



James W. Ridgway, P.E.
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford Community College
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Pontiac
Redford Twp.
Rochester Hills
Romulus
Southfield
Troy
University of Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport Authority
Westland
Wixom

Cooperating Partners:
Cranbrook Institute of Science
Friends of the Rouge
Rouge River Advisory Council
Southeastern Oakland County Water Authority
Wayne State University

EXECUTIVE COMMITTEE MEETING SUMMARY

Tuesday, March 26, 2013, 1:30 p.m.
Southfield Parks and Recreation
26000 Evergreen Rd.

1. **Welcome** – Kevin Buford, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Kevin Buford	Westland	Y
Vice-Chair	Jim Murray	Dearborn	Y
Treasurer	Brandy Siedlaczek	Southfield	Y
Past Chair	Gary Mekjian	Farmington Hills	Y
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jim Wineka	OCWRC	Y
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	Y
Wayne Co. - Rep.	Kelly Cave	WCDPS	N
Wayne Co. - Alt.	Noel Mullett	WCDPS	Y
SWAGs			
Main 1 & 2 - Rep.	Wayne Domine	Bloomfield Township	Y
Main 1 & 2 - Alt.	VACANT		N
Main 3 & 4 - Rep.	VACANT		
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Don Rohraff	Livonia	N
Middle 1 - Rep.	Tom Casari	Northville Township	Y
Middle 1 - Alt.	Adam Wayne	Novi	Y
Middle 3 - Rep.	Jack Barnes	Garden City	N
Middle 3 - Alt.	VACANT		
Lower 1 - Rep.	Bob Belair	Canton Township	Y
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Ramzi El-Gharib	Wayne	Y
Lower 2 - Alt.	Roberto Scappaticci	Romulus	N

Others Present: Charles Markus, Bloomfield Twp., Annette DeMaria, Zachare Ball, and Chris O’Meara, ECT Staff

3. Additions or Changes to Draft Agenda

Item b.iii. – Grant Eligibility and Management Requirements Policy was removed from the agenda.

4. Summary of October 30, 2012 Executive Committee Meeting

The motion was made by Tom Casari, Northville Twp., to accept the October 30, 2012 meeting summary. The motion was seconded by Gary Mekjian, Farmington Hills. Motion passed.

5. Executive Director Report (ARC Staff reported on behalf of Jim Ridgway)

Grant Status Report

GLRI 1 (Transforming the Rouge):

This grant project was extended to June 30, 2013 to allow us to spend the remaining grant funding. The funding will be used to add 10 additional acres of grow zones, bringing the total to 35 acres of grow zones; complete additional post-construction monitoring events and monitor the Lola Valley (Wayne County Parks) re-seeding. Additionally, FOTR had grant funds remaining from the Erb grant which paid for an additional sampling event, the Winter Stonefly Search, which was held on January 26, 2013. ARC staff has begun writing the final report for this project

GLRI 2 (Danvers Pond Dam Removal, Farmington Hills):

This project is complete and the final report was approved by EPA-GLNPO.

NOAA Fisheries Grant -Wayne Road Dam Removal:

This project is substantially complete, with monitoring activities being conducted currently. Grant activities are slated to be complete June 30, 2013.

CMI Water Quality Monitoring Grant:

We have completed 5 rounds of dry weather sampling on Pebble Creek which crosses West Bloomfield, Farmington Hills and Southfield. These results indicate that the highest E. coli levels in the Creek are at Orchard Lake Rd (Geomean of 573 verses less than 250 at the other locations). Two more rounds of sampling will be completed in spring 2013. If the results are consistent, then field staff will walk the Creek between Orchard Lake and Farmington roads.

U.S. Forestry/GLRI 2011:

The Fall, 2012 planting (436 trees) was completed and verified by the end of 2012. The ARC will plant 729 trees this spring (including an additional 347 trees purchased with unused funds)

Public Advisory Council/Great Lakes Commission:

ARC staff has facilitated three meetings of the Rouge River Advisory Council (RRAC), formerly the Rouge RAP Advisory Council. The RRAC website has been designed. Work continues on the Lower Rouge Delisting Strategy based on current projects and planned projects along the Lower Rouge. Additionally, an update to the Rouge River Report Card is underway.

Erb Foundation Capacity Building for the Alliance of Rouge Communities:

The Private Partners are currently reviewing the draft proposal and will supply letters of support. In March, we will submit a draft application to the EPA to conduct monitoring and assessment of the sediment in the Lower Rouge Main Channel. We are requesting approx. \$830,000 from EPA and proposing to supply \$450,000 in non-federal funds which are being provided by DTE, Ford, Marathon, MDEQ and Erb Foundation. The goal of this project is to determine remediation options for mitigating the ecosystem impacts caused by the contaminated sediments. This will be accomplished by conducting Utility, Bathymetric, Shoreline/In River Structure, Sediment Transport, Streambank and Habitat Assessments, Sediment Sampling /Analyses, Completion of a Feasibility Study, and Public Outreach. We anticipate that there may be some negotiation with the EPA before

the application is approved. Once approved, the ARC will secure agreements from DTE, Ford and Marathon for the matching funds and enter into an agreement with EPA.

Outstanding Grant Applications

NOAA Great Lakes Habitat Restoration Regional Partnership Grant:

The ARC, RRAC and the Detroit River AOC and several partners, applied for this grant which funds Area of Concern activities for fish and wildlife habitat related projects over three-year period. If successful, the ARC could be responsible for overseeing up to \$3 Million in projects in the Rouge and Detroit AOCs over three-year period.

NOAA Habitat Restoration Grant:

The ARC applied for \$250,000 design grant to design Phase III of the Oxbow at The Henry Ford (Greenfield Village) in Dearborn, which would connect the Oxbow to the channelized portion of the Rouge River.

U.S. Forest Service/GLRI Mitigate Emerald Ash Borer Impacts Grant:

The ARC has applied for \$250,000 to replace 1,835 trees in 12 ARC member communities and Wayne County. This is similar to the grant received by the ARC in 2011.

2013 Area of Concern/Public Advisory Committee Grant:

The ARC has applied for \$41,000 to complete three tasks: Facilitation of the Rouge Advisory Committee; Creation of project profile sheets on the Rouge AOC Priority Projects to remove Beneficial Use Impairments, and Creation of promotional fact sheets on the ARC's GLRI projects to show the storm water and habitat-related benefits of each project. (Danvers Pond Dam, Wayne Road Dam, Transforming the Rouge, 2011 U.S. Forest Service grant)

b. Legacy Project Update

Jim Ridgway reported that Marathon sent a letter stating that will be providing their support and that they are committed to the project. ARC staff anticipates similar letters from DTE and Ford. This support will serve as match to the project. ARC staff continues to meet with GLNPO and things continue to look hopeful for the project to move forward.

c. Permit Update

Jim Ridgway reported that the state seems to still be slugging forward with the permit. ADW sent a letter recently to the Governor expressing their concerns. The ARC has not prepared anything formally. Jim asked if they would like the Executive Director staff to draft a letter and to share with the ARC membership to see if the ARC would want to send a letter as well. It was discussed by the Executive Committee and agreed that Jim would send the ADW letter out again and inform the Full ARC that a discussion was planned for the Full ARC to determine if the ARC members felt it would be beneficial to express the ARC's concerns as well.

d. Draft ED Services 2012 Annual Report

Jim Ridgway reviewed the Annual Report and asked for any additions or changes. The document will be made available on the ARC website for use by the members.

6. Standing Committee Reports

a. Finance Committee (B. Siedlaczek, Treasurer)

2012 A133 Audit

Brandy Siedlaczek, Southfield, reviewed the memo from the ED Staff regarding the process and decision to retain Tina L. Cusac/Cole, Newton & Duran to prepare the financial statements/taxes and A133 audit. This is the same firm that prepared the 2011 audit.

2013 Dues

Brandy Siedlaczek reported that the first round of member invoices was mailed and we are starting to receive checks. She reported that the only dues outstanding for 2012 are from Pontiac. Calls and emails have been made to their representatives. We will continue to follow up with them.

A/R and A/P Reports

Brandy Siedlaczek reviewed the accounts receivable and accounts payable reports.

2013 Budget Amendment

Annette DeMaria reviewed the Organization Committee Amendment 1 which adds a task to develop a Stormwater Financing White Paper that gives the financing options for ARC members after the Rouge Project funding is gone in June 2014. Executive Director staff will develop a white paper that describes the steps and data requirements for implementing the short-listed funding options. Based on direction from the Organization Committee in late 2012, ED staff will focus on the establishment of 1) stormwater utilities at the local level that will stand up to the Headlee Amendment and 2) Inter- or Intra-County Drainage Districts. The white paper will cover funding the ARC and funding storm sewer maintenance activities. The paper will include:

- The results of a survey regarding how members are currently paying for stormwater efforts,
- The real community costs associated with storm system maintenance and permit compliance based on input from a few select communities,
- A description of ARC-provided compliance services and costs,
- The cost of complying with the new and old permits,
- A description of the two funding options and implementation steps,
- A table showing the pros and cons for each option, and
- Recommendations for future steps that the ARC should undertake.

Jim Murray, Dearborn, expressed that he was not aware that there was no funding to cover this activity and wondered why ECT went ahead with it without budget. Annette DeMaria expressed that the officers and Organization Committee chair knew that there was not budget but asked that ECT start working on the white paper due to the importance of this document for the ARC moving forward. Annette DeMaria explained that the cost to cover the white paper will be transferred from the IDEP task along with the Technical Committee meetings task. There is no increase in the overall budget. Gary Mekjian, Farmington Hills, asked if Wayne County and Oakland County are okay with the budget shifts from the IDEP along with the decrease in the number of meetings for the Technical Committee. Noel Mullett, Wayne County, and Jim Wineka, Oakland County, expressed that the two counties did talk about the reduction in the budget and confirmed that they were willing to reduce their budget to support the white paper hoping that next year their budget would go back up.

There was discussion regarding the focus of the white paper to include how the efforts of the ARC affect the whole watershed--even a community that is 20 miles away from a project. It was also suggested that the white paper include what the cost would be to the communities if the ARC was

not here or what the value of the ARC is to communities of different sizes. It was discussed that the 2014 ARC budget be based on the 88 items on the permit along with preparing grant applications.

The motion was made by Gary Mekjian, Farmington Hills, to recommend to the Full ARC approval of the 2013 Budget Amendment (Organization Committee Amendment 1) as presented by the Finance Committee. The motion was seconded by Wayne Domine, Bloomfield Twp., and passed unanimously.

2013 Contract Amendments

Brandy Siedlaczek reviewed the contract amendment to the scope of services for the Executive Director Services, Appendix A (revised) with ECT. This amendment increases the total compensation for the scope of services by \$12,600 to fund the development of the Stormwater Financing White Paper. This budget is being transferred from the Technical Committee IDEP task.

The motion was made by Jim Wineka, Oakland County, to recommend to the Full ARC the approval of the 2013 ECT ED Services Contract Amendment as presented by the Finance Committee. The motion was seconded by Karen Mondora, Farmington Hills, and passed unanimously.

b. Organization Committee

Bylaws

Zachare Ball reported on behalf of Kelly Cave that the Bylaws have been approved by 22 communities which is more than enough to pass the revised ARC Bylaws. Jim Murray requested that the membership be notified on this development via email and those communities that have not approved the amended Bylaws should still get their respective council/board approval.

Ban on Texting While Driving Policy

Zachare Ball reviewed the draft Ban on Texting While Driving Policy that was developed to follow-up the requests from last year's A133 Audit. The accountant suggested that some new policies be developed by the ARC to incorporate some of the requirements under federal grants.

The motion was made by Ramzi El-Gharib, Wayne, to recommend to the Full ARC the approval of the Draft Ban on Texting While Driving Policy as developed by the Organization Committee. The motion was seconded by Wayne Domine, Bloomfield Twp., and passed unanimously.

Strategic Plan

Zachare Ball reviewed the revised Strategic Plan which included updates to the mission, vision and goals and brings the document up to date.

The motion was made by Wayne Domine, Bloomfield Twp., to recommend to the Full ARC the approval of the revised Strategic Plan as presented by the Organization Committee. The motion was seconded by Ramzi El-Gharib, Wayne, and was approved unanimously.

c. PIE (Public Involvement and Education) Committee

Brandy Siedlaczek, Southfield, reported that the PIE Committee held its first meeting on March 7, 2013 in Southfield. Michelle Arquette-Palermo from the Clinton River Watershed Council discussed the Collaborative PEP they have developed that was recently approved by MDEQ. The PIE Committee will be working on a Collaborative PEP this year.

The ARC and Friends of the Rouge presented its first homeowner's native plant gardening workshop on March 12 at Cranbrook. About 30 people attended. Another workshop is planned for tonight in Canton Township. Two more will be in April in Farmington Hills and Henry Ford Community College.

Brandy Siedlaczek reported that the following Rain Barrel Sales are scheduled:

- June 1 in Bloomfield Township
- June 15-16 at Canton Township's Liberty Fest
- September in Novi

The following Septic System Maintenance Workshops are scheduled:

- May 6: Southfield
- May 8: Farmington Hills

Brandy Siedlaczek reported that the next PIE meeting is scheduled for Thursday, May 23, 2013, the location has not been decided yet.

d. Technical Committee

Karen Mondora, Farmington Hills, reported that the Technical Committee has been working on the IDEP Training Plan and will be seeking ARC approval.

She reported that the FOTR contract has been signed and the ARC is paying for two of the three benthics events with the stonefly search being funded by another grant. The target area is the Lower Rouge. The USGS contract has also been signed and they are to install equipment in March-April. Karen Mondora reported that the 2012 Water Quality summary has been posted to the ARC website.

Karen Mondora stated that the Technical Committee continues to work on the Collaborative IDEP and the subcommittee has developed membership responsibilities for each activity and this will be shared at the next Technical Committee meeting.

7. Report from WCDPS

Noel Mullett, Wayne County, report on behalf of Kelly Cave that they are working on the 2012 progress report and asked that any success stories or photos be forwarded to them to include in the report.

8. Other Business

A request was made to prepare a resolution in honor of Chuck Hersey's service to the ARC at the next Full ARC meeting.

9. Summary of Executive Committee Actions

- The motion was made to accept the October 30, 2012, meeting summary.
- ED Staff will prepare an email informing the Full ARC of the discussion regarding a letter to the Governor to follow-up the ADW letter.
- The motion was made to recommend to the Full ARC approval of the 2013 Budget Amendment for Organization Committee Amendment 1 as presented by the Finance Committee.
- The motion was made to recommend to the Full ARC the approval of the 2013 ECT Appendix A Contract Amendment as presented by the Finance Committee.

10. Upcoming Meeting(s)

- Full ARC Meeting, March 28, 1:30 p.m. – 3:30 p.m., Henry Ford Community College, Rosenau Conference room, 5101 Evergreen Rd., Dearborn, AS building (Andrew Mazzara Administrative Services and Conference Center)
- Organization Committee Meeting, April 23, 1:30 p.m., Farmington Hills

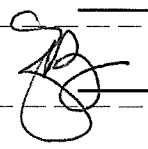

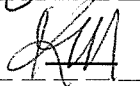
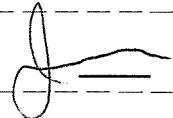
- PIE Meeting, May 23, at 1:30 at Annette's house: 4360 Squirrel Road, Bloomfield Twp. (demonstration of green infrastructure techniques).
- PIE Meeting, July 11, Beverly Hills

11. Adjourn

The motion to adjourn the meeting was made by Noel Mullett, Wayne County, and seconded by Jim Murray, Dearborn. The motion passed.

ARC Executive Committee Attendance List

Meeting Date: 3/26/13

<i>Name</i>	<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Alsaigh Razik	WCDPS	<input type="checkbox"/>	—
Ball Zachare	ECT/Henry Ford Community Colle	<input checked="" type="checkbox"/>	
Barnes Jack	Garden City	<input type="checkbox"/>	—
Belair Bob	Canton Township	<input checked="" type="checkbox"/>	<u>FIB</u>
Buford Kevin	Westland	<input checked="" type="checkbox"/>	<u>K.L.B.</u>
Buiten Mike	Wayne	<input type="checkbox"/>	—
Casari Tom	Northville Township	<input checked="" type="checkbox"/>	<u>TAC</u>
Cave Kelly	WCDPS	<input type="checkbox"/>	—
Domine Wayne	Bloomfield Township	<input checked="" type="checkbox"/>	<u>WD</u>
El-Gharib Ramzi	Wayne	<input checked="" type="checkbox"/>	
Fellrath Patrick	Plymouth Township	<input type="checkbox"/>	—
Mekjian Gary	Farmington Hills	<input checked="" type="checkbox"/>	
Mondora Karen	Farmington Hills	<input checked="" type="checkbox"/>	
Mullett Noel	WCDPS	<input checked="" type="checkbox"/>	—
Murray Jim	Dearborn	<input checked="" type="checkbox"/>	
Nash Jim	Oakland County	<input type="checkbox"/>	—
Pratt Evan	Washtenaw County Water Resour	<input type="checkbox"/>	—

Meeting Date: 3/26/13

Name		Community	Attended	Initials
Rice	Heather	Washtenaw County Water Resour	<input checked="" type="checkbox"/>	HR
Ridgway	Jim	ECT	<input checked="" type="checkbox"/>	A
Rohraff	Don	Livonia	<input type="checkbox"/>	
Scappaticci	Roberto	Romulus	<input type="checkbox"/>	
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	BS
Smrka	Barb	Farmington Hills	<input type="checkbox"/>	
Wayne	Adam	Novi	<input checked="" type="checkbox"/>	AW
Wineka	Jim	Oakland County	<input checked="" type="checkbox"/>	JW
<u>Annette D. Maszka</u>		<u>ECT</u>	<input checked="" type="checkbox"/>	<u>AD</u>
<u>Charles Markus</u>		<u>Bluff Twp</u>	<input checked="" type="checkbox"/>	<u>CM</u>
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____
_____		_____	<input type="checkbox"/>	_____