



Working together, restoring the river

James W. Ridgway, P.E.
Executive Director

EXECUTIVE COMMITTEE MEETING SUMMARY

October 25, 2007

City of Dearborn DPW Office, 2951 Greenfield Road

1:30 ~ 4:00 p.m.

Allen Park
Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Pontiac
Redford Twp.
Rochester Hills
Romulus
Southfield
Superior Twp.
Troy
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County Airport
Authority
West Bloomfield Twp.
Westland
Wixom
Ypsilanti Twp.

1. Welcome – Kurt Giberson, Chair

2. Roll Call of Members

ECT took roll call of members and others present. A quorum was present.

In Attendance:

Chair:	Kurt Giberson	Dearborn
Vice-Chair	Gary Mekjian	Southfield
Treasurer	Tim Faas	Canton Twp.
Past Vice-Chair	Wayne Domine	Bloomfield Twp.
Executive Director	Jim Ridgway	ECT
Wayne County-Rep.	Kurt Heise	WCDOE
Wayne County-Alt.	Kelly Cave	WCDOE
Oakland County-Rep.	Joseph Colaianne	OCDC
Upper-Rep.	Tom Biasell	Farmington Hills
Lower 1-Rep.	Bob Belair	Canton Twp.
Main 1-2 Rep.	Jennifer Lawson	Troy
Lower 2-Rep.	Ramzi El-Gharib	Wayne
Upper-Alt.	Jim Zoumbaris	Livonia
Middle 1-Rep.	Jill Rickard	Northville Twp.

Not In Attendance:

Oakland County-Rep.	John McCulloch	OCDC
Washtenaw County-Alt.	Michelle Bononi	WCDC
Oakland Co.-Alt.	Phil Sanzica	OCDC
Washtenaw Co.-Rep.	Janis Bobrin	WCDC
Main 1-2-Alt.	Meghan Bonfiglio	Bloomfield Township
Main 3-4-Rep.	TBD	
Main 3-4-Alt.	TBD	
Middle 1-Alt.	Aaron Staup	Novi
Middle 3-Rep.	Jack Barnes	Garden City
Middle 3-Alt.	Kevin Buford	Westland
Lower 1-Alt.	Dan Swallow	Van Buren Twp.
Lower 2-Alt.	Tom Wilson	Romulus

Others Present: Don Rohraff - City of Westland, Zachare Ball – ECT, Chris O’Meara - ECT and Kelly Karll, ECT.

3. Summary of July 30, 2007, Executive Committee Meeting

A motion was made by J. Zoumbaris to accept the July 30, 2007 meeting summary. The motion was seconded by T. Faas. Motion passed.

4. Additions or Changes to Draft Agenda

There were no additions or changes to the agenda.

5. Chair Communications

a. Alliance Membership Status

There was no new information to report.

6. Treasurers Report (Faas and WCDOE)

a. Financial Status Report for 2007

T. Faas reported that 100% of assessments have been received.

b. Task Status Report for 2007

T. Faas reported that the expenditures/task status report shows an under expended budget.

c. Fiduciary Services

T. Faas stated that the ARC would like to extend the Wayne County fiduciary services for one more year. Wayne County has stated the approval process with the Wayne County Board of Commissioners. The motion was made by J. Zoumbaris to extend the fiduciary services by Wayne County for 2008. The motion was seconded by K. Heise. Motion passed.

7. Executive Director Report

a. TMDL and *E. coli* update

J. Ridgway reported that the ARC hosted an E. coli summit and prepared a letter that was sent to the MDEQ regarding the E. coli TMDL. Other communities have sent similar letters to the MDEQ in support of the ARC's position on the E. coli TMDL. J. Ridgway also stated that he had a good meeting with the MDEQ regarding the issue and they seem receptive to the issue. T. Biasell stated that Oakland County is also working on the issue and that they will be sending something to the court.

b. NPDES Phase II permit update

K. Karll stated that the draft permit was issued for review and that it was much more restrictive than the current permit.

K. Karll stated that the SEMCOG Phase II comments were developed by a group that was included in the letter to MDEQ.

T. Biasell asked if there would be any changes to the draft permit. J. Ridgway said he believes that the MDEQ will change the permit before it goes for public comment.

K. Cave expressed the county's concerns with the permit. The costs to meet the permit will be too high. Parts of the permit call for once a year inspections and inventorying all BMPs and flood control structures and then prioritizing them for retrofit. The County's entire budget would not cover the cost to do these things. K. Cave recommended that all communities look at the permit and review the issues.

J. Ridgway stated that he feels strongly that E. coli is the wrong test. G. Zorza asked if they are submitting their comments to EPA. J. Ridgway stated that he believes it is on hold but he will check. T. Biasell asked if the comments should be sent to EPA. J. Ridgway stated that he believes that once the EPA has delegated an issue to the state, then that's where it is decided. G. Zorza asked if Powers is the right person at the state to address letters to. J. Ridgway said he would get a list of the TMDL staff at the state.

R. El-Gharib stated that a presentation will be made to the Conference of Western Wayne (CWW) on November 9 at 9:30 a.m. at the Wayne Public Library. Oakland and Wayne County will present the permit issues. Politicians should get involved regarding the permits since the liability and the costs will be high. We would like to inform the CWW to take formal action. K. Heise suggested that since all the counties are on different levels with this issue to have C. Hersey, N. Mullett or K. Cave there to show what different entities are doing. K. Heise suggested a group presentation.

J. Rickard asked if we could develop an educational piece with just the facts on the permit and the E. coli TMDL issues that could then be shared with the politicians and community leaders. J. Ridgway agreed to prepare these fact sheets.

K. Karll stated that SEMCOG's report purposely used a middle-of-the-road tone. The report attempts to get the MDEQ to see the issues and also to make some suggestions and work with the ARC and others. SEMCOG serves a five-county region and we can go to Judge Feikens if we need to.

8. Standing Committee Reports

a. Finance Committee

i. 2007 ARC Budget Amendment

T. Faas reviewed the budget amendment for out-of-scope services provided to the ARC for the TMDL public notice and comments to the MDEQ and various other amendments to the expenditures. These items represent a reduction of \$126,843 of which \$117,870 would roll over to the 2008 budget. The motion was made by G. Mekjian to approve the requested budget amendments totaling (\$126,843) as presented by the Treasurer and as depicted on the attached spreadsheet for the 2007 budget of the ARC. Motion seconded by J. Rickard. Motion passed.

ii. 2008 ARC Budget Recommendations

T. Faas reviewed the copy of the proposed 2008 fiscal year budget for the ARC. The finance committee has reviewed it and proposed a few changes as noted in the attached alternate budget summary and is recommending it to the Executive Committee for approval. T. Faas reviewed some of the budget issues as follows:

- Revenues were comprised of dues and the Wayne County grant along with \$45,000 in other grants and the 2007 rollover.
- Monitoring is eliminated in 2008
- Expenditures include an extension of the Executive Director services contract, SWMP updates and a tree canopy –green infrastructure analysis.
- The expenses are over by \$68,000 and would require an increase of 23%.

T. Faas stated that the Finance Committee looked at the line items and made an alternate budget which took out the tree canopy-green infrastructure analysis which leaves an available budget of \$42,195 which leaves a 5.9% contingency.

N. Mullet reviewed the tree canopy-green infrastructure analysis project and asked that the Executive Committee reconsider the recommendation to remove it from the 2008 budget. N. Mullet stated that what happens to the land, happens to the water. This effort would give a comprehensive dataset of actual impervious surfaces.

There was discussion regarding reducing the IDEP and SWPPI template budget in 2008 or to spread the PIE 11 and Technical Committee 11 over 2 years to allow for the tree canopy-green infrastructure analysis project. T. Faas asked N. Mullet what the long-term costs were and N. Mullet replied that there are none. There was also some discussion regarding the WMP update costs and whether they would come in at a cheaper cost if an RFP went out. This would then possibly free up additional budget for the tree canopy-green infrastructure analysis.

J. Lawson suggested that the Grants Committee start looking for possible grants to fund the tree canopy-green infrastructure analysis. N. Mullet's prepared information could be used for potential grant submittals.

The motion was made by R. El-Gharib to include the alternate budget in the handout to the full ARC in December with a contingency for 2008 of \$42,195. The motion was seconded by G. Mekjian. Motion passed.

It was stated that the Executive Committee would consider reinstating the tree canopy-green infrastructure project if funds became available.

J. Ridgway suggested the Executive Committee discuss the Executive Director services portion of the budget without the ECT staff in the room.

Once ECT staff left the room, the Executive Committee discussed the extension of the ECT contract for 2008 and whether the amendment of the Executive Director Services contract should include the SWMP updates or whether the ARC should seek competitive proposals. Some issues that were discussed included:

- Who will spearhead the development of the RFQ and selection of the consultant if it goes out for bid?
- What budget increase would be necessary if ECT does not get the work, understanding there will be a cost associated with coordination and dissemination of the results to the ARC membership?
- Can the November 2008 deadline be met for completion under a competitive proposal process?

The motion was made by T. Biasell to extend the ECT contract for 2008. The motion was seconded by J. Zoumbaris. Motion passed.

The motion was made by T. Biasell to amend the ECT contract to include the SWMP updates to be completed in 2008. The motion was seconded by J. Lawson. Motion passed.

b. Organization Committee

i. ARC – County In-Kind Contributions Policy

The revised County In-Kind Contributions policy was reviewed. The draft policy will be sent to the full ARC for review and will be added to the agenda for acceptance at the December 12, 2007 ARC meeting.

ii. Draft ARC Strategic Plan

K. Heise reviewed the draft Strategic Plan and asked that the Executive Committee review it one more time and forward any comments. K. Giberson said his only comment was that the pursuit of grants needs to be prominently stated in the plan. T. Faas stated that the document needs to have a vision and mission statement and that it needs to be tied into the budget. K. Cave stressed the importance of receiving feedback from the Executive Committee. Once additional comments have been received the Strategic Plan Committee should meet again. After comments have been received the following will happen:

1. It was decided that the draft plan would be presented to the full ARC on December 12 after it has been reviewed by the Strategic Plan and Executive committees.
2. The Strategic Plan Committee would meet again in January to make any changes suggested by the full ARC and present it to the Executive Committee at their first 2008 meeting in January or February.
3. The final document would be recommended for adoption by the Executive Committee and presented to the Full ARC in March for acceptance.

c. PIE (Public Involvement and Education) Committee

J. Lawson stated that the Household Hazardous Waste Committee is preparing a HHW guide which will be available on the website.

The Measuring Our Success posters for the Lower 1 and 2 will be available on November 2, 2007 at the Rouge 2007 event.

d. Technical Committee

Nothing further to report.

e. Grants Committee

i. USACE Request update

J. Ridgway stated that a meeting was held with the USACE and that any funding from them will be a very slow process but the ARC will continue to coordinate with them. J. Ridgway stated that if WRDA goes through it might work for some pipe projects.

ii. 319 Grants

Z. Ball stated that the Grants Committee met in September to discuss 319 grants. The 319 are specifically looking for innovative BMPs – no IDEP funding. A possible grant is related to E. coli and collecting research on E. coli. This would reinforce the other TMDL alternatives.

Under the 319/CMI the ARC is applying for funding to create a mini-grants program that could be awarded through the ARC to do rain gardens and grow zones.

9. Report from WCDOE

a. Rouge Project Update

K. Cave stated that the subgrants under the Rouge Project funding (Round VIII) were approved by the Wayne County Commission.

10. Reports from SWAGS

None.

11. Summary of Executive Committee Actions

- ARC staff to send out SEMCOGs workgroup report.
- J. Ridgway to check to see if MDEQ TMDL submittal to EPA is on hold.
- J. Ridgway to get list of TMDL staff at the state.
- J. Ridgway will issue three one-page reports on proposed Rouge River TMDLs, E. coli and the proposed permit.
- Send County In-kind Contribution Policy to full ARC for review.
- Counties to prepare summary of in-kind services for full ARC meeting on December 12.
- ARC staff to send out draft strategic plan to Strategic Plan and Executive Committees for final review before presenting draft plan to full ARC on December 12.
- ARC staff to develop a decision flow chart for Executive Committee.

12. Upcoming Meeting(s)

- Household Hazardous Waste Subcommittee Meeting, 1:00 p.m., November 14, 2007, at Bloomfield Township
- Full ARC meeting, 1:30 p.m., December 12 at Farmington Hills
- PIE Committee Meeting, 1:30 p.m., January 17 at Northville Twp.

13. Adjourn

The motion to adjourn the meeting was made by K. Heise, seconded by J. Rickard. The motion was passed.

ARC Executive Committee Attendance List

Meeting Date: 10-25-07

Name	Community	Attended	Initials
Alsaigh	Razik	<input type="checkbox"/>	---
Ball	Zachare	<input checked="" type="checkbox"/>	ZB
Barnes	Jack	<input type="checkbox"/>	---
Belair	Bob	<input checked="" type="checkbox"/>	BB
Biaseli	Thomas	<input checked="" type="checkbox"/>	TBI
Bobrin	Janis	<input type="checkbox"/>	---
Bonfiglio	Meghan	<input type="checkbox"/>	---
Bononi	Michelle	<input type="checkbox"/>	---
Buford Rotraff	Kevin Don	<input type="checkbox"/>	DR
Cave	Kelly	<input checked="" type="checkbox"/>	KAC
Colaianne	Joe	<input checked="" type="checkbox"/>	JWC
Domine	Wayne	<input checked="" type="checkbox"/>	WD
El-Gharib	Ramzi	<input checked="" type="checkbox"/>	RG
Faas	Tim	<input checked="" type="checkbox"/>	TF
Giberson	Kurt	<input checked="" type="checkbox"/>	KAG
Heise	Kurt	<input checked="" type="checkbox"/>	KH
Karll	Kelly	<input type="checkbox"/>	---

Meeting Date: 10-25-07

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Lawson	Jennifer	Troy	<input checked="" type="checkbox"/>	<u>CEO</u>
McCulloch	John	Oakland County	<input type="checkbox"/>	—
Mekjian	Gary	Southfield	<input checked="" type="checkbox"/>	<u>CEO</u>
Mullett	Noel	WCDOE	<input checked="" type="checkbox"/>	<u>CEO</u>
Payne	Dave	Bloomfield Township	<input checked="" type="checkbox"/>	<u>CEO</u>
Rickard	Jill	Northville Township	<input checked="" type="checkbox"/>	<u>JR</u>
Ridgway	Jim	ECT	<input type="checkbox"/>	—
Sanzica	Phil	Oakland County	<input type="checkbox"/>	—
Staup	Aaron	Novi	<input type="checkbox"/>	—
Swallow	Dan	Van Buren Township	<input type="checkbox"/>	—
Wilson	Tom	Romulus	<input type="checkbox"/>	—
Zorza	Gary	Farmington Hills	<input checked="" type="checkbox"/>	<u>JRZ</u>
Zoumbaris	Jim	Livonia	<input checked="" type="checkbox"/>	<u>JMZ</u>
<u>Don Rohraff</u>		<u>Westland</u>	<input type="checkbox"/>	
			<input type="checkbox"/>	<u>734 467-3040</u>
			<input type="checkbox"/>	—
			<input type="checkbox"/>	—
			<input type="checkbox"/>	—