



Working together, restoring the river

James W. Ridgway, P.E.
Executive Director

DRAFT AGENDA EXECUTIVE COMMITTEE MEETING

March, 8, 2016, 1:00 p.m.
Southfield Parks & Recreation, Room 223/224
26000 Evergreen Rd.

1. **Welcome** – Brandy Siedlaczek, Chair
2. **Roll Call of Members** (ECT) and record of others present

<i>Alliance of Rouge Communities Executive Committee</i>		
Officers		
Chair	Brandy Siedlaczek	Southfield
Vice-Chair	Jill Rickard	Northville Twp.
Treasurer	Bob Belair	Canton
Past Chair	Gary Mekjian	Farmington Hills
Counties		
Oakland Co. – Rep.	Jim Nash	OCWRC
Oakland Co. – Alt.	Jim Wineka, Jacy Garrison	OCWRC
Washtenaw Co.- Rep.	Evan Pratt	WCWRC
Washtenaw Co.- Alt.	Heather Rice	WCWRC
Wayne Co. - Rep.	Kelly Cave	WCDPS
Wayne Co. - Alt.	Noel Mullett, Razik Alsaigh	WCDPS
SWAGs		
Main 1 & 2 - Rep.	Wayne Domine	Bloomfield Township
Main 1 & 2 - Alt.	Charles Markus	Bloomfield Township
Main 3 & 4 - Rep.	Vacant	
Main 3 & 4 - Alt.	Vacant	
Upper - Rep.	Karen Mondora	Farmington Hills
Upper - Alt.	Doug Moore	Livonia
Middle 1 - Rep.	Tom Casari	Northville Twp.
Middle 1 - Alt.	Adam Wayne	Novi
Middle 3 - Rep.	Kevin Roney	Garden City
Middle 3 - Alt.	Vacant	
Lower 1 - Rep.	Tim Faas	Canton Township
Lower 1 - Alt.	Vacant	
Lower 2 - Rep.	Ramzi El-Gharib, Mike Buiten	Wayne
Lower 2 - Alt.	Roberto Scappaticci	Romulus

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Rouge River Advisory Council
Southeastern Oakland
County Water Authority
The Henry Ford
Wayne State University

- 3. Additions or Changes to Draft Agenda**
- 4. Summary of November 10, 2015, Executive Committee Meeting** Action
- 5. Executive Director Report (ARC Staff)**
 - a. Grant Status Report Information
 - b. Status of ARC/FOTR Reorganization Investigation Action
 - c. SAW Grant Match Discussion
 - d. MS4 Permit Application Preparations and Collaborative Plans Discussion
 - e. Executive Director’s Annual Report Information
- 6. Standing Committee Reports**
 - a. Finance Committee (Belair, Treasurer/O’Meara)
 - i. 2015 Membership Dues Information
 - ii. 2016 Membership Dues Information
 - iii. 2014 Audit Information
 - iv. 2013 ECT Contract Amendment
 1. Appendix H – ARC/FOTR Merger Action
 - b. Organization Committee (Cave, Co-Chair)
 - i. Status Report Information
 - c. PIE (Public Involvement and Education) Committee (Markus, Chair)
 - i. Status Report Information
 - d. Technical Committee (Mondora, Chair)
 - i. Status Report Information
- 7. Report from Counties**
 - a. Status Report Information
- 8. Other Business**
- 9. Summary of Executive Committee Actions (O’Meara)**
- 10. Upcoming Meetings**
 - Technical Committee meeting, date/time/location TBD
 - Full ARC Meeting, 2:00 p.m., March, 17, 2016, at Summit on the Park, Canton
- 11. Adjourn**



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Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland
County Orchard
Lake Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Southfield Troy
University of

Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County
Airport Authority
Westland
Wixom

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Rouge River Advisory Council
Southeastern Oakland
County Water Authority
The Henry Ford
Wayne State University

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

November 17, 2015, 1:00 p.m.
Southfield Parks & Recreation, Room 223/224

1. **Welcome** – Brandy Siedlaczek, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Brandy Siedlaczek	Southfield	Y
Vice-Chair	Jill Rickard	Northville Twp.	Y
Treasurer	Bob Belair	Canton	Y
Past Chair	Gary Mekjian	Farmington Hills	N
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jim Wineka, Jacy Garrison	OCWRC	Y
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	Y
Wayne Co. - Rep.	Kelly Cave	WCDPS	N
Wayne Co. - Alt.	Noel Mullett/Razik Alsaigh	WCDPS	N
SWAGs			
Main 1 & 2 - Rep.	Wayne Domine	Bloomfield Township	Y
Main 1 & 2 - Alt.	Charles Markus	Bloomfield Township	N
Main 3 & 4 - Rep.	VACANT		
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Doug Moore	Livonia	Y
Middle 1 - Rep.	Tom Casari	Northville Township	N
Middle 1 - Alt.	Adam Wayne	Novi	Y
Middle 3 - Rep.	Kevin Roney	Garden City	N
Middle 3 - Alt.	VACANT		
Lower 1 - Rep.	Tim Faas	Canton Township	N
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Ramzi El-Gharib/Mike Buiten	Wayne	Y
Lower 2 - Alt.	Roberto Scappaticci	Romulus	N

Others Present: John O’Meara, and Chris O’Meara, ECT Staff

3. Additions or Changes to Draft Agenda

There were no additions to the agenda.

4. Summary of August 10, 2015 Executive Committee Meeting

The motion was made by Jill Rickard, Northville Twp., to accept the August 10, 2015 meeting summary. The motion was seconded by Heather Rice, Washtenaw County. Motion passed.

5. Executive Director Report

a. Grant Status Report

John O'Meara, ARC Staff, gave the grant project status report.

ONGOING GRANTS

2015 Rouge River Public Advisory Council (RRAC) Support

The ARC submitted an application to the Great Lakes Commission to continue facilitation of the RRAC. The budget was \$16,545 for 12 months with no match. This project was awarded. The first meeting will be November 24, 2015.

FOTR-ARC Merger Investigation

FOTR and the ARC were awarded a grant from the Erb Family Foundation in the amount of \$110,000 to explore merging the organizations. The Reorganization Investigation Committee (RIC) has met several times and are developing a recommendation for the ARC and FOTR boards to consider. The recommendation will outline the financial and non-financial benefits to merging, a draft scope of work, budget, job descriptions, organizational structure, and enabling state legislation under which we would form.

Collaborative Invasive Species Control in Rouge and Detroit River AOC

Wayne County was awarded an EPA for a grant in the amount of \$634,736 to establish and begin implementing an effective management program to address invasive species in the Rouge River and Detroit River Areas of Concern. Wayne County has executed the IAA with the ARC. The ARC will begin working with Wayne County of invasive species identification training for 2016.

US Forestry Service 2014 Tree Grant

The ARC received award of a \$100,000 grant from the US Forestry Service to purchase and plant an estimated 680 trees. No match is required. A few communities have installed trees this fall with the remaining participating communities installing in spring 2016. Communities will complete their planting, locating, and project summaries by June 2016 and the ARC will finalize the grant reporting next summer.

SAW Grant: Monitoring and Stormwater Management Planning

The ARC received the SAW funding grant agreement last week and returned for execution November 10, 2015. The grant covers development of member MS4 permit applications, monitoring, and stormwater funding planning efforts. ARC staff have had initial meetings with each of the communities on the permit process and begun scheduling community facility inspections. Staff have been working on identifying match (\$355,333 required) for the grant.

NOAA GLRI Habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)

ARC and NOAA established the agreement for this project in September. The ARC and NOAA have had an initial kickoff call to review the project. ARC staff have drafted the QAPP and submitted to NOAA for review and approval. Staff have reviewed the previously USACE documents and identified additional data needs for the design. The ARC hosted a Project Partners (NOAA, ARC, Wayne

County, RRAC, MDEQ, USACE, National Park Service, and Henry Ford Estate) meeting November 9, 2015 to discuss the project and alternative for design.

PENDING GRANT APPLICATIONS

None at this time.

b. MS4 Permit and SAW Grant Update

J. O'Meara suggested bringing OHM and HRC on board to assist with the SAW grant permits as it makes sense to have them assist with the communities that they are already a consultant for. They will provide the meetings and site visits and draft their permit applications. J. O'Meara discussed the need for additional match for the SAW grant. Because the 2015 budget was reduced and the monitoring done by FOTR and Wayne County was eliminated, the SAW match being provided by the ARC was reduced. The 2015 budget was originally reduced because of the uncertainty of Livonia being a member. Because of this, when they eventually paid their dues the ARC had a large amount of unallocated funds. The suggestion was made by ARC staff to include an amendment to fund the monitoring activities that were done by FOTR and Wayne County in 2015 so that it could then be used as match for the SAW grant. The committee agreed and it will be voted on later in the agenda.

J. O'Meara stated that the ARC Staff are looking at how to incorporate the communities with portions outside the Rouge.

The SAW Grant would also include funding for the stormwater funding framework activities that the ARC has done in the past.

It was also noted that the ARC would be doing a public survey. There was a discussion of how to advertise the survey, suggestions were post cards, flyers in water bills, using Survey Monkey. The possibility of having a drawing for prizes of those that complete the survey as a way of encouraging participation.

6. Standing Committee Reports

a. Finance Committee (B. Belair, Treasurer)

2015 Membership Dues

Chris O'Meara reported that there are a few communities with outstanding dues and reminders have been sent.

A/R and A/P Reports

Chris O'Meara reviewed the accounts receivable and accounts payables reports.

2015 Budget Amendment 5

FC5 – SPAC7 RRAC Facilitation

John O'Meara reviewed the FC5 Amendment. The ARC has received a \$16,545 grant from the Great Lakes Commission to facilitate the Rouge RAP Advisory Council. The ARC was awarded the funding in September, 2015, with activities beginning on September 25, 2015 and ending March 31, 2016. RRAC and ARC applied for this grant to fund activities to continue to facilitate RRAC meetings and general business activities in the Rouge River Area of Concern (AOC). These activities include re-establishing a larger active membership list, facilitating RRAC meetings and continuing to support the Rouge RAP Advisory Council website. Additionally, this grant funding will allow ARC staff to provide communications support with MDEQ regarding the Rouge Habitat Restoration Project List which includes a list of priority projects that need to be completed in order to remove the Fish and Wildlife Habitat beneficial use impairment (BUI).

The motion was made by Karen Mondora, Farmington Hills, to recommend to the Full ARC the approval of the 2015 Budget Amendment adding the SPAC7 RRAC Facilitation grant as presented by the Finance Committee. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

FC6 – PIE2 Public Ed Materials

Chris O’Meara reviewed this budget amendment. Approximately \$5,000 will not be spent under task FC1 – Accounting/Legal Services. This is because the ARC was not required to have an A133 audit done because the ARC did not expend more than \$500,000 in federal funds. The ARC staff is requesting that \$1,100 of this be transferred to PIE2 to pay for the printing of the FOG brochure (5,000 copies).

The motion was made by Karen Mondora, Farmington Hills, to recommend to the Full ARC the approval of the 2015 Budget Amendment transferring \$1,100 from FC1 to PIE2 to pay for the printing of the new FOG brochure as presented by the Finance Committee. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

FC7 – TC1 SAW Grant Monitoring

John O’Meara reviewed this budget amendment which was discussed earlier in the agenda. Expend \$35,000 (\$20,000 to Wayne County and \$15,000 to FOTR) in unallocated ARC funds and reallocate FOTR 2015 budget of up to \$3,500 from PIE1 and up to \$1,000 from PIE4 to support the 2015 benthic macroinvertebrate monitoring program. FOTR will invoice the ARC \$19,500 and Wayne County \$20,000 for benthic monitoring expenses accrued in 2015. In addition, Wayne County and FOTR will provide backup for potential match for the ARC to use for the SAW grant (WC \$35,000-\$55,000 and FOTR \$20,000).

The motion was made by Karen Mondora, Farmington Hills, to recommend to the Full ARC the approval of the 2015 Budget Amendment transferring funds from PIE1 and PIE4 and adding unallocated funds to TC1 to fund Rouge River monitoring activities by FOTR and Wayne County as presented by the Finance Committee. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

2013 ECT Contract Amendment

Appendix K – RRAC Facilitation (SPAC7)

John O’Meara, ARC Staff, reviewed the ECT contract amendment to the scope of services for the Executive Director Services Contract which adds the grant awarded to the ARC to facilitate the RRAC and finalize the habitat project list.

The motion was made by Heather Rice, Washtenaw County, to recommend to the Full ARC the approval of the 2013 ECT Contract Amendment adding Appendix K, SPAC7, as presented by the Finance Committee. The motion was seconded by Karen Mondora, Farmington Hills, and passed unanimously.

2016 Budget Recommendations

Bob Belair, Treasurer, reviewed the budget recommendations for 2016 as presented by the Finance Committee.

Executive Director Services:

- ARC Meetings (OC1a) - Staffing and facilitation of the full ARC (3 meetings); the Executive Committee (3 meetings); the Finance Committee (3 meetings); the Organization Committee (1 meeting); the Technical Committee (up to 2 meetings and budget support); and the PIE Committee (up to 2 meetings and budget support). This task will also include FOIA requests and activities to meet the Open Meetings Act requirements.
- Financial Services and Reporting (OC1b) – The Executive Director Staff will use Quickbooks for the financial tracking for the ARC including payables and receivables activities.
- Administration and Communication (OC1c) - This task includes communication with ARC members, administration of subcontractors and preparing the 2015 ARC Annual Report. This task also includes the Executive Director serving as the primary liaison and advocate for the Rouge River Watershed.
- Pursuing Grant Opportunities (OC1d) – Executive Director Staff will research and prepare up to 3 grant applications.

PIE Committee:

The 2016 PIE budget reflects a slight decrease (\$2,000) in cost from the 2015 budget and is summarized below:

- (PIE 1) The *Green Infrastructure Activities* – (\$23,500). The Green Schools program has the same budget as previous years. The workshops will have a similar overall budget, but will have a different focus in 2016 and may include *Native landscaping & maintenance for homeowners/businesses, riparian/streambank stabilization, backyard habitat and/or garden tour experiences* (workshop titles to be determined at a later date).
- (PIE 2) The *Public Education Materials* task – (\$15,000) This task supports the purchase and distribution of seedlings/plants at local events, such as community events, and HHW collection days. The printing budget will pay for seedling/plant packaging, reprinting of public education materials and printing of four (4) seasonal posters. The PIE would like to have the seedling monies available for plants, not just seedlings.
- (PIE 3) The *Website Maintenance* – (\$5,500) The task budget remains the same as it was in the 2015 budget and supports design, writing and maintenance fees for the ARC website.
- (PIE 4) *New Public Education Campaigns Implementation* – (\$13,000) The committee will implement the campaign created in 2015 by the PIE and FOTR that will cover the various pathways of stormwater and will create four (4) seasonal stewardship posters related to stormwater management along with public education billboards and bus signage relating to permit required public education.
- (PIE 5) The *Watershed Stewardship and Reporting* – (\$1,500) This task supports the annual reporting of monitoring and public education activities conducted by FOTR, which are items that can also be used by ARC members in their stormwater permit reporting.

Tech Committee:

The 2016 Technical Committee (TC) budget is \$131,000 which is \$55,500 more than the 2015 budget. The increase is the refunding the FOTR macroinvertebrate task under TC1. TC1 funding was reduced in 2014 and unfunded in 2015 because of budget constraints. Wayne and Oakland County will each provide \$7,500 in matching effort under TC2. The 2016 TC activities are summarized below:

- (TC1) –Rouge River Macroinvertebrate Monitoring – (\$58,500). This is an important indicator for stream habitat and water quality and promotes stewardship within the watershed. It will also serve as match to the SAW grant funding.
- (TC2) - IDEP Activities – (\$72,500 and includes \$15,000 in match provided by Wayne and Oakland County) The task continues field investigations in priority areas and allows for an

IDEP Training session provided by SEMCOG. TC2 allows the ARC to address illicit discharges on a watershed-wide basis consistent with the Collaborative IDEP plan.

Note that the ARC's SAW grant will fund additional activities that are typically carried out by the TC. These activities include development of a monitoring plan, finalization of the collaborative IDEP Plan, and conducting other ecosystem monitoring.

The motion was made by Mike Buiten, Wayne, to recommend to the Full ARC the approval of the 2016 ARC Budget as presented by the Finance Committee. The motion was seconded by Jill Rickard, Northville Township and passed unanimously.

b. Organization Committee

The Organization Committee had nothing to report at this time.

c. PIE (Public Involvement and Education) Committee

Chris O'Meara, ARC Staff, reported on behalf of Charles Marcus, reported that the ARC Staff are preparing for two Septic System Maintenance workshops, one in Bloomfield Twp. and one in Northville Twp. At this point the attendance for the Bloomfield Twp. workshop is low and may be canceled. There was a discussion of how to advertise the workshop better and included postcards or flyers in water bills. Chris O'Meara also reported that the PIE is also working with FOTR to create a billboard campaign for November and December in various locations throughout the watershed. The FOG brochure is also being developed for printing and distribution by the beginning of 2016. It was also requested that a tent card be developed to put out with the pet waste containers to explain the benefit to them.

d. Technical Committee

Karen Mondora, Farmington Hills, reported that ARC staff continue the SAW grant activities including meeting with communities and starting site visits.

Green Infrastructure Maintenance Service

There was a discussion regarding the need for rain garden/grow zone maintenance and an inventory of sites. Some communities have asked for either a paid service or information packet to use for maintenance of these sites. ARC staff were asked to survey the ARC members on the desire for this type of maintenance service.

7. Report from Counties

Heather Rice, Washtenaw County, reported that the IDEP training had 69 people attend and it was successful. There was a request to prepare a resolution thanking Dean Tuomari, who recently retired from Wayne County, for his participation with the IDEP activities.

8. Other Business

There was no other business.

9. Summary of Executive Committee Actions

- The motion was approved to accept the August 10, 2015 meeting summary.
- The motion was approved to forward the 2015 Budget Amendment 5, SPAC7 to the Full ARC.
- The motion was approved to forward the 2015 Budget Amendment 6, PIE2 to the Full ARC.
- The motion was approved to forward the 2015 Budget Amendment 7, TC1 to the Full ARC.
- The motion was approved to forward the 2013 ECT Appendix K contract amendment to the Full ARC.
- The motion was approved to forward the 2016 ARC Budget to the Full ARC.

10. Upcoming Meeting(s)

- Full ARC Meeting, November 18, 1:00 p.m. – 3:00 p.m., Washtenaw County Learning Resource Center

11. Adjourn

The motion to adjourn the meeting was made by Mike Buiten, Wayne, and seconded by Bob Belair, Canton. The motion passed.

ONGOING ARC GRANT PROJECTS STATUS – 3/3/16

2015 Rouge River Public Advisory Council (RRAC) Support

The ARC submitted an application to the Great Lakes Commission to continue facilitation of the RRAC. Development of the final Rouge Habitat List through the Habitat Subcommittee meetings has been completed. The full RRAC at its membership meeting on February 22, 2016 approved the list as final for submittal to MDEQ.

FOTR-ARC Merger Investigation

FOTR and the ARC were awarded a grant from the Erb Family Foundation in the amount of \$110,000 to explore merging the organizations. The Reorganization Investigation Committee (RIC) has developed a recommendation that included merging the two organizations. The FOTR Board has approved this recommendation and it will go to their membership for approval in April 2016 pending ARC Board approval in March. There is a draft schedule and scope of the transition process that has been prepared by the RIC.

Collaborative Invasive Species Control in Rouge and Detroit River AOC

The ARC has been attending the work group meetings and working on handouts for some of the trainings.

US Forestry Service 2014 Tree Grant

All communities have executed the IAA with the ARC. Approximately 75% of the communities have had their proposed trees approved. One community has planted their trees and asked for their initial 50% reimbursement. ARC needs communities to make sure they are securing, planting, locating their trees this spring and providing their project summaries by June 2016. The ARC will finalize the grant reporting this summer for grant closure in August 2016.

SAW Grant: Monitoring and Stormwater Management Planning

The ARC received the SAW funding grant agreement last week and returned for execution November 10, 2015. The grant covers development of member MS4 permit applications, monitoring, and stormwater funding planning efforts. ARC staff are on track to meet to April 1st permit deadline. Communities have received their draft applications for review. The PEP and IDEP plans have gone out to the full membership for comment.

NOAA GLRI Habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)

ARC has held monthly Project Partners (NOAA, ARC, Wayne County, RRAC, MDEQ, USACE, National Park Service, and Henry Ford Estate) calls to update and receive feedback. Geotechnical field analysis, wetland delineation, topographic surveys, and T&E database work has been completed. Review of the Corp model has been concluded. Based on this review restructuring of the model was needed and developed.

PENDING GRANT APPLICATIONS

NOAA Regional Partnership

The ARC joined a partnership with Friends of Detroit River (FDR) and the Friends of the Rouge (FOTR) to submit a NOAA Regional partnership grant in February 2016. FDR is listed as the fiduciary with the ARC as a major supporting member. The grant is for conducting listed habitat projects within the two AOCs over the next three years. It is anticipated that knowledge of award will occur in May/June 2016, with award in September 2016.

GRANTS NOT AWARDED

NOAA Literacy Grant

The ARC submitted an application titled "Strengthening the Public's and/or K-12 Students' Environmental Literacy for Community Resilience to Extreme Weather Events and Other Environmental Hazards." This grant was not awarded.



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To: Full ARC Board
From: ARC Officers and Committee Chairs
Date: 3/1/2016
RE: Summary of Efforts of the ARC-FOTR Merger Investigation
cc: ARC Executive Director

For the past 18 months, the ARC and FOTR have evaluated the options for reorganizing to best serve our members and the watershed. Through this process we have determined that merging the two organizations will allow us to maximize resources to effectively meet members' stormwater permitting requirements as well as support ongoing restoration and stewardship of the Rouge River watershed. At our meeting on March 17, 2016, the Full ARC Board will be asked to approve a resolution to merge the organizations. This white paper summarizes our efforts in order for our members to make an informed decision at that meeting.

At the onset of this process, the ARC Board provided the following directives regarding a final recommendation from ARC representatives serving on the ARC-FOTR Reorganization Investigation Committee (RIC)¹:

- The final recommendation should not require an increase in funds from the municipalities;
- The scope of work needed to include a higher level of permitting services and a greater overall benefit to the watershed; and
- Any new funding structure would be sustainable.

Refrains that we heard from many ARC members throughout this process were 1) how they would be represented on the board of the new organization and 2) how would permit compliance be a focus.

After considering several alternatives for reorganizing, we support the following recommendations from the RIC:

- Full Merger of both organizations. This will allow for: streamlined administrative costs, increased leverage for grants and donations (especially from businesses and private donors), increased access to volunteers for monitoring, sufficient funding for the ARC Collaborative Plans, and greater overall benefit to the watershed.
- Governance by a self-perpetuating directorship. The board makeup will be approximately 1/3 each municipalities, industries/businesses, and citizens. We

¹ARC RIC members: Brandy Siedlaczek, Bob Belair, Jill Rickard, Karen Mondora, Charles Markus, Kelly Cave (represented by Noel Mullet), Jim Ridgway, and Annette DeMaria.

FOTR RIC members: Aimee LaLonde-Norman, Michael Darga, Alice Bailey, Sue Thompson, and Drew Hoffman.

RIC Facilitator: Terry Horton, Johnson Center for Philanthropy

envision a technical/MS4 subcommittee of the board focusing on stormwater permit requirements.

- Establish under either the Watershed Alliance or Watershed Council legislation. Legally, it doesn't appear to make a difference. Both allow access to State Revolving Fund dollars.
- Staff comprised of paid employees and consultants, as needed, to support projects.
- A combined annual budget of approximately \$640,000 with about 33% from municipalities which is consistent with the ARC's current total dues.
- The Scope of Work will include the following services:
 - Stormwater Permitting Services
 - Public Education and Outreach (outside of MS4 permitting requirements)
 - Ecosystem Monitoring
 - Fund Development
 - Administration
- Stormwater Permitting Services are expected to consist of the following (approx. budget of \$200,000):
 - Implementation of the Collaborative IDEP Plan
 - Implementation of the Collaborative PEP Plan
 - Support for Bi-Annual Reporting to MDEQ
 - Permitting Assistance
 - MS4 Committee Meeting Facilitation and Coordination
 - Implementation of Collaborative TMDL Plan (via Water Quality Monitoring)

The RIC has conducted several individual and joint outreach efforts to ensure support by members of the two organizations and major funders. In general, all were supportive of merging with some concerns/questions posed throughout the process. Below is a summary of their outreach efforts:

- Individual discussions with the majority of ARC members.
- Presentations to the ARC Executive Committee on Nov 5, 2014, May 6, Aug 10, & Nov 17, 2015.
- Discussions at the ARC Officer/Committee Chair meeting on Feb 2, 2016.
- Meetings with the major private funders of FOTR.
- Discussions at the Full ARC Board on May 13, Aug 26, and Nov 18, 2015.
- Discussions at the FOTR Board and Executive Committee meetings throughout 2015.
- Discussions and updates to the Erb Family Foundation and Community Foundation for Southeast Michigan.

Although many details need to be worked out following our vote to merge, we are confident that the groundwork has been laid for a successful and sustainable merged organization that fulfills our initial direction, which was that the necessary permit compliance services be offered within the ARC's existing budget. Therefore, we hope you support the attached resolution to merge with FOTR.

If anyone has any questions, please contact the Executive Director and any of the ARC Officers.

ARC RESOLUTION - 2/17/2016

The Alliance of Rouge Communities (ARC) hereby authorizes the ARC staff to proceed with preparing the documents and supporting information to consummate the merger of the ARC and the Friends of the Rouge (FOTR) into a single, new non-profit entity that will continue the activities of both entities. The target date for the final authorization to form the new entity is December 1, 2016.

Prior to executing the final merger, the ARC Board anticipates that the following activities/services will be provided to the communities:

- 1) A continued level of service can be provided cost-effectively.
- 2) The ARC will remain an active entity for 2 years after merger and/or until communities are comfortable with the level of service provided.
- 3) The new entity will place an appropriate high priority on stormwater permit compliance efforts.
- 4) The new entity will accept the responsibility to perform the required activities identified in the ARC's collaborative plans.
- 5) ARC members will continue to have say on both the scope of services provided by the new entity and the cost to provide that service.
- 6) ARC members will have the ability to influence the prioritization of the transition to the new entity.
- 7) The activities during the transition process will be fully reported to the ARC.

By approving this resolution, the ARC Board hereby recommends that the merger continue to move forward.

Approved By: (ARC Chair) _____

Date: _____

ARC SAW GRANT MATCH

2013 (submitted for reimbursement)		
ECT 50%	131504	\$16,635.66
	131936	\$2,024.94
	133427	\$199.86
	133983	\$333.10
	130771	\$532.96
	131136	\$1,665.50
	131937	\$1,199.16
	132329	\$699.51
	132683	\$532.96
	133170	\$532.96
	133428	\$15,266.48
	133988	\$233.95
	134314	\$266.48
sub total		\$20,061.76
FOTR 50%	TC_BS2013-01	\$5,462.20
	TC_BS2013-02	\$4,245.29
	TC_BS2013-03	\$3,524.66
	TC_BS2013-04	\$3,914.55
	TC_BS2013-05	\$428.14
	TC_BS2013-06	\$1,976.87
	TC_BS2013-07	\$4,532.44
	TC_BS2013-08	\$467.83
sub total		\$12,275.99
USGS 50%	90185386	\$24,800.00
	90196138	\$15,580.00
	90218533	\$9,120.00
subtotal		\$24,750.00
Wayne County 50%	269946	\$1,665.05
	271185	\$1,710.29
	272731	\$598.38
	273454	\$14,609.71
sub total		\$9,291.72
ECT 100%	133437	\$1,598.88
	133984	\$799.44
	134865	\$3,549.46
	134316	\$1,065.92
sub total		\$7,013.70
Total		\$73,393.17

2014 (submitted for reimbursement)		
ECT 50%	140648	\$66.62
	141172	\$1,597.36
	141489	\$1,825.14
	141925	\$14,832.67
	142332	\$9,383.67
sub total		\$13,852.73
FOTR 50%		
Wayne County 50%	275290	\$119.13
	275706	\$3,536.45
sub total		\$1,827.79
ECT 100%	150365	\$2,602.88
	144608	\$2,233.40
	144203	\$725.08
sub total		\$5,561.36
FOTR 100%	TC_BS2014-04	\$2,978.50
	TC_BS2014-01	\$891.35
	TC_BS2014-02	\$731.36
	TC_BS2014-03	\$2,897.14
sub total		\$7,498.35
Wayne CO 100%	277278	\$178.62
	278143	\$165.80
sub total		\$344.42
Total		\$29,084.65

2015 (in ARC budget)		
ECT 100%		
FOTR 100%		
	TC_BS2015-01 - 2015 FOTR Benthic monitoring	\$20,338.67
	PIE_2015-07 - FOTR staff match	\$24,610.91
Wayne Co 100%		
	282492 - 2015 WC benthic monitoring	\$13,264.32
	WCmatch1-2016 WC staff match	\$31,220.70
Total		\$89,434.60

2016 (in ARC budget)	
ECT 100%	\$3,500.00
FOTR 100%	\$40,000.00
Wayne co 100%	\$15,000.00
Total	\$58,500.00

Total match required \$358,333.00
Match recorded 2013-2016 \$250,412.42
Total match still needed \$107,920.59

SAW Grant goes through 2018

ECT invoices not in ARC budget:

154825	\$96,296.17	submitted for reimb.
160683	\$49,753.34	
160346	\$38,913.18	

Direct deposit received from SAW:

1/8/2016	\$197,536.05
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**Alliance of Rouge Communities
DRAFT 2016 Budget**

Anticipated Revenues Available for 2015

2016 Anticipated Dues from Communities	\$251,435
SPAC Grant	\$8,100
GLRI Grant	\$305,000
Wayne County Inv. Species Collaboration	\$5,000
SAW Grant	\$1,258,739
Erb Foundation	\$2,457
Corporate Support	\$0
Rollover Dues from 2015 Budget (estimated)	\$100,000
	\$1,930,731

Approved by Full ARC on 11/18/15

Budget Amendments:

Proposed ARC Budget Items	Committee Budget	Funding Source(3)							"Provider" Using Budget (2)	
		ARC Dues	SPAC Grant	GLRI/NOAA Grant	FOTR/Erb Found.	SAW Grant	Wayne County	Other Source/Match		
Organization Committee										
(1)OC1 Executive Director Services	\$ 80,160	\$ 80,160								EDS
Pursuing Grant Opportunities	\$ 15,770	\$ 15,770								EDS
Organization Committee Total	\$ 95,930	\$ 95,930								
Finance Committee										
FC1 Accounting/Legal Services	\$ 17,000	\$ 17,000								outside purchase
FC2 ARC Insurance	\$ 2,500	\$ 2,500								outside purchase
Finance Committee Total	\$ 19,500	\$ 19,500								
Public Education and Involvement Committee										
PIE1 Green Infrastructure Campaign	\$ 23,500	\$ 23,500								EDS/WC/FOTR
PIE2 Public Ed Materials	\$ 15,000	\$ 15,000								EDS/WC/ARC
PIE3 Website Maintenance	\$ 5,500	\$ 5,500								EDS/ARC
PIE4 Implement Public Education Campaign	\$ 13,000	\$ 13,000								EDS/FOTR
PIE5 Watershed Stewardship and Reporting	\$ 1,500	\$ 1,500								FOTR
PIE Committee Total	\$ 58,500	\$ 58,500							\$ -	
Technical Committee										
TC1 Rouge River Macroinvertebrate Monitoring	\$ 58,500	\$ 58,500								FOTR/WC/EDS
TC2 IDEP Activities	\$ 72,500	\$ 57,500						\$ 15,000		EDS/WC/OC
Technical Committee Total	\$ 131,000	\$ 116,000						\$ 15,000		
Total Amount Requested by All Committees	\$ 304,930	\$ 289,930							\$ 15,000	
Other Grants (3)										
FS2 FS2 2014 USFS EAB Grant 10/1/14-9/30/16	\$30,000			\$30,000						
SAW1 SAW grant 5/1/15-12/31/18	\$1,258,739					\$1,258,739				EDS/WC/FOTR/OC
WCGL1 Wayne County Inv. Species Col. 6/1/15-12/31/16	\$5,000						\$5,000			EDS
NOAA3 NOAA HFE Dam Fish Passage Design 9/1/15-12/31/16	\$275,000			\$275,000						EDS/WC
FOTR1 ERB Found. Reorg. Inv. 1/1/15 - 3/31/16	\$2,457				\$2,457					
SPAC7 SPAC7 RRAC Facilitation 9/25/15-3/31/16	\$8,100	\$8,100								EDS/WC
Total Other Grants:	\$1,579,296									
TOTAL BUDGET	\$1,884,226	\$289,930	\$8,100	\$305,000	\$2,457	\$1,258,739	\$5,000	\$15,000		
TOTAL INCOME	\$1,930,731									
Available Unallocated ARC Budget (total income minus total budget)	\$ 46,505									

Notes

- (1) Includes fiduciary services, advocacy and administration
- (2) EDS - Executive Director Services, WC - Wayne County, OC - Oakland County Officers and committee members provide assistance to implement most of the ARC tasks. Cost for this assistance is not included in ARC budget.
- (3) Dollar amounts may be adjusted throughout the year as they are estimates of what will be spent during the budget year.

Alliance of Rouge Communities
Profit & Loss Budget vs. Actual
January through December 2016

	Jan - Dec 16	Budget
Ordinary Income/Expense		
Income		
47200 - Program Income		
47286 - 2016 ARC Membership Dues	123,991.00	251,435.00
Total 47200 - Program Income	123,991.00	251,435.00
48000 - Grants		
48904 - FS2 US Forestry EAB Rest 2014	0.00	30,000.00
48905 - WCGL1 Inv Spec Col 2014	0.00	5,000.00
48906 - FOTR1 - ARC/FOTR Reorg Inv 2015	0.00	2,457.47
48907 - SAW1 Stormwater Permit app 2015	0.00	1,258,739.00
48908 - NOAA3-HFE Dam Fish Passage	0.00	275,000.00
48909 - GLC PAC Support 7 RRAC Fac2015	0.00	8,100.00
Total 48000 - Grants	0.00	1,579,296.47
Total Income	123,991.00	1,830,731.47
Expense		
60400 - ARC Awards and Grants		
60410 - OC1-Executive Director Services		
60402 - OC1-Meeting Support	645.00	26,820.00
60405 - OC1-Expenses	0.00	2,800.00
60418 - OC1-Advocacy & Liaison	0.00	17,540.00
60419 - OC1-Financial Services	87.50	16,770.00
60440 - OC1- Administration/Communica	2,327.50	16,230.00
60442 - OC1-Grant Preparation	0.00	15,770.00
Total 60410 - OC1-Executive Director Services	3,060.00	95,930.00
60420 - Public Involv. & Education Com.		
60001 - PIE2-Public Ed Materials	190.00	15,000.00
60002 - PIE3-Website Maintenance	0.00	5,500.00
6042 - PIE5-Watershed Steward & Report	0.00	1,500.00
60421 - PIE1-Green Infrast. Campaign	287.34	23,500.00
6044 - PIE4 New PE Campaigns/Materials	2,023.50	13,000.00
Total 60420 - Public Involv. & Education Com.	2,500.84	58,500.00
60430 - Technical Committee		
60004 - TC3-IDEP	0.00	57,500.00
60431 - TC1-R. R. Water. Monitor Act.	2,513.96	58,500.00
Total 60430 - Technical Committee	2,513.96	116,000.00
604604 - SPAC7 RRAC Facilitation 2015	5,574.20	8,100.00
60601 - FS2-US Forestry EAB Grant 2014	192.12	30,000.00
60661 - FOTR1 - Reorg Investigation	0.00	2,457.47
60662 - SAW1 - SW permits		
6066201 - SAW Grant PEP Plan	7,395.00	
6066202 - SAW Grant IDEP Plan	6,395.00	
6066203 - SAW Grant GH/P2	24,375.84	
6066204 - SAW Grant Admin	2,647.50	
6066208 - SAW Grant SW Fund Frm	8,940.00	
60662 - SAW1 - SW permits - Other	0.00	1,258,739.00
Total 60662 - SAW1 - SW permits	49,753.34	1,258,739.00
60663 - WCGL1 - WC Inv Species Collab.	870.00	5,000.00
60664 - NOAA3-HFE Dam Fish Passage	8,184.13	275,000.00
Total 60400 - ARC Awards and Grants	72,648.59	1,849,726.47
60900 - Business Expenses	420.00	

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Accrual Basis

Alliance of Rouge Communities
Profit & Loss Budget vs. Actual
January through December 2016

	Jan - Dec 16	Budget
62100 - Contract Services		
62110 - FC1-Accounting Fees	0.00	15,000.00
62140 - FC1-Legal Fees	0.00	2,000.00
65120 - FC2-Insurance - D&O	910.00	2,500.00
Total 62100 - Contract Services	<u>910.00</u>	<u>19,500.00</u>
Total Expense	<u>73,978.59</u>	<u>1,869,226.47</u>
Net Ordinary Income	<u>50,012.41</u>	<u>-38,495.00</u>
Net Income	<u><u>50,012.41</u></u>	<u><u>-38,495.00</u></u>

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**Alliance of Rouge Communities
A/R Aging Summary
As of March 2, 2016**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
Auburn Hills	267.00	0.00	0.00	0.00	0.00	267.00
Bloomfield Township	15,827.00	0.00	0.00	0.00	0.00	15,827.00
Canton Township	27,297.00	0.00	0.00	0.00	0.00	27,297.00
Commerce Township	549.00	0.00	0.00	0.00	0.00	549.00
FOTR	3,498.39	0.00	0.00	0.00	0.00	3,498.39
Franklin	0.00	0.00	0.00	0.00	45.00	45.00
Inkster	5,662.00	0.00	0.00	0.00	0.00	5,662.00
Livonia	28,502.00	0.00	0.00	0.00	0.00	28,502.00
Melvindale	2,628.00	0.00	0.00	0.00	0.00	2,628.00
Northville Township	10,437.00	0.00	0.00	0.00	0.00	10,437.00
Plymouth Township	10,383.00	0.00	0.00	0.00	0.00	10,383.00
Pontiac	0.00	0.00	0.00	0.00	0.00	0.00
Redford Township	11,610.00	0.00	0.00	0.00	0.00	11,610.00
Rochester Hills	1,911.00	0.00	0.00	0.00	0.00	1,911.00
University of Michigan-Dearborn	0.00	0.00	0.00	0.00	750.00	750.00
Van Buren Township	6,652.00	0.00	0.00	0.00	0.00	6,652.00
Wayne County Airport Authority	2,266.00	0.00	0.00	0.00	4,532.00	6,798.00
TOTAL	<u>127,489.39</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,327.00</u>	<u>132,816.39</u>

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03/02/16

Alliance of Rouge Communities
A/P Aging Summary
As of March 2, 2016

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
City of Rochester Hills	0.00	0.00	750.00	0.00	0.00	750.00
Engineering Reproduction, Inc.	0.00	1,717.20	0.00	0.00	0.00	1,717.20
Environmental Consulting & Technology, In	67,823.79	54,295.98	0.00	0.00	0.00	122,119.77
Friends of the Rouge	2,824.80	0.00	0.00	0.00	0.00	2,824.80
Outfront Media	0.00	2,000.00	0.00	0.00	0.00	2,000.00
TOTAL	<u>70,648.59</u>	<u>58,013.18</u>	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>129,411.77</u>

Alliance of Rouge Communities
Revised ECT-ARC 2013 Contract, Appendix H
Scope of Services for
Friends of the Rouge Reorganization Investigation
Environmental Consulting & Technology, Inc.
January 1, 2015 – March 31, 2016

The total compensation for this scope of services is \$23,560. The ARC will be reimbursed by Friends of the Rouge for 100% of this cost with no match requirement.

The Project:

ARC officers and staff will participate in meetings and assist FOTR in the recommendation and approval for or against merging services based on mission alignment and the results of facilitated process. A merger committee will work with a third-party consultant to explore the options via facilitated meetings over the course of approximately six months. If merger is approved, this outcome will also include identification of programs, organizational structure (i.e. board and staff), staffing needs of new organization, and funding sources.

Task 1. Project Administration and Coordination

Task 1 (Merger Exploration): The Executive Director staff will participate in meetings as required with the FOTR-ARC reorganization investigation and will provide any necessary financial/organizational information.

Task 1 Deliverables

- Participation in meetings.
- Provide documents as necessary.