Monitoring Grant:

This grant is for ARC staff to conduct water quality monitoring from the fall, 2011 to winter, 2013 in the Upper and Main 1-2 *E. coli* priority areas to narrow down sewage discharges during dry weather conditions.

- The QAPP was approved this week and a kick-off meeting was held with Southfield and OCWRC. The initial sample locations have been selected and field work will start within the next couple of weeks, weather permitting.

U.S. Forestry/GLRI 2011:

The ARC was approved for a \$374,980 grant from the U.S. Forestry Service through the State of Michigan to purchase and plant 2,000 trees in the Rouge River Watershed in partnership with Wayne County and several ARC member communities. ARC staff is currently developing draft IAAs for the communities and preparing for a conference call with participating ARC members for next week. The table to the right shows the breakdown of communities that requested trees.

U. S. Forestry Grant	
ARC Member	# of Trees
Bingham Farms	20
Bloomfield Hills	50
Bloomfield Twp.	25
Canton Township	200
Lathrup Village	40
Livonia	105
Plymouth Twp.	150
Redford Township	25
Rochester Hills	50
Southfield	100
Walled Lake	10
Wayne	200
Westland	125
Wayne County	900
Total:	2,000

Outstanding Grant Applications:

NOAA Fisheries Grant/GLRI:

The ARC in partnership with Wayne County, UM-D and the Henry Ford Estate submitted a \$350,000 grant application to NOAA for a grant to pay for the design of a fish passage at Henry Ford Estate Dam. NOAA will notify successful applicants in May. K. Cave added that Wayne County continues to work with the partners and owners of Henry Ford Estate on this important project.

Public Advisory Council/Great Lakes Commission:

The ARC and the Rouge RAP Advisory Council (RRAC) submitted a \$50,000 grant application to the Great Lakes Commission to facilitate RRAC meetings; create an RRAC web page on the ARC website; update the Rouge Report Cards for each subwatershed, and create a Lower Rouge Delisting Strategy.

J. Ridgway expressed the importance of continuing to work with RRAC for future GLRI funding opportunities. J. Ridgway felt that future funding would continue to be for improvements to habitat. It seems that the RFPs are different from year to year. He also stated that the GLRI grant selection and funding may come through the state as the EPA tries to improve coordination.

b. Watershed Management Plan Update

Zachare Ball reported that she spoke with Tracy Kecskemeti, MDEQ, about the revised WMP. Tracy said that MDEQ has finished its review of the ARC’s revisions to the WMP. She is preparing a letter to the ARC outlining MDEQ’s comments. In general, MDEQ agrees with the ARC’s four priority pollutants (E. coli, TSS, Nutrients and Volume) and thinks we did a good job of outlining the critical areas for those pollutants in the watershed. MDEQ will ask that we do a better job of linking projects to pollutant critical areas. We also need to prioritize the list of “wish list” projects and describe them better. She would like to meet with a group of ARC staff and members to discuss MDEQ’s comments. It was suggested that attendees should be: Jim Ridgway, Annette DeMaria, Zachare Ball, Karen Mondora, Brandy Siedlaczek and Gary Mekjian and/or other officers.

c. EPA GLNPO Legacy Project

Any further refinements on the Legacy Act work plan and budget development are on hold until some administrative issues are hammered out. ED staff determined that no money exchanges hands between the EPA and the ARC to complete the work. Instead, the EPA supplies contractor

support for any work funded by EPA, and the ARC could supply contractors for the ARC-funded portion of the work. The ARC has not committed to provide cash or in-kind match. The other project partners were not planning to provide cash match either. The ARC needs to determine how ARC administrative costs would be funded. The ED is working with EPA to determine how this can be accomplished. Meanwhile, a list of potential matching projects has been gathered from the project partners. This list needs to be presented to EPA to get their concurrence on the eligibility of the match. The ED is working on the strategy to complete this, as well.

d. Contested Case

J. Ridgway reported that he did not have any new information. K. Cave stated that the 2008 permit was withdrawn and that some things that were contested actually went back to the previous permit. Headley is still proceeding through the Riverview case. The rest is still being discussed and moving forward.

e. Detroit Water and Sewerage Department

J. Ridgway informed the committee that he and Gary Mekjian have been communicating with DWSD in hopes of them joining the ARC. They have shown an interested and ARC Staff have forwarded them information on the ARC and its programs along with a membership dues invoice.

6. Standing Committee Reports

a. Finance Committee

2011 Draft Budget vs. Actual Report

D. Rohraff reviewed the draft report noting that all tasks were completed under budget. The final report will be distributed once the accountants audit is complete.

2011 ECT Contract Amendment

D. Rohraff reviewed the memo from ARC Staff regarding the budget adjustment for 2011 ARC PIE Committee activities. ARC staff requested a budget adjustment within the 2011 PIE Committee budget to transfer \$5,200 that was not expended from the Wayne County budget and \$2,240 that was not expended from the FOTR budget to cover the ARC staff variance in the PIE Committee budget. This will not require an increase in the overall ARC budget or the overall PIE Budget. It will require a contract amendment between the ARC and ECT to increase ECT's budget for 2011 by \$7,440. Two-thirds of the variance for ARC Staff in PIE1 was due to the rain barrel sales in 2011 and the remaining third of the variance was due to planning that had to begin in 2011 for workshops being held in early 2012. The motion was made by Ramzi El-Gharib to recommend to the Full ARC the approval of the 2011 ECT Contract Amendment as presented by the Finance Committee. The motion was seconded by Jim Wineka and passed unanimously.

A/R and A/P Reports

D. Rohraff reviewed the accounts receivable and accounts payable reports.

2012 Membership Dues

C. O'Meara reported that the first round of ARC Dues assessments went out in February and we have begun to receive checks. The next round will go out in May.

2012 Budget Amendment

D. Rohraff reviewed the 2012 Budget Amendment, FC Amendment 1. The ARC received a two-year \$374,980 grant from the U. S. Forest Service to replace 2,000 trees lost to Emerald Ash Borer. The ARC was awarded the funding in October, 2011, with activities beginning on January 1, 2012. This amendment adds the 2012 U. S. Forest Service 1 grant budget line to the 2012 ARC Budget with

funding anticipated for 2012 activities in the amount of \$187,490 with no match required. The remainder of the grant funds will be booked in the 2013 budget. Z. Ball stated all the paperwork as be completed to accept the grant and that the first conference call is scheduled with the communities participating for April 4. The motion was made by T. Faas to recommend to the Full ARC approval of the 2012 Budget Amendment adding the USDA Forest Service Grant as presented by the Finance Committee. The motion was seconded by K. Buford and passed unanimously.

2012 ECT Contract Amendment

D. Rohraff reviewed the contract amendment which adds the USDA Forest Service Grant to the current ECT contract with the ARC. Tasks include project oversight, team meetings and planning, documentation of tree purchase and installation and grant management and final report preparation. The motion was made by Kevin Buford to recommend to the Full ARC the approval of the 2012 ECT Contract Amendment adding the USDA Forest Service Grant as presented by the Finance Committee. The motion was seconded by Jack Barnes and passed unanimously.

b. Organization Committee

New Members to Organization Committee

K. Cave informed the committee that Meghan Bonfiglio has left Washtenaw County and will no longer be serving on the Organization Committee. She noted that Meghan was a wonderful addition to the Organization Committee and put many hours into the revisions to the Bylaws. The Organization Committee would like the Executive Committee to appoint two new members, Tim Faas and Kathy Hagaman, to the committee. The motion was made by D. Rohraff to appoint Tim Faas and Kathy Hagaman to the Organization Committee. The motion was seconded by Wayne Domine and passed unanimously.

Revisions to ARC Bylaws

K. Cave gave an update on the revisions to the Bylaws. One of the major items the committee is updating is not requiring members to take the bylaws back to their governing body when revisions are made to. The ARC could amend them in the future. There was discussion that the only time bylaws would be required to go back to the governing body is when a change was made to how the dues are calculated. In which case it would go to the governing body and would require 50% approval.

K. Cave reviewed the draft options for the Executive Committee makeup to possibly streamline the meetings. There was some discussion regarding the size being too large for quorum purposes and also the redundancy of meetings. Staff stated that there has never been a meeting called because there was not a quorum. One option included county representation along with the ARC officers (7 member), another option kept the Executive Committee the same as it is currently (14 member) and the third was the same as what we currently have but with less SWAG representation (10 member). W. Domine felt strongly that we should continue to have SWAG representation on the Executive Committee since they are the ones that started the ARC. After discussion a vote was taken which was split down the middle of which option to go with. K. Cave suggested that the issue be brought to the Full ARC for discussion and vote. All agreed.

K. Cave reviewed the draft ARC Nondiscrimination Policy which came up as part of the Forest Service grant the ARC just received. The grant funding required the ARC to accept the policy and the Organization Committee felt it would be a good policy to have going forward. Janice Bobrin asked for further explanation from a lawyer on what "excluding conducted programs" meant. The committee agreed. The motion was made by Janice Bobrin, once clarification was received on the definition of "conducted programs", to recommend to the Full ARC the adoption of the ARC

Nondiscrimination in Programs and Activities Policy as presented by the Organization Committee. The motion was seconded by Aaron Staup and passed unanimously.

The Membership Policy was reviewed by K. Cave but any action was tabled until the revisions to the Bylaws and Executive Committee structure were complete.

K. Cave reviewed the request by the Rouge RAP Advisory Council to become a Cooperating Partner in the Arc. The motion was made by T. Faas to recommend to the Full ARC the approval of the Cooperating Partner request by RRAC. The motion was seconded by J. Wineka and passed unanimously.

c. PIE (Public Involvement and Education) Committee

Z. Ball reported for Brandy Siedlaczek stating that a golf course green infrastructure workshop was held in February. Rain barrel sales are planned for Livonia on April 21, Farmington Hills on June 16 and Lathrup Village on June 17. If any other communities are interested in hosting a rain barrel sale we have a new vendor that provides all aspects of the sale from online orders to staffing the event. Any communities interested should contact ARC Staff.

d. Technical Committee

Karen Mondora reported that there will be no ARC-funded USGS work this year. The monitoring database was successfully moved from CDM's server to the ARC's server. The scope of work for WQ summary (mini-RRMAR) is being reviewed.

K. Mondora stated that the Wayne County scope of work has been prepared and will be reviewed by the Technical Committee in April. The Oakland County scope of work will be discussed at the Technical Committee meeting as well. They will also be discussing IDEP training.

K. Mondora informed the Committee that the Web-based Reporting System has been successfully moved to ARC's server. The system release has been delayed due to lack of ability to reprogram the reporting system. Executive Director staff is currently testing the fix and if it is okay, then activity reassignments will be made (based on feedback from the members) and the system will be released for individual permittee reporting. The contractor is still working on a watershed-wide report. As a reminder, members should request that the MDEQ to move their annual report period to end on December 31 with their report due March 30.

A. DeMaria informed the Committee that the Detroit Water Agenda (Ken Cockrel's Green Task Force) should be available soon. It Outlines water resource BMPs focused on sustainable development practices with a focus on environmental justice, water affordability, conservation, storm water management, pollution prevention, etc.

7. Report from WCDPS

K. Cave stated that they are preparing the 2011 Rouge progress report and asked that communities forward their photos and success stories to Wayne County for inclusion in the report.

K. Cave informed the committee that the DEQ 205J grant was approved by the County to do Green Infrastructure planning in Wayne County. They will also be preparing an O&M manual.

K. Cave announced that another round of Rouge subgrants will be available this year to ARC communities, both sanitary and nonpoint.

8. Report from SWAGS

There was nothing new to report.

9. Other Business

It was announced that Janice Bobrin would not seek re-election as Washtenaw County Water Resources Commissioner this year. G. Mekjian thanked Janice for her many years of service to the community and to the ARC.

10. Summary of Executive Committee Actions

- The motion was made to accept the October 25, 2011, meeting summary.
- The motion was made to approve the 2011 ECT contract amendment as presented by the Finance Committee.
- The motion was made to approve the 2012 Budget Amendment to add the US Forest Service Grant as presented by the Finance Committee.
- The motion was made to approve the 2012 ECT contract amendment to include the US Forest Service Grant work as presented by the Finance Committee.
- The motion was made to appoint Tim Faas and Kathy Hagaman to the Organization Committee.
- The motion was made, upon clarification of the definition of “conducted programs”, to recommend to the Full ARC the adoption of the ARC Nondiscrimination in Programs and Activities Policy as presented by the Organization Committee.
- The motion was made to recommend to the Full ARC the approval of the Cooperating Partner request by RRAC.

11. Upcoming Meeting(s)

- Technical Committee Meeting, April 12, 1:30 p.m. - 3:30 p.m., Farmington Hills City Hall
- Full ARC Meeting, April 17, 1:30 p.m. – 3:30 p.m., Chestnut Room, Summit on the Park, Canton
- ARC Rain Barrel/Compost Bin sale, April 21, 9 a.m. - 2 p.m., 33000 Civic Center Dr., Livonia
- PIE Committee Meeting, June 12, 2012, 1:00 p.m., Riet Schumack's house

11. Adjourn

The motion to adjourn the meeting was made by T. Faas and seconded by K. Mondora. The motion passed.

**Alliance of Rouge Communities
A/R Aging Summary
As of June 14, 2012**

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Allen Park	0.00	0.00	768.00	0.00	0.00	768.00
Bingham Farms	624.00	0.00	0.00	0.00	0.00	624.00
Birmingham	3,045.00	0.00	0.00	0.00	0.00	3,045.00
Bloomfield Hills	2,522.00	0.00	0.00	0.00	0.00	2,522.00
CMI Monitoring TMDL Grant	2,094.42	0.00	0.00	0.00	0.00	2,094.42
Commerce Township	0.00	0.00	0.00	0.00	0.00	0.00
Dearborn	24,214.00	0.00	0.00	0.00	0.00	24,214.00
Dearborn Heights	8,912.00	0.00	0.00	0.00	0.00	8,912.00
Detroit Water and Sewerage Department	0.00	0.00	44,625.00	0.00	0.00	44,625.00
Farmington	2,605.00	0.00	0.00	0.00	0.00	2,605.00
Franklin	1,453.00	0.00	0.00	0.00	0.00	1,453.00
Garden City	6,815.00	0.00	0.00	0.00	0.00	6,815.00
Henry Ford Community College	750.00	0.00	0.00	0.00	0.00	750.00
Lathrup Village	1,220.00	0.00	0.00	0.00	0.00	1,220.00
Livonia	0.00	0.00	29,013.00	0.00	0.00	29,013.00
Melvindale	0.00	0.00	2,635.00	0.00	0.00	2,635.00
Northville	1,758.00	0.00	0.00	0.00	0.00	1,758.00
Novi	15,628.00	0.00	0.00	0.00	0.00	15,628.00
Oak Park	164.00	0.00	0.00	0.00	0.00	164.00
Orchard Lake	114.00	0.00	0.00	0.00	0.00	114.00
Plymouth	2,210.00	0.00	0.00	0.00	0.00	2,210.00
Pontiac	508.00	0.00	0.00	0.00	0.00	508.00
Romulus	2,075.00	0.00	0.00	0.00	0.00	2,075.00
Rouge River National Wet Weather Dem. Pro	22,304.72	0.00	0.00	0.00	0.00	22,304.72
Southfield	18,793.00	0.00	0.00	0.00	0.00	18,793.00
Troy	4,395.00	0.00	0.00	0.00	0.00	4,395.00
University of Michigan-Dearborn	0.00	0.00	750.00	0.00	0.00	750.00
Van Buren Township	0.00	0.00	6,326.00	0.00	0.00	6,326.00
Walled Lake	737.00	0.00	0.00	0.00	0.00	737.00
Wayne	5,153.00	0.00	0.00	0.00	0.00	5,153.00
Westland	20,255.00	0.00	0.00	0.00	0.00	20,255.00
TOTAL	148,349.14	0.00	84,117.00	0.00	0.00	232,466.14

12:57 PM

06/14/12

Alliance of Rouge Communities
A/P Aging Summary
As of June 14, 2012

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Anglin Civil	51,127.88	0.00	0.00	0.00	0.00	51,127.88
Environmental Consulting & Technology, In	93,586.33	0.00	0.00	0.00	0.00	93,586.33
HFCC	0.00	400.00	0.00	0.00	0.00	400.00
Inland Lakes Landscaping Corp.	45,340.06	0.00	0.00	0.00	0.00	45,340.06
Peer 1 Hosting	0.00	199.00	0.00	0.00	0.00	199.00
Tina L. Cusac, CPA	0.00	4,200.00	0.00	0.00	0.00	4,200.00
TOTAL	<u>190,054.27</u>	<u>4,799.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>194,853.27</u>

Notes

- (1) Includes fiduciary services, advocacy and administration
- (2) Not a Rouge grant eligible item; funded 100% from ARC dues
- (3) EDS - Executive Director Services, WC - Wayne County, OC - Oakland County Officers and committee members provide assistance to implement most of the ARC tasks. Cost for this assistance is not included in ARC budget.
- (4) PIE5 - This line item is budgeted, but will not start until additional income is received through corporate support or other funding source. This item will be reviewed during the second quarter of 2012 by the Finance Committee.
- (5) TC5-CM1 is being completed under the Rouge Grant as match for the CMI project which accepts other federal funds as match.
- (6) In 2011, the ARC received a NOAA grant totalling \$1,033,536 for Wayne Rd. Dam. \$50,000 was budgeted for the 4th quarter of 2011, with half of the remaining amount (\$491,768) budgeted for 2012 and the other remaining half (\$491,768) to be budgeted in 2013. No match is required.
- (7) CMI1 added to show 2012 awarded grant amount of \$26,907. \$5,042 was budgeted in 2011, and \$5,472 will be budgeted in 2013 with an additional \$12,474 match budgeted in 2012 that will be split 50/50 between ARC dues and Rouge Grant funds under TC5-CM1. Total award is \$49,895.
- (8) SPAC3 added to show awarded grant amount of \$10,000 for 2012, \$14,989 was budgeted in 2011. Total award is \$24,989.

Amendments approved on 4/17/12:

- (9) FS1 added to show awarded GLRI/USDA Forest Service grant amount of \$187,490 for 2012, remainder of \$187,490 will be budgeted in 2013. Total award is \$374,980.

6/18/12 - DRAFT Amendments

- (10) SPAC4 added to show awarded grant amount for 2012 budget of \$25,000, remainder of \$25,207 will be budgeted in 2013. total award is \$50,207.
- (11) ERB1 added to show awarded grant amount for 2012 budget of \$80,000, remainder of \$70,000 will be budgeted in 2013. total award is \$150,000.



ALLIANCE OF ROUGE COMMUNITIES FINANCE COMMITTEE

2012 BUDGET AMENDMENT: Finance Committee Amendment 2

Working together, restoring the river

REQUEST DATE: June 14, 2012

LINE ITEM: Add SPAC 4 RRAC Facilitation

COMMITTEE MAKING REQUEST: Finance Committee

BACKGROUND: The Alliance of Rouge Communities (ARC) has received an 18 month \$50,207 grant from the Great Lakes Commission to facilitate the Rouge RAP Advisory Council. The ARC was awarded the funding in May, 2012, with activities beginning on May 1, 2012.

DESCRIPTION OF ANTICIPATED ACTIVITIES: The Rouge RAP Advisory Council (RRAC) and the Alliance of Rouge Communities (ARC) are applying for this grant to fund activities to re-build RRAC and facilitate RRAC meetings and general business activities in the Rouge River Area of Concern (AOC). These activities include re-establishing a larger active membership list, revising the By-Laws, holding RRAC meetings and year end officer elections, the development of a Rouge River AOC five year vision statement and establishing a Rouge RAP Advisory Council website.

RATIONALE: The 2012 budget must be adjusted to reflect this additional funding.

BUDGET: This amendment adds the GLC SPAC grant budget line to the 2012 ARC Budget with funding anticipated for 2012 activities in the amount of \$25,000 No match is required. The remainder of the grant funds (\$25,207) will be booked in the 2013 budget.

PERSON/AGENCY RESPONSIBLE FOR IMPLEMENTATION: Work will be completed by the ARC Executive Director Staff and Wayne County.



Working together, restoring the river

ALLIANCE OF ROUGE COMMUNITIES FINANCE COMMITTEE

2012 BUDGET AMENDMENT: Finance Committee Amendment 3

REQUEST DATE: June 14, 2012

LINE ITEM: Add ERB 1 Legacy Facilitation

COMMITTEE MAKING REQUEST: Finance Committee

BACKGROUND: The Alliance of Rouge Communities (ARC) has received an 18 month \$150,000 Capacity Building grant from the Erb Family Foundation which will allow the ARC to proceed with the EPA Legacy Act proposal to investigate the contaminated sediment in the Lower Main Stem. The ARC was awarded the funding in June, 2012, with activities beginning on July 1, 2012.

DESCRIPTION OF ANTICIPATED ACTIVITIES: The activities under this grant will allow the ARC to secure and facilitate assistance from the U.S. Environmental Protection Agency (EPA) to conduct a remedial investigation and feasibility study to address contaminated sediments in the Lower Rouge River Main Channel (LRRMC).

Specific tasks include:

- Development of final proposal to EPA
- Development of partnering agreements between the ARC and private partners
- Meeting coordination and public outreach
- Green infrastructure coordination
- Grant administration

RATIONALE: The 2012 budget must be adjusted to reflect this additional funding.

BUDGET: This amendment adds the Erb Capacity Building grant budget line to the 2012 ARC Budget with funding anticipated for 2012 activities in the amount of \$80,000 No match is required. The remainder of the grant funds (\$70,000) will be booked in the 2013 budget.

PERSON/AGENCY RESPONSIBLE FOR IMPLEMENTATION: Work will be completed by the ARC Executive Director Staff.

Alliance of Rouge Communities
Executive Director Services
Appendix J - Scope of Services for SPAC 4 RRAC Facilitation

Environmental Consulting & Technology, Inc.

May 15, 2012 to October 30, 2013

The total compensation for this scope of services is \$31,486.50 (of which \$15,000 is anticipated to be spent during the 2012 budget year). The ARC will be reimbursed by the Great Lakes Commission for 100% of this cost. The total budget includes a fixed fee of: \$3,456.

Project

The Alliance of Rouge Communities (ARC) has received an 18-month \$50,207 grant from the Great Lakes Commission to facilitate the Rouge RAP Advisory Council. The ARC was awarded the funding in May, 2012, with activities beginning on May 1, 2012.

Project Tasks

TASK 1: COORDINATION/FACILITATION OF PAC (RRAC) MEETINGS: During the grant period, it is anticipated that numerous work group meetings will be held between/with current RRAC officers, existing and new members, the AOC Coordinator and ARC staff. These work group meetings will create the framework for the reinstated RRAC, resulting in the RRAC/ARC partnership conducting up to three meetings of the re-established RRAC including a May/June meeting to launch the vision and by-laws revision process, a September meeting to adopt the vision and by-laws as well as discuss the status of PAC support grants; and a December 2012 meeting to elect RRAC officers.

ECT Budget: \$10,058.75

TASK 2: RRAC WEBSITE SUPPORT: Over the years, the RRAC has generated numerous documents, including the Rouge River RAP Report Card, the Rouge River RAP updates, the *Delisting Targets for Fish & Wildlife Habitat & Population Beneficial Use Impairments for the Rouge River Area of Concern*, etc. Some of these documents are located on various websites, some are only in printed form. This task would allow for creating a Rouge River AOC web page that would display various RRAC documents, including meeting minutes. The page would be included in the Alliance of Rouge Communities website (www.allianceofrougecommunities.com). The bulk of this work would be to collect and post these documents on the RRAC web page, with simple maintenance activities once the page is established. ARC support staff will design the page and import RRAC documents to the page.

ECT Budget: \$6,264

TASK 3: DEVELOP THE LOWER BRANCH ROUGE RIVER DELISTING

STRATEGY: The Lower Rouge River Delisting Strategy will allow the RRAC/ARC partnership to identify and define specific Lower Rouge River projects that will aid in the removal of BUIs within the Lower Branch as well as in the downstream portions of the Rouge River AOC. The Lower Rouge River is the next logical focus area for RRAC to address as it has been the focus of many BUI-related projects, specifically those that address the Loss of Fish and Wildlife Habitat and Population BUIs. These projects include the removal of Wayne Road Dam, conducted by the ARC with a NOAA grant; the installation of five acres of grow zones along the Lower Rouge River conducted by the ARC with a 2010 EPA GLRI grant; and the Lower Rouge River Trail being constructed by Canton Township. The Lower Rouge River stakeholders include Superior, Van Buren and Plymouth townships, the cities of Wayne, Inkster, Westland, Garden City, Romulus, Dearborn Heights, and Dearborn and Wayne County.

ECT Budget: \$9,943.75

TASK 4: WATERSHED BUI REPORT CARD: RRAC will use historic MDEQ/MDNR assessments as well as the results of the recent MDEQ and Michigan Department of Community Health (MDCH) assessments to develop a Rouge River Watershed BUI Report Card. This task will pay for printing the report card.

ECT Budget: \$500 (printing)

TASK 5: FINAL REPORT: The final report will include all work products from Tasks 1-4 and outline the next steps needed to work toward delisting the Rouge River AOC.

ECT Budget: \$4,720

DELIVERABLES: Meeting announcements, agendas and summaries; sign-in sheets, functioning RRAC website, website updates, five-year vision statement, revised bylaws and 2012-14 RRAC Officers election.

Table 1: 2012 GLC PAC RRAC Grant Contract Staff Budget

		Grant Requested Funds												
		Task 1: Facilitation of RRAC Meetings		Task 2: RRAC Website Support		Task 3: Lower Rouge Strategy		Task 4: Watershed BUI Report		Task 5: Final Report		Totals		
		Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Cost	
Professional Services	Rates*													
ARC Staff Rate Schedule														
	James Ridgway	\$60	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
	Annette DeMaria	\$40	65	\$2,600	0	\$0	0	\$0	0	\$0	15	\$600	80	\$3,200
	C. O'Meara	\$28		\$0	72	\$2,016		\$0		\$0		\$0	72	\$2,016
	Z. Ball	\$38		\$0		\$0	20	\$760	0	\$0	20	\$760	40	\$1,520
	Sr- Level Staff	\$40		\$0	0	\$0		\$0		\$0		\$0	0	\$0
	Mid-level staff	\$31		\$0	0	\$0	50	\$1,550		\$0		\$0	50	\$1,550
	Jr-Level Staff	\$25		\$0		\$0	65	\$1,625		\$0		\$0	65	\$1,625
	Administrative Support	\$22		\$0	0	\$0		\$0		\$0		\$0	0	\$0
	Sub totals		65	\$2,600	72	\$2,016	135	\$3,935	0	\$0		\$1,360	272	\$8,551
	Government Audited Overhead @ 169.44%			\$4,405		\$3,416		\$6,667		\$0		\$2,304		\$14,489
	Fee @ 15%			\$1,051		\$815		\$1,590		\$0		\$550		\$3,456
	Total Labor Cost			\$8,056		\$6,247		\$12,193		\$0		\$4,214		\$26,496
Expenses:														
	Mileage (Federal rate, current \$0.555/mile)			\$139		\$0		\$139		\$0		\$0		\$277
	Printing			\$0		\$0		\$0		\$500		\$0		\$500
	Misc			\$0		\$0		\$0		\$0		\$0		\$0
	Expense Total			\$139		\$0		\$139		\$500		\$0		\$777
	TOTAL COST			\$ 8,195		\$ 6,247		\$ 12,332		\$ 500		\$ 4,214		\$31,487

Alliance of Rouge Communities
Executive Director Services
Appendix K - Scope of Services for Capacity Building for the Alliance of
Rouge Communities

Environmental Consulting & Technology, Inc.

July 1, 2012 to December 31, 2013

The total compensation for this scope of services is \$150,000 (of which \$80,000 is anticipated to be spent during the 2012 budget year). The ARC will be reimbursed by the Erb Family Foundation for 100% of this cost. The total budget includes a fixed fee of: \$14,926.

PROJECT

The Alliance of Rouge Communities (ARC) has received an 18-month \$150,000 Capacity Building grant from the Erb Family Foundation which will allow the ARC to proceed with the EPA Legacy Act proposal to investigate the contaminated sediment in the Lower Main Stem. The ARC was awarded the funding in June, 2012, with activities beginning on July 1, 2012.

PROJECT TASKS

TASK 1: DEVELOP FINAL PROPOSAL TO EPA

The ARC will develop a budget for the draft proposal and submit the final draft to the project's Cooperating Partners and MDEQ for comments. The ARC will meet with the Cooperating Partners, as needed, throughout this process. Comments will be addressed and the final draft will be sent to the local EPA representative for review. We anticipate that the local EPA review will be expeditious because EPA has already seen previous drafts of the proposal. Once the local EPA staff is satisfied, the proposal will be sent to EPA Region 5 for further consideration. The ARC will present the proposal to a panel of Region 5 staff and respond to questions. Once Region 5 is satisfied, the ARC will finalize the proposal and distribute it to project stakeholders.

Outside of this scope of work, the EPA will engage a consultant to work on the RI/RS. The consultant will develop a detailed Work Plan to satisfy the objectives of the project proposal.

Deliverables: Final EPA-approved Proposal

ECT Budget:

TASK 2: DEVELOP PARTNERING AGREEMENTS

ARC-Cooperating Partners Partnering Agreement

Before the ARC can sign a local sponsor agreement with EPA, the ARC will need to secure the intent of the Cooperating Partners. The ARC's attorney will draft a Partnering Agreement that will outline the ARC's expectations of the Cooperating Partners. These expectations will be based on the roles and responsibilities that are outlined in the proposal. Commitments for soft

match will be detailed by organization. The Partnering Agreement will be sent to the Partners and comments will be addressed. A final Partnering Agreement will be signed by all participating parties.

ARC-EPA Local Sponsor Agreement

The ARC's attorney will review the Local Sponsor Agreement provided by EPA and provide any necessary comments. Once both parties agree, the Local Sponsor Agreement will be executed.

Deliverables: Final Partnering Agreement

TASK 3: MEETING COORDINATION AND PUBLIC OUTREACH

The ARC will host two stakeholder meetings during the project period. The ARC, Project Cooperating Partners, EPA, EPA contractor, MDEQ, the Rouge River Remedial Action Plan Advisory Council (RRAC) and others will be invited to attend these meetings. The purpose of these meetings is to engage the stakeholders throughout the RI/FS process including the design, field sampling and reporting phases. The first stakeholder meeting will focus on an explanation of the EPA's work plan, while the second stakeholder meeting will focus on the existing conditions survey completed by the EPA contractor.

The ARC will host and facilitate these meetings, send out meeting announcements, and handle other administrative functions. The bulk of the meeting presentations will be handled by EPA and their contractors.

The ARC will also develop fact sheets and/or press releases to keep the public advised of the project. Fact sheets will be circulated to ARC members and posted on our website.

In addition throughout the RI/FS, the ARC will engage various stakeholders to ensure the work is being carried out according to their expectations.

Deliverables: Stakeholder meeting summaries

TASK 4: GREEN INFRASTRUCTURE COORDINATION

The ARC will work with DWSD to select sites for Green Infrastructure installation. This will involve engaging various community organizations, such as Southwest Detroit Environmental Vision, Southwest Detroit Business Association, Friends of the Rouge, Neighbors Building Brightmoor, Friends of Rouge Park, Friends of Eliza Howell Park, Greening of Detroit and Friends of the Detroit River. The ARC has worked with many of these organizations in conjunction with ARC GLRI activities and the Gateway Partnership.

To keep this task on track, the ARC will summarize the status of DWSD's GI program in two summary memos to the Erb Foundation.

Deliverables: GI Summary Memorandums (2)

TASK 5: GRANT ADMINISTRATION

The ARC will provide EPA the required documentation to track the soft match being supplied by the ARC and the Cooperating Partners. This includes narrative and financial reporting as required by the EPA. The ARC will also provide the Erb Foundation the necessary narrative and financial reporting as required.

Deliverables: Financial Reports

Table 1: Capacity Building for the ARC Staff Budget

		Grant Requested Funds												
		Task 1: EPA Proposal		Task 2: Partnering Agreements		Task 3: Meetings and Outreach		Task 4: GI		Task 5: Reporting and Grant Administration		Totals		
		Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Cost	
Professional Services	Rates*													
ARC Staff Rate Schedule														
	James Ridgway	\$60	25	\$1,500	20	\$1,200	30	\$1,800	50	\$3,000	0	\$0	125	\$7,500
	Annette DeMaria	\$40	60	\$2,400	10	\$400	40	\$1,600	100	\$4,000	40	\$1,600	250	\$10,000
	C. O'Meara	\$28		\$0		\$0	84	\$2,352		\$0	40	\$1,120	124	\$3,472
	Z. Ball	\$38		\$0		\$0	120	\$4,560	100	\$3,800	0	\$0	220	\$8,360
	Sr- Level Staff	\$40	40	\$1,600	30	\$1,200	100	\$4,000	20	\$800			190	\$7,600
	Mid-level staff	\$31		\$0	0	\$0	0	\$0		\$0			0	\$0
	Jr-Level Staff	\$25		\$0		\$0	0	\$0		\$0			0	\$0
	Administrative Support	\$22		\$0	0	\$0		\$0		\$0			0	\$0
	Sub totals		125	\$5,500	60	\$2,800	374	\$14,312	270	\$11,600	80	\$2,720	909	\$36,932
	Government Audited Overhead @ 169.44%			\$9,319		\$4,744		\$24,250		\$19,655		\$4,609		\$62,578
	Fee @ 15%			\$2,223		\$1,132		\$5,784		\$4,688		\$1,099		\$14,926
	Total Labor Cost			\$17,042		\$8,676		\$44,347		\$35,943		\$8,428		\$114,436
Expenses:														
	Attorney					\$10,000				\$0				\$10,000
	Sustainable Water Works			\$5,000		\$5,000		\$12,500						\$22,500
	Travel			\$750										\$750
	Mileage (Federal rate, current \$0.555/mile)			\$200		\$100		\$600		\$200				\$1,100
	Per diem (lodging and meals)			\$810										\$810
	Misc supplies			\$0				\$404		\$0		\$0		\$404
														\$0
	Expense Total			\$6,760		\$15,100		\$13,504		\$200				\$35,564
	TOTAL COST			\$ 23,802		\$ 23,776		\$ 57,851		\$ 36,143		\$ 8,428		\$150,000

Alliance of Rouge Communities
Executive Director Services
Scope of Services for Great Lakes Restoration Initiative (GLRI) 1
Appendix B (revised)
Environmental Consulting & Technology, Inc.

October 1, 2010 to December 31, 2012

The total compensation for the scope of services included in Appendix B GLRI 1 is being increased from \$103,000 (fixed fee: \$13,318) to \$140,000 (fixed fee: \$17,239) to increase the funding for the Design & Construction Oversight of Grow Zones (Task 1); Construction Oversight - Valley Woods (Task 3) and Grant Administration and Reporting Task (Task 7). This budget is covered by GLRI 1: Transforming the Rouge AOC from Mowed Down to Grown Up. ECT will provide up to \$6,250 in match (Task 1 and Task 7), as required, dependent on the total federal funds expended.

This \$25,000 budget revision is being requested to increase the funding to ARC staff for grow zone oversight (Task 1) from \$30,000 to \$38,000; to increase the Construction Oversight- Valley Woods (Task 3) from \$30,000 to \$42,000 and grant management and reporting (Task 7) currently being administered by ARC staff from \$33,000 to \$50,000.

The budget adjustment has been approved by the U.S. EPA GLRI grant officer and is necessary because of the following reasons:

- Unanticipated increased oversight of grow zones design and installation in the City of Detroit. (Task 1)
- Unanticipated permitting activities (meetings with MDEQ) and additional field supervision has been required due to identification and location of invasive areas for removal and additional work by the contractor for removal of sediments to create open water. Due to the extreme weather conditions this spring and early summer, additional monitoring of the wetland vegetation will be required in order to maintain proper establishment.
- Unanticipated cost of developing a project QAPP and conducting mid-project and final Quality Assurance reviews as required by the QAPP. (Task 7)
- Increased grant administration and technical advisory group activities. (Task 7)

GLRI 1: Transforming the Rouge River AOC from Mowed Down to Grown Up

The following tasks and scope coordinate with the GLRI grant task structure.

TASK 1: Grow Zone Design and Construction Oversight (ARC Staff)

ARC Staff will create design plans and provide construction oversight for the following projects:

- *Eliza Howell Park and Rouge Park (City of Detroit, Wayne County)* – Provide design to convert approximately 10 acres of mowed turf grass into native vegetation grow zones through prescribed burns and native plant seeding.
- *Lower Rouge and Upper Rouge Parkway (Wayne County)* – Provide design

To convert approximately 15 acres of managed turf grass into native vegetation grow zones in Wayne County Parks in the Upper and Lower Subwatersheds.

TASK 3: Permitting and Construction Oversight Valley Woods Wetland Preserve This task will include the permitting, bid assistance and construction oversight for Valley Woods Wetland Preserve.

TASK 7: Grant Administration and Reporting

This task includes all the work necessary to manage the resources of this project, including the submission of status reports, draft and final products, draft final report, and final report and other documentation as required by agency. This also includes the work to be done by a technical advisory group comprised of the stakeholders involved in the project. They will meet or have a conference call every other month to discuss upcoming activities, review progress and provide input and oversight.

Total project costs and a breakout of costs for Task 1, Task 3 and Task 7 for each ARC staff task is attached in Appendix B Table GLRI 1 (revised).

Appendix B: GLRI 1 - Transforming the Rouge From Mowed Down to Grown Up (revised 6/18/12)

Table B1 : GLRI 1		Design & Construction Oversight of Grow Zones		Construction Oversight - Valley Woods		Grant Management & reporting				Public Education Activities		Totals		
		Task 1		Task 3		Task 6				Task 5				
Professional Services		Rates*	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Labor Cost	Hrs	Cost
	Ridgway	\$60	8	\$480	12	\$720	24	\$1,440		\$0		\$0	44	\$2,640
	DeMaria	\$40		\$0		\$0		\$0		\$0		\$0	0	\$0
	Ball	\$37	48	\$1,776	40	\$1,480	238	\$8,806		\$0	60	\$2,220	386	\$14,282
	C. O'Meara	\$27	28	\$756	30	\$810	91	\$2,457		\$0	37	\$999	186	\$5,022
	Mid-level staff	\$31	43	\$1,333	125	\$3,875	50	\$1,550		\$0		\$0	218	\$6,758
	Jr-Level Staff	\$25	204	\$5,100	240	\$6,000	41	\$1,025		\$0		\$0	485	\$12,125
	Administrative Support	\$22	24	\$528	24	\$528	35	\$770		\$0		\$0	83	\$1,826
Sub totals			355	\$9,973	471	\$13,413	479	\$16,048	0	\$0	97	\$3,219	1402	\$42,653
Government Audited Overhead @ 169.44%				\$16,898		\$22,727		\$27,192		\$0		\$5,454		\$72,271
Fee @ 15%				\$4,031		\$5,421		\$6,486		\$0		\$1,301		\$17,239
Total Labor Cost				\$30,902		\$41,561		\$49,726		\$0		\$9,974		\$132,163
Expenses:														
Mileage (Federal rate, current \$0.50/mile)				\$98		\$439		\$274		\$0		\$0		\$811
Permit Fee				\$0		\$0		\$0		\$0		\$0		\$0
Seed				\$7,000		\$0		\$0		\$0		\$26		\$7,026
Expense Total				\$7,098		\$439		\$274		\$0		\$26		\$7,837
TOTAL COST				\$ 38,000		\$ 42,000		\$ 50,000		\$ -		\$ 10,000		\$140,000



2013 ARC Budget Preparation Schedule

- | | |
|------------------|---|
| 6/18/12 | Finance Committee to approve 2013 Budget Preparation Schedule |
| 6/18/12 | Treasurer to distribute 2013 Budget Preparation Schedule |
| 6/19/12 | Executive Committee review 2013 Budget Preparation Schedule |
| 7/9/12 | Treasurer to send out letter to ECT requesting cost proposal for Executive Director Services to the Finance Committee by 9/15/12 |
| 7/9/12 | Treasurer to send out letter to ARC Committees requesting budget submittals to the Finance Committee by 9/17/12 |
| 9/10/12 | Finance Committee to receive cost proposal from ECT and distribute to Organization Committee |
| Week of 9/10/12 | Organization Committee to meet to review ECT cost proposal |
| 9/17/12 | Finance Committee to receive budget proposals from ARC Committees |
| 10/1/12 | Finance Committee meeting to review draft budget information and finalize budget proposals and formulate recommendations to the Executive Committee |
| Week of 10/22/12 | Executive Committee meeting to review the proposed budget |
| Week of 11/5/12 | Full Alliance Meeting to adopt the 2013 ARC budget |