



Working together, restoring the river

James W. Ridgway, P.E.  
Executive Director

## DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

Thursday, October 4, 2012, 1:30 p.m.  
Farmington Hills City Hall Community Room  
31555 W. Eleven Mile Rd., Farmington Hills

Auburn Hills  
Beverly Hills  
Bingham Farms  
Birmingham  
Bloomfield Hills  
Bloomfield Twp.  
Canton Twp.  
Commerce Twp.  
Dearborn  
Dearborn Heights  
Farmington  
Farmington Hills  
Franklin  
Garden City  
Henry Ford Community College  
Lathrup Village  
Livonia  
Melvindale  
Northville  
Northville Twp.  
Novi  
Oak Park  
Oakland County  
Orchard Lake  
Plymouth  
Plymouth Twp.  
Pontiac  
Redford Twp.  
Rochester Hills  
Romulus  
Southfield  
Troy  
Van Buren Twp.  
Walled Lake  
Washtenaw County  
Wayne  
Wayne County  
Wayne County Airport Authority  
Westland  
Wixom

1. **Welcome** – Gary Mekjian, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
<b>Officers</b>			
<b>Chair</b>	Gary Mekjian	Farmington Hills	Y
<b>Vice-Chair</b>	Kevin Buford	Westland	Y
<b>Treasurer</b>	Don Rohraff	Livonia	N
<b>Past Chair</b>	Tim Faas	Canton Twp.	Y
<b>Counties</b>			
<b>Oakland Co. – Rep.</b>	John McCulloch	OCWRC	N
<b>Oakland Co. – Alt.</b>	Jim Wineka	OCWRC	Y
<b>Oakland Co. – Alt.</b>	Joseph Colaianne	OCWRC	N
<b>Washtenaw Co.- Rep.</b>	Janis Bobrin	WCWRC	N
<b>Washtenaw Co.- Alt.</b>	Heather Rice	WCWRC	Y
<b>Wayne Co. - Rep.</b>	Kelly Cave	WCDPS	Y
<b>Wayne Co. - Alt.</b>	Noel Mullett	WCDPS	N
<b>SWAGs</b>			
<b>Main 1 &amp; 2 - Rep.</b>	Brandy Siedlaczek	Southfield	Y
<b>Main 1 &amp; 2 - Alt.</b>	Wayne Domine	Bloomfield Township	Y
<b>Main 3 &amp; 4 - Rep.</b>	Jim Murray	Dearborn	Y
<b>Main 3 &amp; 4 - Alt.</b>	VACANT		
<b>Upper - Rep.</b>	Karen Mondora	Farmington Hills	Y
<b>Upper - Alt.</b>	Kevin Maillard	Livonia	N
<b>Middle 1 - Rep.</b>	Tom Casari	Northville Township	N
<b>Middle 1 - Alt.</b>	Adam Wayne	Novi	Y
<b>Middle 3 - Rep.</b>	Jack Barnes	Garden City	Y
<b>Middle 3 - Alt.</b>	VACANT		
<b>Lower 1 - Rep.</b>	Bob Belair	Canton Township	Y
<b>Lower 1 - Alt.</b>	VACANT		
<b>Lower 2 - Rep.</b>	Ramzi El-Gharib	Wayne	Y
<b>Lower 2 - Alt.</b>	Tom Wilson	Romulus	N

**Others Present:** Jim Ridgway, Executive Director; Zachare Ball, and Chris O’Meara, ECT Staff

Cooperating Partners:  
Cranbrook Institute of Science  
Friends of the Rouge  
Rouge RAP Advisory Council  
Southeastern Oakland County Water Authority  
Wayne State University

### **3. Additions or Changes to Draft Agenda**

There were no additions to the agenda.

### **4. Summary of June 19, 2012 Executive Committee Meeting**

The motion was made by Jack Barnes to accept the June 19, 2012 meeting summary. The motion was seconded by Kevin Buford. Motion passed.

### **5. Executive Director Report**

#### **a. Grant Status Report**

##### **Great Lakes Restoration Initiative (GLRI)**

Jim Ridgway reported that GLRI 1 (Transforming the Rouge) project is continuing. Lola Valley (Wayne County Parks) will be re-seeded by mid-October because the seeding this spring was not successful due to the drought conditions. Inkster Basin and Venoy Park in the Wayne County Parks system along the Lower Rouge are doing well. The ARC has made a request to EPA/GLNPO to extend this grant to June 30, 2013, to allow us to spend the remaining grant funding. The funding will be used to add 10 additional acres of grow zones, bringing the total to 35 acres of grow zones; complete additional post-construction monitoring events and monitor the Lola Valley (Wayne County Parks) re-seeding.

Jim Ridgway reported that GLRI2 (Danvers Pond) is almost complete. Danvers Pond Dam has been removed and the stream has been reconstructed. Plants have been installed, and seeding of the project area has occurred.

##### **U.S. Forestry - Emerald Ash Tree Replacement**

The first order of trees (436) will be delivered by October 15, 2012 and planted in Bingham Farms, Bloomfield Hills, Bloomfield Township, Livonia, Plymouth Township, Southfield, Walled Lake and Wayne. Tree plantings will also occur in Spring, 2013 and Fall, 2013. Jim Ridgway reported that our grant officer would like to visit one of the sites. The project is under budget so ARC staff is hoping to order more trees with the remaining money.

##### **NOAA Fisheries Grant - Wayne Road Dam Removal**

Wayne Road Dam has been removed. The rock riffle that goes under the bridge has been constructed. Construction of the stone toe and bankfull benches downstream of the dam has begun. The Contractor has started removal of the downstream island.

##### **MDEQ - Monitoring Grant**

Results from five rounds of sampling completed along Pernick Creek indicated elevated human-based E. coli at Farmbrook Road in Southfield. It is suspected that failing septic system(s) or illegal dumping (reported by a resident) are causing the high E. coli counts in Pernick Creek at Farmbrook Road in Southfield. ARC Staff met with the City of Southfield and Oakland County Health Department (OCHD) and the OCHD agreed to dye test suspicious areas. The City of Southfield is following-up with the OCHD to make this happen.

ARC staff has advised both the City of Southfield and the Village of Franklin to send out information regarding how to report illegal dumping activities. The PIE Committee is targeting this area for a septic system maintenance workshop in 2013.

We have begun dry weather sampling on Pebble Creek which crosses West Bloomfield, Farmington Hills and Southfield. We have completed two rounds of sampling and will sample three more times. After sampling is complete, we will review the data and determine next steps.

**Public Advisory Council/Great Lakes Commission:** ARC staff has facilitated two meetings of the Rouge RAP Advisory Council (RRAC). The RRAC website is being designed. Work will begin on the Lower Rouge Delisting Strategy based on current projects and planned projects along the Lower Rouge.

**Erb Foundation Capacity Building for the Alliance of Rouge Communities:** The ARC received a \$150,000 capacity building grant from the Erb Family Foundation to supply operational support for the ARC to secure and facilitate assistance from the U.S. Environmental Protection Agency (EPA) to conduct a remedial investigation and feasibility study to address contaminated sediment in the lower portion of the Main Branch of the Rouge River. Activities include:

- ARC staff has had several communications with EPA regarding what we could use as acceptable match for the proposal to evaluate the sediment in the Lower Rouge Main Channel.
- ARC staff is working with the private and municipal partners to firm up eligible match commitments.

**Outstanding Grant Applications:**

**NOAA Fisheries Grant/GLRI:** Jim Ridgway reported that the ARC was not awarded this grant. The ARC in partnership with Wayne County, UM-D and the Henry Ford Estate submitted a \$350,000 grant application to NOAA for a grant to pay for the design of a fish passage at Henry Ford Estate Dam.

Jim Ridgway reported that future grants the ARC staff is following include watershed remediation fund under the GLRI.

**b. Legacy Project Update**

Jim Ridgway stated that this was discussed under the grant update. Jim Murray asked if local government doesn't get the 35% as match – are the industrial users going to put up the money? Jim Ridgway ensured the committee that the ARC will work with the industrial companies but the ARC will not put up any money. Tim O'Brien thinks that the industrial users will step forward. Jim Murray asked if there was a deadline for the local match vs. industrial users to decide which direction we are going. Jim Ridgway stated that he will prepare a letter stating the issues and will give a more detailed report at the next meeting.

**c. Permit Update**

Jim Ridgway reported that the new permit is supposed to be out in 2 weeks. The MDEQ did not include our comments. The ARC Staff continue to work with SEMCOG and MWEA on this issue. The Federal storm water permit comes out in 2013 and includes numeric limits, storm water requirements place on the combined areas.

**d. State Supreme Court's Opinion on Township of Worth vs. MDEQ**

Jim Ridgway agreed with the lawyers opinion on the Worth case that interpret NREPA to basically make CVTs responsible for failing private systems that contaminate public waters even where the CVT is not the cause of the problem. The Court stated in its opinion that it was not deciding the constitutionally-based unfunded mandate issue raised by Worth Township and instead was remanding that issue to the trial court for a decision. That potentially could result in overturning the statute and negating this decision, i.e., the DEQ may have won this appeal, but Worth Twp could still win the case. Jim Murray talked about the debate of whether local government is responsible. The County issues the permit and is supposed to enforce it. This may change the law of how permits are issued so local governments have some say before the permit is issued.

## **6. Standing Committee Reports**

### **a. Executive Director Services RFP Review Committee (Mekjian)**

Gary Mekjian asked that ECT leave the room as the Executive Committee reviewed the proposals submitted for the ARC Executive Director Services. After discussion, the motion was made by Ramzi El-Gharib to recommend to the Full ARC the approval of the Executive Director Services contract with ECT as presented by the RFP Review Committee. The motion was seconded by Kevin Buford and passed.

### **b. Finance Committee (C. O'Meara reported on behalf of Don Rohraff)**

#### A/R and A/P Reports

Chris O'Meara reviewed the accounts receivable and accounts payable reports. She reported that those communities still owing their dues including Dearborn Heights, Melvindale, Oak Park, Pontiac and Van Buren Twp. were sent reminder letters from Don Rohraff along with a copy of their invoice and the ARC brochure. Jim Ridgway will be following up with a phone call.

### **c. Organization Committee**

#### Revisions to ARC Bylaws

Kelly Cave reported that the Organization Committee worked very hard to finalize the changes to the Bylaws and she commended all involved. Kelly Cave reviewed the document that was passed out that explained the major changes in the document. Most changes were moving items around to more appropriate places in the document and removing those things that no longer apply. She explained that once these Bylaws are approved they will need to go to the member councils for approval. One of the major changes made was that any future edits to the Bylaws could be made with a 2/3 vote of the ARC member without having to go to councils. This would not apply to changes to the dues calculations, any changes to the dues would have to be approved by the member councils. The motion was made by Kevin Buford to recommend to the Full ARC the approval of the revised ARC Bylaws as presented by the Organization Committee. The motion was seconded by Tim Faas and passed unanimously.

Kelly Cave reviewed the Membership Policy that focuses on the assessment of costs to members being set proportionately based on the quarter of the year they join, the designated representatives for Primary and Associate members being from the community and allowing the alternate to be the communities consultant if they choose, and the requirement of Primary and Associate Members being in good standing in the ARC and having paid their annual dues to participate in ARC grant-funded programs. The motion was made by Jim Wineka to recommend to the Full ARC the approval of the Membership Policy as presented by the Organization Committee. The motion was seconded by Kevin Buford and passed unanimously.

Kelly Cave reviewed the revisions to the Grant Eligibility Requirements Policy which included provisions in any subgrant award and/or interagency subgrant agreement to require that any ARC member awarded a subgrant shall remain an ARC member in good standing throughout the term of the subgrant award. It also includes text to terminate a subgrant and retain any unpaid portion of the subgrant if a community chooses to terminate its membership during the term of a subgrant. The motion was made by Kevin Buford to recommend to the Full ARC the approval of the revised Grant Eligibility Requirements Policy as presented by the Organization Committee. The motion was seconded by Karen Mondora and passed unanimously.

### **d. PIE (Public Involvement and Education) Committee**

Brandy Siedlaczek reported that the PIE distributed seedlings at the following events:

- 200 seedlings at the Southfield SumMore event on August 8.

- 500 seedlings at the HHW event at Westland Mall on August 25.
- 200 seedlings at a Sept. 22 community event at EL Johnson Nature Center
- We will be distributing 1,000 seedlings to Green Schools later this month.

Brandy Siedlaczek reported that we participated in the Fall for Novi event on Sept. 22 event and sold about 15 rain barrels and five compost bins. This event was with Great Lakes Rain Barrels.

The PIE Committee and Friends of the Rouge sponsored a grow zone maintenance workshop for participants in the ARC grow zone program on August 29 at EL Johnson Nature Center in Bloomfield Township. We had 20 participants.

Two municipal golf courses in Southfield and Farmington Hills should be installing their ARC grow zones this month.

We are in the process of reordering public education materials and will make them available to ARC members.

Jim Ridgway commented that WEF will be including their storm water entity at next year's WEFTEC conference in Chicago and the ARC should consider presenting our many years of Green Infrastructure success.

#### **e. Technical Committee**

Karen Mondora reported some that the Technical Committee is focusing on the 2013 budget preparation along with the collaborative IDEP plan.

#### **f. Nomination Committee**

Tim Faas reported that he contacted several members for possible officer positions for the 2013-2014 term. The recommended slate of officer candidates are Kevin Buford, Chair; Jim Murray, Vice Chair; and Brandy Siedlaczek, Treasurer. The motion was made by Ramzi El-Gharib to recommend to the Full ARC this slate, in addition to any nominations from the floor, for the 2013/2014 term. The motion was seconded by Kelly Cave and passed unanimously.

#### **7. Report from WCDPS**

Kelly Cave reported that the Round XI proposals were approved by Council and IAA's should be moving forward. There is no room for extensions because the Rouge Grant ends in June 2014.

Kelly Cave informed the group that Dean Tourmari is presenting our IDEP Collaboration, including the work of the ARC, at the Center for Watershed Protection.

#### **8. Other Business**

Chris O'Meara reviewed the renewal of the Executive Committees Conflict of Interest Policy and asked that members of the Executive Committee sign and return the policy to her. This is an annual renewal of the policy by the Executive Committee.

#### **9. Summary of Executive Committee Actions**

- The motion was made to accept the June 19, 2012, meeting summary.
- Jim Ridgway to prepare a letter stating the issues regarding the match requirements for the Legacy Act.
- The motion was made to recommend to the Full ARC the approval of the Executive Director Services contract with ECT.

- The motion was made to recommend to the Full ARC the approval of the revised ARC Bylaws.
- The motion was made to recommend to the Full ARC the approval of the Membership Policy.
- The motion was made to recommend to the Full ARC the approval of the revised Grant Eligibility Requirements Policy.
- The motion was made to recommend to the Full ARC the slate of Kevin Buford, Chair; Jim Murray, Vice Chair; and Brandy Siedlaczek, Treasurer, in addition to any nominations from the floor, for the 2013/2014 term.

**10. Upcoming Meeting(s)**

- Organization Committee Meeting, October 17, 2012, 9:00 a.m. at the Dearborn DPW Office
- Finance Committee Meeting, October 17, 2012, 2:30 p.m., Livonia DPW
- Executive Committee Meeting, October 30, 2012, 1:30 p.m., Farmington Hills City Hall
- Technical Committee Meeting, November 1, 2012, 1:30 p.m., Northville Twp.
- Full ARC Meeting, November 7, 2012, 1:30 p.m. – 3:30 p.m., Location to be determined

**11. Adjourn**

The motion to adjourn the meeting was made by Kevin Buford and seconded by Ramzi El-Gharib. The motion passed.

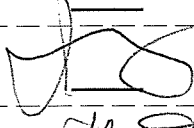



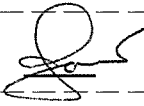
# *ARC Executive Committee Attendance List*

*Meeting Date:* October 4, 2012

<i>Name</i>	<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Alsaigh Razik	WCDPS	<input type="checkbox"/>	_____
Ball Zachare	ECT/Henry Ford Community Colle	<input checked="" type="checkbox"/>	ZBM
Barnes Jack	Garden City	<input checked="" type="checkbox"/>	JMS
Belair Bob	Canton Township	<input type="checkbox"/>	_____
Bobrin Janis	Washtenaw County Water Resour	<input type="checkbox"/>	_____
Buford Kevin	Westland	<input checked="" type="checkbox"/>	KLB
Buiten Mike	Wayne	<input type="checkbox"/>	_____
Casari Tom	Northville Township	<input type="checkbox"/>	_____
Cave Kelly	WCDPS	<input type="checkbox"/>	_____
Colaianne Joe	Oakland County	<input type="checkbox"/>	_____
Domine Wayne	Bloomfield Township	<input checked="" type="checkbox"/>	WAD
El-Gharib Ramzi	Wayne	<input checked="" type="checkbox"/>	RGE
Faas Tim	Canton Township	<input checked="" type="checkbox"/>	TF
Fellrath Patrick	Plymouth Township	<input type="checkbox"/>	_____
Maillard Kevin	Livonia	<input type="checkbox"/>	_____
McCulloch John	Oakland County	<input type="checkbox"/>	_____
Mekjian Gary	Farmington Hills	<input type="checkbox"/>	_____

October 4, 2012

Meeting Date: \_\_\_\_\_

<i>Name</i>		<i>Community</i>	<i>Attended</i>	<i>Initials</i>
Mondora	Karen	Farmington Hills	<input type="checkbox"/>	_____
Mullett	Noel	WCDPS	<input type="checkbox"/>	_____
Murray	Jim	Dearborn	<input checked="" type="checkbox"/>	
Rice	Heather	Washtenaw County Water Resour	<input checked="" type="checkbox"/>	
Ridgway	Jim	ECT	<input type="checkbox"/>	_____
Rohraff	Don	Livonia	<input type="checkbox"/>	_____
Siedlaczek	Brandy	Southfield	<input checked="" type="checkbox"/>	
Smrtka	Barb	Farmington Hills	<input type="checkbox"/>	_____
<del>Stacy</del> Wayne	<del>Karen</del> Adam	Novi	<input checked="" type="checkbox"/>	
Wilson	Tom	Romulus	<input type="checkbox"/>	_____
Wineka	Jim	Oakland County	<input checked="" type="checkbox"/>	
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