



James W. Ridgway, P.E.  
Executive Director

- Auburn Hills
- Beverly Hills
- Bingham Farms
- Birmingham
- Bloomfield Hills
- Bloomfield Twp.
- Canton Twp.
- Commerce Twp.
- Dearborn
- Dearborn Heights
- Farmington
- Farmington Hills
- Franklin
- Garden City
- Henry Ford Community College
- Inkster
- Lathrup Village
- Livonia
- Melvindale
- Northville
- Northville Twp.
- Novi
- Oak Park
- Oakland County
- Orchard Lake
- Plymouth
- Plymouth Twp.
- Redford Twp.
- Rochester Hills
- Romulus
- Southfield
- Troy
- University of Michigan-Dearborn
- Van Buren Twp.
- Walled Lake
- Washtenaw County
- Wayne
- Wayne County
- Wayne County Airport Authority
- Westland
- Wixom

**DRAFT AGENDA**  
**EXECUTIVE COMMITTEE MEETING**  
Thursday, May 15, 2014, 1:30 p.m.  
Southfield Parks & Recreation, Room 221  
26000 Evergreen Rd.

1. **Welcome** – Brandy Siedlaczek, Chair
2. **Roll Call of Members** (ECT) and record of others present

<i>Alliance of Rouge Communities</i> <i>Executive Committee</i>		
<b>Officers</b>		
<b>Chair</b>	Brandy Siedlaczek	Southfield
<b>Vice-Chair (and Past Chair)</b>	Gary Mekjian	Farmington Hills
<b>Treasurer</b>	Bob Belair	Canton
<b>Counties</b>		
<b>Oakland Co. – Rep.</b>	Jim Nash	OCWRC
<b>Oakland Co. – Alt.</b>	Jim Wineka, Jacy Garrison	OCWRC
<b>Washtenaw Co.- Rep.</b>	Evan Pratt	WCWRC
<b>Washtenaw Co.- Alt.</b>	Heather Rice	WCWRC
<b>Wayne Co. - Rep.</b>	Kelly Cave	WCDPS
<b>Wayne Co. - Alt.</b>	Noel Mullett, Razik Alsaigh	WCDPS
<b>SWAGs</b>		
<b>Main 1 &amp; 2 - Rep.</b>	Wayne Domine	Bloomfield Township
<b>Main 1 &amp; 2 - Alt.</b>	Charles Marcus	Bloomfield Township
<b>Main 3 &amp; 4 - Rep.</b>	Vacant	
<b>Main 3 &amp; 4 - Alt.</b>	Vacant	
<b>Upper - Rep.</b>	Karen Mondora	Farmington Hills
<b>Upper - Alt.</b>	Don Rohraff	Livonia
<b>Middle 1 - Rep.</b>	Tom Casari	Northville Twp.
<b>Middle 1 - Alt.</b>	Adam Wayne	Novi
<b>Middle 3 - Rep.</b>	Vacant	
<b>Middle 3 - Alt.</b>	Vacant	
<b>Lower 1 - Rep.</b>	Tim Faas	Canton Township
<b>Lower 1 – Alt.</b>	Vacant	
<b>Lower 2 - Rep.</b>	Ramzi El-Gharib, Mike Buiten	Wayne
<b>Lower 2 - Alt.</b>	Roberto Scappaticci	Romulus

- Cooperating Partners:
- Cranbrook Institute of Science
  - Friends of the Rouge
  - Rouge River Advisory Council
  - Southeastern Oakland County Water Authority
  - The Henry Ford
  - Wayne State University

<b>3. Additions or Changes to Draft Agenda</b>	page
<b>4. Summary of March 5, 2014, Executive Committee Meeting</b>	Action 3
<b>5. Executive Director Report (ARC Staff)</b>	
a. Grant Status Report	Information 12
b. Permit Update	Information
c. 2010 Census and 2015 ARC Dues	Information 14
d. Refund of Erb Foundation Grant	Information
e. Future of the watershed	Discussion 15
<b>6. Standing Committee Reports (Belair)</b>	
a. <u>Finance Committee</u> (Belair, Treasurer/O'Meara)	
i. 2014 Membership Dues	Information
ii. 2014 A/R and A/P Reports	Information 16
iii. 2014 Budget Amendment 1	Action
1. Finance Committee 1: HOW1 Federal Grant Preparation	21
iv. 2011 ECT Contract Amendment	Action 22
1. Extension and Re-appropriation of USFS Emerald Ash	
v. 2013 ECT Contract Amendment	Action
1. Adding HOW Grant for Preparation of Three GLRI Applications	
vi. 2015 Budget Preparation Schedule	Information 24
b. <u>Organization Committee</u> (Cave, Co-Chair)	
i. Status Report	
c. <u>PIE (Public Involvement and Education) Committee</u> (Marcus, Chair)	
i. Status Report	Information
d. <u>Technical Committee</u> (Mondora, Chair)	
i. Status Report	Information
<b>7. Report from WCDPS (Cave)</b>	
a. Status Report	Information
<b>8. Other Business</b>	
<b>9. Summary of Executive Committee Actions (O'Meara)</b>	
<b>10. Upcoming Meetings</b>	
• Full ARC Meeting, May 19, 1:30 p.m. – 3:30 p.m., Wixom Community Center, 49015 Pontiac Trail in Wixom	
<b>11. Adjourn</b>	



James W. Ridgway, P.E.  
Executive Director

Auburn Hills  
Beverly Hills  
Bingham Farms  
Birmingham  
Bloomfield Hills  
Bloomfield Twp.  
Canton Twp.  
Commerce Twp.  
Dearborn  
Dearborn Heights  
Farmington  
Farmington Hills  
Franklin  
Garden City  
Henry Ford Community College  
Lathrup Village  
Livonia  
Melvindale  
Northville  
Northville Twp.  
Novi  
Oak Park  
Oakland County  
Orchard Lake  
Plymouth  
Plymouth Twp.  
Redford Twp.  
Rochester Hills  
Romulus  
Southfield  
Troy  
University of Michigan-Dearborn  
Van Buren Twp.  
Walled Lake  
Washtenaw County  
Wayne  
Wayne County  
Wayne County Airport Authority  
Westland  
Wixom

Cooperating Partners:  
Cranbrook Institute of Science  
Friends of the Rouge  
Rouge River Advisory Council  
Southeastern Oakland County Water Authority  
The Henry Ford  
Wayne State University

## DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

March 5, 2014, 2:00 p.m., Wayne County Commerce Court

- 1. Welcome** – Brandy Siedlaczek, Treasurer
- 2. Roll Call of Members**  
ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
<b>Officers</b>			
<b>Chair</b>	VACANT		
<b>Vice-Chair</b>	Jim Murray	Dearborn	N
<b>Treasurer</b>	Brandy Siedlaczek	Southfield	Y
<b>Past Chair</b>	Gary Mekjian	Farmington Hills	Y
<b>Counties</b>			
<b>Oakland Co. – Rep.</b>	Jim Nash	OCWRC	N
<b>Oakland Co. – Alt.</b>	Jim Wineka	OCWRC	N
<b>Washtenaw Co.- Rep.</b>	Evan Pratt	WCWRC	N
<b>Washtenaw Co.- Alt.</b>	Heather Rice	WCWRC	N
<b>Wayne Co. - Rep.</b>	Kelly Cave	WCDPS	N
<b>Wayne Co. - Alt.</b>	Noel Mullett/Razik Alsaigh	WCDPS	Y
<b>SWAGs</b>			
<b>Main 1 &amp; 2 - Rep.</b>	Wayne Domine	Bloomfield Township	N
<b>Main 1 &amp; 2 - Alt.</b>	Charles Markus	Bloomfield Township	N
<b>Main 3 &amp; 4 - Rep.</b>	VACANT		
<b>Main 3 &amp; 4 - Alt.</b>	VACANT		
<b>Upper - Rep.</b>	Karen Mondora	Farmington Hills	Y
<b>Upper - Alt.</b>	Don Rohraff	Livonia	N
<b>Middle 1 - Rep.</b>	Tom Casari	Northville Township	Y
<b>Middle 1 - Alt.</b>	Adam Wayne	Novi	Y
<b>Middle 3 - Rep.</b>	Kevin Roney	Garden City	N
<b>Middle 3 - Alt.</b>	VACANT		
<b>Lower 1 - Rep.</b>	Bob Belair	Canton Township	Y
<b>Lower 1 - Alt.</b>	VACANT		
<b>Lower 2 - Rep.</b>	Ramzi El-Gharib/Mike Buiten	Wayne	Y
<b>Lower 2 - Alt.</b>	Roberto Scappaticci	Romulus	N

**Others Present:** Annette DeMaria, John O’Meara, and Chris O’Meara, ECT Staff

### **3. Additions or Changes to Draft Agenda**

There were no additions or changes to the agenda.

### **4. Chair Vacancy**

Given Kevin Buford's resignation from the City of Westland, the committee asked that the ED or one of the Officers contact Jim Murray to verify if he was willing to serve as interim chair through the end of 2014. This is an election year so new officers will be elected in December for the term of 2015-2016.

### **5. Summary of November 12, 2013 Executive Committee Meeting**

The motion was made by Karen Mondora, Farmington Hills, to accept the November 12, 2013 meeting summary. The motion was seconded by Tom Casari, Northville Township. Motion passed.

### **6. Executive Director Report**

#### **a. 2013 Executive Director's Annual Report**

Annette DeMaria informed the Committee that the draft 2013 Executive Director's Annual Report is done and ready to be forwarded to the Full ARC. She asked that the Committee review it and forward any comments to the ARC staff. Otherwise, it will be included in the handouts at the Full ARC meeting on March 13 and will be added to the ARC website for members to use with their stormwater progress report.

#### **b. Grant Projects Status**

**NOAA Habitat Restoration Grant – Oxbow Phase III Design** -The ARC was completed NOAA contract documents for the grant to design Phase III of the Oxbow at The Henry Ford (Greenfield Village) in Dearborn, which will provide for the final open connection the Oxbow to the channelized portion of the Rouge River. ARC staff will complete the semi-annual reporting for NOAA in April 2014. ARC Staff have completed the QAPP and submitted to NOAA for approval. Monthly team meetings have been ongoing with internal project staff and external agencies. A meeting with MDEQ and USACE has been set for March 11, 2014. Additionally discussions have been on going with the USACOE.

**Transforming the Rouge** -The Transforming the Rouge project is complete. The final report was approved by EPA and the grant was closed.

**Wayne Road Dam Removal** - The Wayne Road Dam Removal project is complete. The final report was approved by EPA and the grant was closed.

**MI Water Quality Monitoring Grant** - The Water Quality Monitoring project is complete. The final report was accepted by MDEQ.

The investigation indicated that human *E. coli* sources are likely impacting Pernick and Pebble creeks.

In the Pernick Creek subbasin, the suspected *E. coli* sources were:

- One or more failing septic systems that serve homes on Farmbrook Road near the creek, and/or
- Illegal dumping of wastewater from a recreational vehicle.

In the Pebble Creek subbasin, the suspected *E. coli* sources were:

- One or more failing septic systems that serve homes at the north end of Green Acre Street;
- One or more failing septic systems that serve homes located between Northwestern Hwy., Wellington Street, Salem Street, Harwich Drive, and Weymouth Court;
- Exfiltration from the sanitary pump station located at Harwich Drive north of New Bedford Drive.; and/or

- Runoff impacted by dog feces.

Recommended actions for the local municipalities (Southfield and Farmington Hills) were provided in the report.

**Emerald Ash Borer U.S. Forestry/GLRI 2011** - The nursery delivered most of the fall planting trees in November 2013. Some due to the conditions and availability are being held until spring. ARC staff have continued to work with the communities to work through some of the discrepancies between where trees may be and types of species. ARC staff began development of the final report of the activities that have occurred to date for the grant. The ARC has received a grant extension and budget adjustment with the U.S. Forest Service to extend the grant until July 1, 2014 to allow for another planting by Wayne County and additional verification services. Wayne County will be purchasing and planting additional trees this spring.

**2012 Public Advisory Council/Great Lakes Commission** -The 2012 PAC project is complete. The Rouge River Beneficial Use Impairment Report Card was completed by Wayne County, MDEQ, and the RRAC. ARC staff prepared the final progress and financial reports and submitted them to the GLC and MDEQ.

**Erb Foundation Capacity Building for the Alliance of Rouge Communities** -The ARC withdrew the proposal for the Remedial Investigation/Feasibility Study in the Lower Rouge Main Channel (The project was short \$210,000 in match). MDEQ has indicated their desire to lead the effort. ARC Staff have requested that Erb allow the ARC to rescope the remainder of the funding (\$88,748) to focus on green infrastructure and public education including support of our Municipal Grow Zone Program, rain barrel sales to homeowners, and riparian corridor management for homeowners.

No response has been received yet from Erb other than that they wanted to talk to the MDEQ.

**2013 Area of Concern/Public Advisory Committee Grant** - ARC staff is working with RRAC, MDEQ, MDNR and EPA to develop a "short-list" of projects needed to remove the Habitat Beneficial Use Impairment. This includes mapping of problem areas and project sites, as well as discussions with communities on potential project sites.

**HOW Federal Grant Writing (Freshwater Futures)** - The Alliance of Rouge Communities (ARC) has received a \$15,000 grant to write 3 federal NOAA grant applications. Two grant applications were submitted at the end of February 2014 to NOAA GRLI Habitat Restoration.

#### **Outstanding Grant Applications**

**U.S. Forest Service/GLRI Mitigate Emerald Ash Borer Impacts Grant** - This grant was not awarded.

**SAW Grant: Monitoring and Stormwater Management Planning** - The ARC applied for a SAW grant in December, 2013 for \$1,741,667 which requires \$358,333 in match. About 27% of the match has already been earned or is in the 2014 budget. The grant covers collaborative plan development and ecosystem monitoring to support to reapplication of the MS4 permits. More specifically, the grant covers:

- Development of a collaborative Public participation plan,
- Development of a collaborative Public education plan,
- Development and implementation of a public attitudes survey,
- Development of a collaborative illicit discharge elimination plan,
- Community specific ordinance review for compliance with the IDEP Ordinance requirements,
- Development of a collaborative total maximum daily load plan,

- Ecosystem monitoring including water quality (dissolved oxygen, E. coli, phosphorus and sediment), macroinvertebrates, and flow,
- Site-specific standard operating procedures (SOPs) development for municipal facilities that impact stormwater quality, and
- Development of a stormwater funding framework in collaboration with the Alliance of Downriver Watersheds.

**NOAA GLRI habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)** - The ARC has applied for \$259,596 in federal funding to provide final design for a fish passage at the Henry Ford Estate Dam. Restoring fish passage at the HFE Dam would provide access to 18 to 36 river miles of the Main, Middle, and Upper Rouge Rivers depending on branch. The design will build upon the previous work done by the USACOE.

**NOAA GLRI habitat Restoration: Fish Barrier and Habitat Fragmentation (Study/Design)** - The ARC has applied for \$145,664 in federal funding from NOAA to examine and prioritize fish barriers and habitat fragmentation in the Rouge River. The MDNR 1998 Fisheries Assessment states there are 62 dams on the Rouge River. Many of these dams and other barriers serve to fragment the system and block movement of aquatic organisms. This project would prioritize fish passage barriers and prepare conceptual design for one or two priority projects.

#### **c. Permit Update**

Karen Mondora, Farmington Hills, requested that the website include a “permit” section under the documents tab to assist members in finding the available information to support their permit reporting. She asked that as communities go through their audit it would be appreciated if they could share anything the MDEQ gives a response on that might apply to and help others. In addition, Karen asked ARC staff if we had feedback from the MDEQ on permit re-applications that have been submitted within the past year for communities in other watersheds. Annette DeMaria indicated that the communities along the St. Clair River submitted their applications on April 1, 2013 and the MDEQ is just starting to comment on them. So far, the comments have been reasonable. Applications for those in the Lake St. Clair Direct Drainage area are due April 1, 2014. Annette indicated that comments may vary from watershed to watershed because of different interpretations from the MDEQ permit coordinators. Annette said that she would pass along anything that is learned in some of the Lake St. Clair – St. Clair River communities.

#### **d. 2010 Census and 2015 ARC Dues**

Annette DeMaria informed the Committee that the 2010 Census has been finalized and ARC staff are in the process of updating the dues calculations based on the population changes. Changes to the ARC dues will not take effect until the 2015 budget year. ARC Staff will have the draft dues calculations for the next Executive Committee meeting.

### **7. Standing Committee Reports**

#### **a. Finance Committee (B. Siedlaczek, Treasurer)**

##### **2013 Audit**

Brandy Siedlaczek, Southfield, informed the Committee that ARC staff have started working with the ARC’s accountants to gather the required 2013 files for our audit.

##### **2014 Dues**

Brandy Siedlaczek reported that the first round of invoices were sent out in February and we have started receiving dues from members.

**A/R and A/P Reports**

Brandy Siedlaczek reviewed the accounts receivable and stated that at the time of the report there were no payables to report.

**2014 Budget Amendment****HOW1 Federal Grant Preparation**

Brandy Siedlaczek informed the Committee that the ARC has received a \$15,000 grant to write three (3) federal grant applications.

The ARC staff will develop three grant applications in 2014 for federal funding. It is anticipated that the grant applications will include a narrative, budget, timeline and letters of support for the following projects:

- Henry Ford Estate Dam Fish Passage
- Rouge River Fish Barrier and Habitat Fragmentation
- Oxbow Implementation

The motion was made by Gary Mekjian, Farmington Hills, to recommend to the Full ARC approval of the 2014 Budget Amendment adding the HOW1 grant to fund the preparation of three federal grant applications as presented by the Finance Committee. The motion was seconded by Tom Casari, Northville Twp., and passed unanimously.

**2011 ECT Contract Amendment****Extension and Reappropriation of USFS Emerald Ash**

Brandy Siedlaczek reviewed the contract amendment to the scope of services for the Executive Director Services with ECT extending the contract date and increasing the original contract amount by \$30,660 for project oversight/planning, installation coordination, community location coordination and reporting, field verification and grant reporting as described in Appendix I to the 2011 ECT Contract.

The motion was made by Karen Mondora, Farmington Hills, to recommend to the Full ARC approval of the 2011 ECT ED Services Contract amendment extending and reappropriating Appendix I as presented by the Finance Committee. The motion was seconded by Bob Belair, Canton, and passed unanimously.

**2013 ECT Contract Amendment**

Brandy Siedlaczek reviewed the contract amendment adding Appendix D which increases the original contract amount by \$15,000 to prepare three grant applications under the HOW Grant.

The motion was made by Gary Mekjian, Farmington Hills, to recommend to the Full ARC the approval of the 2013 ECT Contract Amendment adding the HOW Grant at Appendix D as presented by the Finance Committee. The motion was seconded by Bob Belair, Canton, and passed unanimously.

**b. Organization Committee**

Razik Alsaigh reported on behalf of Kelly Cave that the Organization Committee has not met yet in 2014 and had nothing to report.

### **c. PIE (Public Involvement and Education) Committee**

#### **Home Garden Design workshops**

Annette DeMaria reported that the PIE Committee's first workshop was in Novi on February 19. There was a good turnout with approximately 20 attendees (of which 15 were registered) and 5 volunteers. The evaluations were all positive, with all but 1 stating they were very likely to install a native garden. The next workshop is March 5 at 6 pm at the Livonia Civic Center Library. There are over 80 people registered for the workshop, and 30 of those have registered for the expert help after the presentations. The remaining 2 workshops will be Monday, March 31 at Cranbrook and Tuesday, April 5 in Dearborn Heights. All workshops are from 6-8pm.

The Grow Zone Maintenance workshop is yet to be scheduled and will likely target a broader audience than we have focused on in the past.

The PIE committee will be working on the Collaborative PEP in the next couple of months and may request feedback from ARC members. The PIE's first (and only) meeting in 2014 will be at the end of the month.

### **d. Technical Committee**

Karen Mondora, Farmington Hills, reported that the Technical Committee has not met yet in 2014 and are in the process of scheduling the first (and only) meeting for 2014. The 2014 County IDEP work plans will be reviewed for approval at the upcoming meeting. A suggestion was made after some issues were found in previous IDEP work, to have local community staff present when Oakland County, Wayne County and ARC staff are investigating so that the community is present when problems are discovered.

### **8. Report from WCDPS**

Razik Alsaigh, Wayne County, reported on behalf of Kelly Cave that the Rouge grant is ending this year and asked that communities finalize any projects and attempt to use all Rouge grant money available.

### **9. Other Business**

Annette DeMaria reviewed some grant applications that ARC staff are currently working on:

ARC Staff are working on a grant application for habitat improvement within Fish Hatchery Park which is located in Northville along Johnson Creek. MDNR indicated that the scope of work was viable, Northville and Northville Twp. agreed to provide match, and the ARC officers gave Staff permission to proceed with the application in late February. The cost is approximately \$400,000 with \$200,000 in match from Northville Parks and Recreation Commission.

ARC Staff asked for permission to proceed with a PAC grant application which is due at the end of March. This grant would continue facilitation of the RRAC meetings along with developing a list of projects that are needed to restore habitat in the watershed.

The Officers gave their support of development of the PAC grant application and asked that the ARC Staff proceed with submitting it.

Karen Mondora asked about the potential of submitting any grants under the 319 funding. Annette DeMaria stated that we have no anticipated applications at this time. The grant money is very competitive. She stated that maybe we will look at 319 funding for the Johnson Creek project if the other funding does not get approved.



**10. Summary of Executive Committee Actions**

- The motion was approved to accept the November 12, 2013
- The motion was approved to recommend to the Full ARC the approval of the 2014 Budget Amendment adding the HOW1 line item.
- The motion was approved to recommend to the Full ARC the approval of the 2011 ECT ED Services Contract Amendment extending and reappropriation of the FS1 line item.
- The motion was approved to recommend to the Full ARC the approval of the 2013 ECT ED Services Contract Amendment adding the HOW1 line item.

**11. Upcoming Meeting(s)**

- Full ARC Meeting, March 13, 1:30 p.m. – 3:30 p.m., Farmington Hills.

**12. Adjourn**

The motion to adjourn the meeting was made by Tom Casari, Northville Twp., and seconded by Karen Mondora, Farmington Hills. The motion passed.

## *ARC Executive Committee Attendance List*

*Meeting Date:* March 5, 2014

<i>Name</i>	<i>Community</i>	<i>Attended</i>	<i>Initials</i>	
Alsaigh	Razik	WCDPS	<input checked="" type="checkbox"/>	<i>ETA</i>
Belair	Bob	Canton Township	<input checked="" type="checkbox"/>	<i>FAB</i>
Buiten	Mike	Wayne	<input checked="" type="checkbox"/>	<i>MLB</i>
Casari	Tom	Northville Township	<input checked="" type="checkbox"/>	<i>TAC</i>
Cave	Kelly	WCDPS	<input type="checkbox"/>	—
DeMaria	Annette	ECT	<input checked="" type="checkbox"/>	<i>AD</i>
Domine	Wayne	Bloomfield Township	<input type="checkbox"/>	—
El-Gharib	Ramzi	Wayne	<input type="checkbox"/>	—
Fellrath	Patrick	Plymouth Township	<input type="checkbox"/>	—
Markus	Charles	Bloomfield Twp.	<input type="checkbox"/>	—
Mekjian	Gary	Farmington Hills	<input checked="" type="checkbox"/>	<i>G.M.</i>
Mondora	Karen	Farmington Hills	<input checked="" type="checkbox"/>	<i>KM</i>
Mullett	Noel	WCDPS	<input type="checkbox"/>	—
Murray	Jim	Dearborn	<input type="checkbox"/>	—
Nash	Jim	Oakland County	<input type="checkbox"/>	—
Pratt	Evan	Washtenaw County Water Resour	<input type="checkbox"/>	—
Price	Meghan	ECT	<input type="checkbox"/>	—

*Meeting Date:* March 5, 2014

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Rice	Heather	Washtenaw County Water Resour	<input type="checkbox"/>	_____
Ridgway	Jim	ECT	<input type="checkbox"/>	_____
Rohraff	Don	Livonia	<input type="checkbox"/>	_____
Roney	Kevin	Garden City	<input type="checkbox"/>	_____
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	_____
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	BS
Smrtka	Barb	Farmington Hills	<input type="checkbox"/>	_____
Wayne	Adam	Novi	<input checked="" type="checkbox"/>	AW
Wineka	Jim	Oakland County	<input type="checkbox"/>	_____
O'Meara	John	ARC	<input checked="" type="checkbox"/>	_____
_____	_____	_____	<input type="checkbox"/>	_____
_____	_____	_____	<input type="checkbox"/>	_____
_____	_____	_____	<input type="checkbox"/>	_____
_____	_____	_____	<input type="checkbox"/>	_____
_____	_____	_____	<input type="checkbox"/>	_____



## **ONGOING ARC GRANT PROJECTS STATUS**

### **NOAA Habitat Restoration Grant – Oxbow Phase III Design**

The project team met with the MDEQ/MDNR/USACE to discuss the project and permitting needs. Additionally the project team had a meeting with the USACE separately to discuss Section 408 authorization. Though the project is upstream of the Corps normal jurisdiction, since this project will effect a Corps flood control project Section 408 authorization is needed. The QAPP submitted to NOAA for approval has been reviewed and approved. Geotechnical field investigation and topo surveying have been recently completed.

### **Emerald Ash Borer U.S. Forestry/GLRI 2011**

The nursery finalized delivery of the remaining trees from the “Fall plantings”. ARC Staff have been coordinating with communities on field verification and reporting.

### **Erb Foundation Capacity Building for the Alliance of Rouge Communities**

The Erb Foundation requested that the ARC refund the remainder of the grant funds (\$88,748). The check was cut and sent.

### **2013 Area of Concern/Public Advisory Committee Grant**

ARC staff is working with RRAC, MDEQ, MDNR and EPA to development a “short-list” of projects needed to remove the Habitat Beneficial Use Impairment. This includes mapping of problem areas and project sites, as well as discussions with communities on potential project sites.

### **HOW Federal Grant Writing (Freshwater Futures)**

Two grant applications were submitted at the end of February 2014 to NOAA GRLI Habitat Restoration and a third will be written this fall. This is anticipated to be the Oxbow implementation Grant.

## **OUTSTANDING GRANT APPLICATIONS**

### **SAW Grant: Monitoring and Stormwater Management Planning**

The ARC is on track to receive SAW funding sometime in 2015. The grant totaled \$1,741,667 plus \$358,333 in match. About 27% of the match has already been earned or is in the 2014 budget. The grant covers collaborative plan development and ecosystem monitoring to support to reapplication of the MS4 permits.

More specifically, the grant covers:

- Development of a collaborative Public participation plan,
- Development of a collaborative Public education plan,
- Development and implementation of a public attitudes survey,
- Development of a collaborative illicit discharge elimination plan,
- Community specific ordinance review for compliance with the IDEP Ordinance requirements,
- Development of a collaborative total maximum daily load plan,
- Ecosystem monitoring including water quality (dissolved oxygen, E. coli, phosphorus and sediment), macroinvertebrates, and flow,
- Site-specific standard operating procedures (SOPs) development for municipal facilities that impact stormwater quality, and
- Development of a stormwater funding framework in collaboration with the Alliance of Downriver Watersheds.

**NOAA GLRI habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)**

The ARC has applied for \$259,596 in federal funding to provide final design for a fish passage at the Henry Ford Estate Dam. Restoring fish passage at the HFE Dam would provide access to 18 to 36 river miles of the Main, Middle, and Upper Rouge Rivers depending on branch. The design will build upon the previous work done by the USACOE. – Anticipated NOAA notification June 2014.

**NOAA GLRI habitat Restoration: Fish Barrier and Habitat Fragmentation (Study/Design)**

The ARC has applied for \$145,664 in federal funding from NOAA to examine and prioritize fish barriers and habitat fragmentation in the Rouge River. The MDNR 1998 Fisheries Assessment states there are 62 dams on the Rouge River. Many of these dams and other barriers serve to fragment the system and block movement of aquatic organisms. This project would prioritize fish passage barriers and prepare conceptual design for one or two priority projects. – Anticipated NOAA notification June 2014.

**DNR Aquatic Ecosystem Grant Program: Fish Hatchery Park Restoration (Design and Implementation)**

The ARC applied for state funding to improve habitat along Johnson Creek within Fish Hatchery Park. The project included the installation of stormwater BMPs at the parking lot, naturalization of the shoreline between the pond and creek, and fish passage between the pond and creek. The grant was not awarded by MDNR.

Eligible Primary Members of Alliance of Rouge Communities (ARC)

Table with columns: Community/County, 2000 Total Population, 2010 Total Population, Percent change in population from 2000 to 2010, Total Community Area (Acres), 2000 Watershed Area (Acres), 2010 Watershed Area (Acres), 2000 % Watershed Area, 2010 % Watershed Area, 2000 Watershed Population, Change in 2010 Watershed Population, 2010 watershed Population, 2000 % Watershed Population, 2010 % Watershed Population, 2000 Weighted % Area & % Population, 2010 Weighted % Area & % Population, 2000 Cost/\$297,503 Weighted, 2010 Cost/\$275,663 Weighted, 2010 Member Voting Shares, 2010 Member Voting Shares, Co. Watershed Area (Acres), change in due from 2014 to 2015. Rows include various communities like Allen Park, Canton Twp., Dearborn, etc.

Table with columns: Community/County, 2000 Total Population, Total Population 2010, 2010 Population Density per sq. mile, Total Community Area (Acres), 2000 Watershed Area (Acres), 2010 Watershed Area (Acres), 2000 % Watershed Area, 2010 % Watershed Area, 2000 Watershed Population, Change in 2010 Watershed Population, 2010 watershed Population, 2000 % Watershed Population, 2010 % Watershed Population, 2000 Weighted % Area & % Population, 2010 Weighted % Area & % Population, 2000 Cost/\$297,503 Weighted, 2010 Cost/\$298,523 Weighted, 2010 Adjusted Limit, 2010 Member Voting Shares. Rows include Detroit, Ecorse, Highland Park, Lyon Twp., etc.

Key to Notations for APPENDIX B Tables

Footnote table with 2 columns: Notation number and description. Includes notes 1 through 13 explaining various symbols and calculations used in the tables.

### The Rouge Organizations – How they Compare?

	ARC	FOTR	RRAC
<b>Mission/Purpose - short version</b>	To improve the watershed by providing assistance with MS4 permitting requirements.	To improve the watershed by educating the public.	To improve the watershed by rallying the support of the State and EPA regarding the issues.
<b>Mission/Purpose – Official</b>	<i>“The purpose of the ARC is to provide an institutional mechanism to encourage watershed-wide cooperation and mutual support to meet water quality permit requirements and to restore beneficial uses of the Rouge River to the area residents.”</i>	<i>“To promote restoration and stewardship of the Rouge River ecosystem through education, citizen involvement and other collaborative efforts, for the purpose of improving the quality of life for the people, plants, and animals of the watershed.”</i>	<i>“The mission of the RRAC is to assist in the attainment of the goals of the Rouge River Remedial Action Plan (RAP) by enhancing public awareness and education concerning RAP issues, providing a mechanism for the participation of all interested parties, seeking broad-based support for the RAP update, assisting in implementation of the RAP, and independently evaluating progress toward the goal of restoring designated uses and delisting the Rouge River watershed as an Area of Concern.”</i>
<b>Issues</b>	Sustaining member support w/o the benefit of the Rouge grant.	Reaching out to new supporters in the absence of the Rouge grant.	
<b>How Funded</b>	Dues from municipal entities and project specific grants	State and private grants, membership dues, individual and corporate donations	Annual grant from Great Lakes Commission applied for and awarded to the ARC
<b>How Staffed</b>	Board: Volunteers Operations: ARC staff	Board: Volunteers Operations: paid staff	Board: Volunteers Operations: ARC staff
<b>Types of Projects</b>	Planning, Monitoring, and Implementation	Planning, Monitoring, and Implementation	Planning

10:29 AM

05/13/14

**Alliance of Rouge Communities**  
**A/R Aging Summary**  
 As of May 13, 2014

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
Beverly Hills	2,866.00	0.00	0.00	0.00	0.00	2,866.00
Bingham Farms	624.00	0.00	0.00	0.00	0.00	624.00
Birmingham	3,045.00	0.00	0.00	0.00	0.00	3,045.00
Bloomfield Hills	2,522.00	0.00	0.00	0.00	0.00	2,522.00
Dearborn	24,214.00	0.00	0.00	0.00	0.00	24,214.00
Dearborn Heights	8,912.00	0.00	0.00	0.00	0.00	8,912.00
Farmington	2,605.00	0.00	0.00	0.00	0.00	2,605.00
Farmington Hills	25,226.00	0.00	0.00	0.00	0.00	25,226.00
Franklin	1,453.00	0.00	0.00	0.00	0.00	1,453.00
Garden City	6,815.00	0.00	0.00	0.00	0.00	6,815.00
Henry Ford Community College	750.00	0.00	0.00	0.00	0.00	750.00
Lathrup Village	1,220.00	0.00	0.00	0.00	0.00	1,220.00
Livonia	0.00	29,013.00	0.00	0.00	0.00	29,013.00
Northville	1,758.00	0.00	0.00	0.00	0.00	1,758.00
Novi	15,628.00	0.00	0.00	0.00	0.00	15,628.00
Oak Park	164.00	0.00	0.00	0.00	0.00	164.00
Orchard Lake	114.00	0.00	0.00	0.00	0.00	114.00
Plymouth	2,210.00	0.00	0.00	0.00	0.00	2,210.00
Pontiac	0.00	0.00	0.00	0.00	508.00	508.00
Redford Township	0.00	12,168.00	0.00	0.00	0.00	12,168.00
Romulus	2,075.00	0.00	0.00	0.00	0.00	2,075.00
Southfield	18,793.00	0.00	0.00	0.00	0.00	18,793.00
Troy	4,395.00	0.00	0.00	0.00	0.00	4,395.00
University of Michigan-Dearborn	750.00	0.00	0.00	0.00	0.00	750.00
Walled Lake	737.00	0.00	0.00	0.00	0.00	737.00
Wayne	5,153.00	0.00	0.00	0.00	0.00	5,153.00
Westland	20,255.00	0.00	0.00	0.00	0.00	20,255.00
Wixom	528.00	0.00	0.00	0.00	0.00	528.00
<b>TOTAL</b>	<b>152,812.00</b>	<b>41,181.00</b>	<b>0.00</b>	<b>0.00</b>	<b>508.00</b>	<b>194,501.00</b>



10:29 AM

05/13/14

**Alliance of Rouge Communities**  
**A/P Aging Summary**  
 As of May 13, 2014

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Environmental Consulting & Technology, In	12,450.30	25,699.78	0.00	0.00	0.00	38,150.08
Friends of the Rouge	0.00	1,477.31	0.00	0.00	0.00	1,477.31
Wayne County - DOE	4,418.11	0.00	0.00	0.00	0.00	4,418.11
<b>TOTAL</b>	<b><u>16,868.41</u></b>	<b><u>27,177.09</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>44,045.50</u></b>

10:40 AM

05/13/14

Accrual Basis

**Alliance of Rouge Communities**  
**Profit & Loss Budget vs. Actual**  
 January through December 2014

	Jan - Dec 14	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>47200 - Program Income</b>		
47201 - Rain Barrel Sales	25.00	
47284 - 2014 ARC Membership Dues	273,397.00	269,195.00
<b>Total 47200 - Program Income</b>	273,422.00	269,195.00
<b>48000 - Grants</b>		
48301 - 2014 RRNWWDP Grant	0.00	64,369.00
48612 - NOAA2 Oxbow Phase III	26,471.52	242,014.00
48811 - FS1 US Forestry EAB Restoration	119,219.98	48,354.00
48813 - HOW1 - Federal grant prep	15,000.00	15,000.00
48902 - GLC PAC Support 5 RRAC Fac2013	11,551.20	24,087.00
999999 - 2014 Rouge Project Grant Match	4,115.00	1,250.00
<b>Total 48000 - Grants</b>	176,357.70	395,074.00
<b>Total Income</b>	449,779.70	664,269.00
<b>Expense</b>		
<b>60400 - ARC Awards and Grants</b>		
<b>60410 - OC1-Executive Director Services</b>		
60402 - OC1-Meeting Support	6,332.10	38,218.00
60405 - OC1-Expenses	478.97	3,000.00
60418 - OC1-Advocacy & Liaison	6,507.20	26,942.00
60419 - OC1-Financial Services	5,115.90	18,777.00
60440 - OC1- Administration/Communica	6,762.79	17,008.00
60442 - OC1-Grant Preparation	13,809.10	19,874.00
<b>Total 60410 - OC1-Executive Director Services</b>	39,006.06	123,819.00
<b>60420 - Public Involv. &amp; Education Com.</b>		
60001 - PIE2-Public Ed Materials	1,688.01	15,500.00
60002 - PIE3-Website Maintenance	1,769.34	5,500.00
6042 - PIE5-Watershed Steward & Report	4,976.16	13,500.00
60421 - PIE1-Green Infrast. Campaign	4,010.51	28,500.00
<b>Total 60420 - Public Involv. &amp; Education Com.</b>	12,444.02	63,000.00
<b>60430 - Technical Committee</b>		
60004 - TC3-IDEP	1,399.02	82,500.00
60431 - TC1-R. R. Water. Monitor Act.	2,764.04	25,500.00
60432 - TC2-ARC Collaborative IDEP Plan	0.00	10,000.00
<b>Total 60430 - Technical Committee</b>	4,163.06	118,000.00
<b>604602 - SPAC5 RRAC Facilitation 2013</b>	8,374.54	24,087.00
<b>60600 - FS1- US Forestry EAB Restore</b>		
606001 - FS1A-Project Oversight	2,946.71	
606002 - FS1B-Tree Purchase/Installation	10,444.64	
606003 - FS1C-Grant Management	6,539.48	
60600 - FS1- US Forestry EAB Restore - Other	0.00	48,354.00
<b>Total 60600 - FS1- US Forestry EAB Restore</b>	19,930.83	48,354.00
<b>60655 - NOAA2-Oxbow Phase III Design</b>		
606551 - NOAA2A-Prelim. Eng. & Field	14,844.41	
606552 - NOAA2C-NOAA Reporting & Public	5,387.21	
606553 - NOAA2B-Design and Permitting	8,957.39	
60655 - NOAA2-Oxbow Phase III Design - Other	0.00	242,014.00
<b>Total 60655 - NOAA2-Oxbow Phase III Design</b>	29,189.01	242,014.00
<b>60660 - HOW1 - Federal grant prep</b>	9,852.13	15,000.00
<b>Total 60400 - ARC Awards and Grants</b>	122,959.65	634,274.00

10:40 AM

05/13/14

Accrual Basis

**Alliance of Rouge Communities**  
**Profit & Loss Budget vs. Actual**  
 January through December 2014

	<u>Jan - Dec 14</u>	<u>Budget</u>
<b>62100 - Contract Services</b>		
62110 - FC1-Accounting Fees	0.00	15,000.00
62140 - FC1-Legal Fees	0.00	2,000.00
65120 - FC2-Insurance - D&O	885.00	4,000.00
<b>Total 62100 - Contract Services</b>	<u>885.00</u>	<u>21,000.00</u>
<b>Total Expense</b>	<u>123,844.65</u>	<u>655,274.00</u>
<b>Net Ordinary Income</b>	<u>325,935.05</u>	<u>8,995.00</u>
<b>Net Income</b>	<u><u>325,935.05</u></u>	<u><u>8,995.00</u></u>

**Alliance of Rouge Communities  
2014 Budget - AMENDMENT 1**

**Expected Revenues Available for 2014**

2014 Dues from Communities	\$	269,195
2014 Rouge Project Grant (estimated)	\$	64,369
Rouge Project Grant Match	\$	1,250
GLRI/FS Grants	\$	48,354
NOAA Grant	\$	242,014
SPAC Grant	\$	24,087
HOW Grant	\$	15,000
Corporate Support	\$	-
Rollover Dues from 2013 Budget (estimated)	\$	11,724
	\$	675,993

Amendment 1 - 5/14/2014

Proposed ARC Budget Items	Committee Budget	Funding Source								"Provider" Using Budget (3)
		ARC Dues Jan-Dec	Rouge Grant Jan-May	GLRI Grant	SPAC Grant	NOAA Grant	HOW Grant	ERB Grant	Other Source/Match	
<b>Rouge Grant</b>										
<b>Organization Committee</b>										
(1)OC1 Executive Director Services	\$ 103,945	\$ 80,701	\$ 23,244							EDS
(2) Pursuing Grant Opportunities	\$ 19,874	\$ 19,874	-							EDS
<b>Organization Committee Total</b>	<b>\$ 123,819</b>	<b>\$ 100,575</b>	<b>\$ 23,244</b>							
<b>Finance Committee</b>										
(2)FC1 Accounting/Legal Services	\$ 17,000	\$ 17,000	\$ -							outside purchase
(2)FC2 ARC Insurance	\$ 4,000	\$ 4,000	\$ -							outside purchase
<b>Finance Committee Total</b>	<b>\$ 21,000</b>	<b>\$ 21,000</b>	<b>\$ -</b>							
<b>Public Education and Involvement Committee</b>										
PIE1 Green Infrastructure Campaign	\$ 28,500	\$ 19,750	\$ 8,750							EDS/WC/ARC
PIE2 Public Ed Materials	\$ 15,500	\$ 11,750	\$ 3,750							EDS/WC/ARC
PIE3 Website Maintenance	\$ 5,500	\$ 4,625	\$ 875							EDS/WC
PIE4 Septic system Maintenance Workshops	\$ -	\$ -	\$ -							
PIE5 Watershed Stewardship and Reporting	\$ 13,500	\$ 6,500	\$ 5,750						\$ 1,250	EDS
<b>PIE Committee Total</b>	<b>\$ 63,000</b>	<b>\$ 42,625</b>	<b>\$ 19,125</b>						<b>\$ 1,250</b>	
<b>Technical Committee</b>										
TC1 Rouge River Watershed Monitoring Activities	\$ 25,500	\$ 16,500	\$ 9,000							WC/EDS/FOTR
TC2 Collaborative IDEP Plan	\$ 10,000	\$ 5,000	\$ 5,000							EDS/ARC
TC3 IDEP	\$ 82,500	\$ 74,500	\$ 8,000							EDS/WC/OC
<b>Technical Committee Total</b>	<b>\$ 118,000</b>	<b>\$ 96,000</b>	<b>\$ 22,000</b>						<b>\$ -</b>	
<b>Total Amount Requested by All Committees</b>	<b>\$ 325,819</b>	<b>\$ 260,200</b>	<b>\$ 64,369</b>						<b>\$ 1,250</b>	
		ARC Dues	Rouge Grant	GLRI Grant	SPAC Grant	NOAA Grant	HOW Grant	ERB Grant	Other Source/Match	
<b>Other Grants (4)</b>										
(5)FS1 US Forestry EAB Restoring Community Trees in Urban Watershed	\$48,354			\$48,354						
<b>NOAA</b>										
(6) NOAA2 NOAA2 Oxbow Phase III	\$242,014					\$242,014				
<b>SPAC</b>										
(7) SPAC5 SPAC5 RRAC Facilitation 7/13-6/14	\$24,087				\$24,087					
<b>ERB Foundation</b>										
<b>HOW Fresh Water Fugures</b>										
(9) HOW1 HOW1 Federal Grant Preparation	\$15,000						\$15,000			
<b>TOTAL BUDGET</b>	<b>\$655,274</b>	<b>\$260,200</b>	<b>\$64,369</b>	<b>\$48,354</b>	<b>\$24,087</b>	<b>\$242,014</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$1,250</b>	
<b>TOTAL INCOME</b>	<b>\$675,993</b>									
<b>Available Unallocated ARC Budget (total income minus total budget)</b>	<b>\$ 20,719</b>									

**Notes**

- (1) Includes fiduciary services, advocacy and administration
- (2) Not a Rouge grant eligible item; funded 100% from ARC dues
- (3) EDS - Executive Director Services, WC - Wayne County, OC - Oakland County Officers and committee members provide assistance to implement most of the ARC tasks. Cost for this assistance is not included in ARC budget.
- (4) Dollar amounts may be adjusted throughout the year as they are estimates of what will be spent during the budget year.
- (5) FS1 GLRI/USDA Forest Service grant amount of \$48,354 remains and is budgeted in 2014. Total award is \$374,980.
- (6) NOAA2 grant amount of \$242,014 remains and is budgeted in 2014. Total award is \$256,272.
- (7) SPAC5 grant amount of \$24,087 remains and is budgeted in 2014. Total award is \$28,878.  
\*ERB1 grant amount of \$88,748 was remaining and requested to be returned to the Erb Foundation on 5/13/14.

**Budget Amendment 1 drafted 5/14/2014**

- (9) HOW1 adding HOW Grant for preparation of 3 federal grant applications. Total award is \$15,000 to be spent in 2014.



*Working together, restoring the river*

## ALLIANCE OF ROUGE COMMUNITIES FINANCE COMMITTEE

### 2014 BUDGET AMENDMENT: Finance Committee Amendment 1

**REQUEST DATE:** March 3, 2014

**LINE ITEM:** Add HOW1 Federal Grant Preparation

**COMMITTEE MAKING REQUEST:** Finance Committee

**BACKGROUND:** The Alliance of Rouge Communities (ARC) has received a \$15,000 grant to write three (3) federal grant applications.

The ARC staff will develop three grant applications in 2014 for federal funding. It is anticipated that the grant applications will include a narrative, budget, timeline and letters of support for the following projects:

- Henry Ford Estate Dam Fish Passage
- Rouge River Fish Barrier and Habitat Fragmentation
- Oxbow Implementation

**DESCRIPTION OF ANTICIPATED ACTIVITIES:** It is anticipated that the following three grant applications will be developed:

Henry Ford Estate Dam Fish Passage (Design). Restoring fish passage at the HFE Dam would provide access to 18 to 36 river miles of the Main, Middle, and Upper Rouge Rivers depending on branch. The design will build upon the previous work done by the USACOE.

Fish Barrier and Habitat Fragmentation (Study/Design). The MDNR 1998 Fisheries Assessment states there are 62 dams on the Rouge River. Many of these dams and other barriers serve to fragment the system and block movement of aquatic organisms. This project would prioritize fish passage barriers and prepare conceptual design for one or two priority projects.

Rouge Oxbow Restoration – Phase III (Implementation). Implementation of the current design project (NOAA) will provide the final open cut to the Rouge River by using bioengineering techniques, creating riparian habitat and providing slope stabilization

**RATIONALE:** The 2014 budget must be adjusted to reflect this additional funding.

**BUDGET:** This amendment adds the HOW1 Federal Grant Preparation budget line to the 2014 ARC Budget with funding anticipated for 2014 activities in the amount of \$15,000. No match is required.

**PERSON/AGENCY RESPONSIBLE FOR IMPLEMENTATION:** Work will be completed by the ARC Executive Director Staff.

Alliance of Rouge Communities  
 Executive Director Services  
 Scope of Services for U.S. Forest Service Grant: Restoring Community Trees  
 in an Urban Watershed  
 Appendix I (revised)

Environmental Consulting & Technology, Inc.

January 1, 2012 to July 1, 2014

**The total compensation for this scope of services is being increased by \$3,206 from \$66,660 to \$69,866 for increase the funding for community location coordination and reporting, and field verification. U.S. Forest Service on November 2012 and 2013 approved extension of the grant and re-appropriations of funds. The ARC will be reimbursed by the U.S. Forest Service for 100% of this cost.**

Project

The Alliance of Rouge Communities has been awarded a \$374,980 grant from the U.S. Forest Service to replace trees lost to the Emerald Ash Borer infestation in the Rouge River Watershed. The proposed project will restore the urban tree canopy in the Rouge River Watershed – the state of Michigan’s most urban watershed and ground zero for the Emerald Ash Borer (EAB) Infestation beginning in 2002. The newly planted trees will replace those that were damaged or removed because of the effects of EAB. The EAB was particularly devastating to the Rouge River Watershed, since this area was where the invasive species was first discovered. By planting new trees a healthy, functional and more diverse urban tree canopy can be restored in the Rouge River watershed and the effects of storm water pollution, such as soil erosion, air pollution and harmful effects to habitat will be reduced.

Project Tasks

Task 1: Project Oversight; Team Meetings and Planning

Original: January-July, 2012, January-July, 2013

Revised: January –July 2012, January 2013 -March, 2014

Intermediate Steps: Team meeting(s)

Major Milestone: List of trees chosen for planting and map showing planting areas

The ARC, as the applicant, will provide project oversight, coordination with the U.S. Forest Service and project design. ARC staff will have semi-regular meetings with the project partners to determine types of trees; locations for planting and procurement. Representatives will include project partners, State of Michigan Forester and other interested parties. Locations will be determined by the GLRI-Funded “Tree Enhancements on Publicly-Owned Priority Urban Areas,” the Rouge River Watershed Plan and local community plans.

Deliverables: List of non-EAB trees chosen for planting; planting areas; meeting summaries and estimated storm water reduction.

Task 2: Tree Purchase and Installation

Original: August-October, 2012, August-October, 2013

Revised: August – October 2012, April – December 2013, March -June 2014:

Intermediate Step: Procurement process for purchase of trees

Major Milestone: Trees are planted

Additional Milestone: Trees are field verified

Additional Milestone: Dead trees resupplied and verified

Depending on the outcomes of Task 1, the partners will determine if the ARC will procure the trees or if each individual community will purchase trees. Trees will be procured and installed in Fall 2012 and Fall 2013 and additionally in Spring 2013 and Spring 2014. Additionally, the trees will be located in the field and verified for location and type.

Deliverables: List of trees purchased and dates installed and field verification for tree type/location

Task 3: Grant Management and Final Report

Original: January 2012 – January 2014

Revised: January 2012 – July 2014

Intermediate Steps: Quarterly Reports

Major Milestone: Final Report; Measurable Outcomes

The ARC will provide grant management for this grant and write a final report. The final report will include outcomes of planning meetings; tree purchase and planting; location map showing where trees were planted, and measurable outcomes. Additionally, the final reporting will include field verification photos and summaries of tree locations.

Deliverables: Quarterly Reports; Final Report



## 2015 ARC Budget Preparation Schedule

5/14/14	Finance Committee to approve 2015 Budget Preparation Schedule
5/15/14	Treasurer to distribute 2015 Budget Preparation Schedule
6/15/14	Executive Committee review 2015 Budget Preparation Schedule
7/8/14	Treasurer to send out letter to ECT requesting cost proposal for Executive Director Services to the Finance Committee by 9/12/14
7/8/14	Treasurer to send out letter to ARC Committees requesting budget submittals to the Finance Committee by 9/12/14
9/12/14	Finance Committee to receive cost proposal from ECT and distribute to Organization Committee
Week of 9/15/14	Organization Committee to meet to review ECT cost proposal
Week of 9/15/14	Finance Committee to receive budget proposals from ARC Committees
Week of 9/29/14	Finance Committee meeting to review draft budget information, finalize budget proposals and formulate recommendations to the Executive Committee
10/27/14	Executive Committee meeting to review the proposed budget
11/10/14	Full Alliance Meeting to adopt the 2015 ARC budget