



James W. Ridgway, P.E.
Executive Director

Auburn Hills
Beverly Hills
Bingham Farms
Birmingham
Bloomfield Hills
Bloomfield Twp.
Canton Twp.
Commerce Twp.
Dearborn Heights
Farmington
Farmington Hills
Franklin
Garden City
Henry Ford College
Inkster
Lathrup Village
Livonia
Melvindale
Northville
Northville Twp.
Novi
Oak Park
Oakland County
Orchard Lake
Plymouth
Plymouth Twp.
Redford Twp.
Rochester Hills
Romulus
Southfield
Troy
University of
Michigan-Dearborn
Van Buren Twp.
Walled Lake
Washtenaw County
Wayne
Wayne County
Wayne County
Airport Authority
Westland
Wixom

Cooperating Partners:

Cranbrook Institute of Science
Friends of the Rouge
Rouge River Advisory Council
Southeastern Oakland
County Water Authority
The Henry Ford
Wayne State University

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

October 12, 2016, 1:00 p.m.
Southfield Parks & Recreation, Room 223/224

1. **Welcome** – Brandy Siedlaczek, Chair

2. **Roll Call of Members**

ECT took roll call of members and others in attendance. A quorum was present.

ARC Executive Committee			Attended Meeting
Officers			
Chair	Brandy Siedlaczek	Southfield	Y
Vice-Chair	Jill Rickard	Northville Twp.	Y
Treasurer	Bob Belair	Canton	Y
Past Chair	Gary Mekjian	Farmington Hills	N
Counties			
Oakland Co. – Rep.	Jim Nash	OCWRC	N
Oakland Co. – Alt.	Jim Wineka, Jacy Garrison	OCWRC	Y-JG
Washtenaw Co.- Rep.	Evan Pratt	WCWRC	N
Washtenaw Co.- Alt.	Heather Rice	WCWRC	N
Wayne Co. - Rep.	Kelly Cave	WCDPS	N
Wayne Co. - Alt.	Noel Mullett	WCDPS	N
SWAGs			
Main 1 & 2 - Rep.	Charles Markus	Bloomfield Township	Y
Main 1 & 2 - Alt.	Olivia Olsztyn-Budry	Bloomfield Township	N
Main 3 & 4 - Rep.	VACANT		
Main 3 & 4 - Alt.	VACANT		
Upper - Rep.	Karen Mondora	Farmington Hills	Y
Upper - Alt.	Doug Moore/Trisha Dotson	Livonia	Y-TD
Middle 1 - Rep.	Tom Casari	Northville Township	N
Middle 1 - Alt.	Adam Wayne	Novi	Y
Middle 3 - Rep.	Kevin Roney	Garden City	N
Middle 3 - Alt.	VACANT		
Lower 1 - Rep.	Tim Faas	Canton Township	Y
Lower 1 - Alt.	VACANT		
Lower 2 - Rep.	Ramzi El-Gharib/Mike Buiten	Wayne	N
Lower 2 - Alt.	Roberto Scappaticci	Romulus	N

Others Present: Annette DeMaria, John O’Meara, Meghan Price, Dan Schechter and Chris O’Meara, ECT Staff

3. Additions or Changes to Draft Agenda

Chris O'Meara asked that item 6.a.2 2015 Audit be changed to an action item.

4. Summary of June 22, 2016 Executive Committee Meeting

Wayne County forwarded some edits to the June 22 meeting summary. The motion was made by Karen Mondora, Farmington Hills, to accept the June 22, 2016 meeting summary with inclusion of Wayne County's edits. The motion was seconded by Charles Markus, Bloomfield Twp. Motion passed.

5. Executive Director Report

a. Grant Status Report

John O'Meara, ARC Staff, gave the grant project status report.

ONGOING GRANTS:

FOTR-ARC Merger Investigation

FOTR is currently interviewing for a new Executive Director. The ARC merger team will have an internal discussion on the status and engage FOTR once a new director is selected.

Collaborative Invasive Species Control in Rouge and Detroit River AOC

The ARC has been attending the work group meetings and working on handouts for some of the trainings. The project is being led by Wayne County DPS.

US Forestry Service 2014 Tree Grant

Communities finished tree installation and have provided their summaries. The ARC ran I-tree analysis for the project and completed the final report. Report will be submitted to USFS.

SAW Grant: Monitoring and Stormwater Management Planning

Communication with MDEQ regarding applications. Monitoring planning began with discussions: on USGS stations correlation to planned monitoring areas and of MDEQs idea towards watershed approach with communities. Stormwater financing also began with request sent to ARC communities to seek out volunteers for pilots for data analysis and review of legislation under HB 5272 for potential to impact stormwater funding issues.

NOAA GLRI Habitat Restoration: Henry Ford Estate Dam Fish Passage (Design)

95% design plans are being completed. ARC hosted a project partners in mid-July meeting. T&E, wetland, soil characterization, herps, and fish monitoring have all been completed. Grant has been extended to April 2017 to allow for geotech and design for long term maintenance access.

2016 Rouge River Public Advisory Council (RRAC) Support

Grant has been awarded and initiated. Held RRAC meeting in September.

NOAA Regional Partnership

The ARC joined a partnership with Friends of Detroit River (FDR) NOAA Regional partnership grant in February 2016. FDR has been notified that we have received a NOAA partnership. The ARC is the supporting member for the Rouge AOC activities. The grant is for conducting listed habitat projects within the two AOCs as determined by EPA and NOAA. Work on potential Rouge projects would not possibly begin until late 2017.

EPA Wayne County Rouge AOC Habitat Projects

Wayne County has received a grant from EPA to complete three Rouge AOC habitat List projects, for which they are the majority landowner. The three are the Henry Ford Estate Dam Fishway, Rouge

Oxbow Phase 3, and Nankin Lake Restoration. The ARC completed the design and permitting for both the Henry Ford Estate Dam Fishway and Rouge Oxbow Phase 3 and will continue its involvement by bid documents and construction oversight for the projects. Work is expected to begin at the end of this year.

GRANTS NOT AWARDED

USFS Green Infrastructure Implementation

The ARC applied for a grant from the Forest Service to conduct maintenance and enhancement for green infrastructure sites within member communities. The grant for \$150,000 was not awarded to the ARC.

b. MS4 Permit Update

Annette DeMaria reported that a stormwater financing meeting was held prior to the Executive Committee meeting. She will get a summary of tasks out to the group.

The MDEQ provided comments on the ARC's Collaborative IDEP Plan. ED staff is reviewing the comments and formulating a draft response. A meeting will be held with the plan participants to get their feedback on/help formulate the response to MDEQ.

There was discussion regarding adjusting the 2017 ARC IDEP budget to include updates in the training to address some MDEQ comments. The ARC will also be updating the training plan for future years.

6. Standing Committee Reports

a. Finance Committee (B. Belair, Treasurer)

A/R Report - 2016 Membership Dues

Chris O'Meara stated that West Bloomfield Twp. is rejoining the ARC starting with the 4th quarter of 2016.

2015 Audit

Chris O'Meara reported that the ARC's 2015 audit and taxes were completed and no issues or instances of noncompliance were found. The motion was made by Jill Rickard, Northville Twp., to forward the 2015 Audit to the Full ARC. The motion was seconded by Tim Faas, Canton Twp., and passed unanimously.

2016 Budget Amendment

FC2-HFE Dam Fishway Implementation Project

Wayne County has received a single grant from EPA to provide work for three of the Rouge River AOC listed habitat projects, including the Henry Ford Estate Dam Fishway. Wayne County has written the ARC in as a grant partner for this project. Wayne County has the grant documentation ready to send to the ARC for finalization once the Commission formally accepts the grant. The total compensation for this scope of services is \$296,000. The ARC will be reimbursed by Wayne County for 100% of this cost with no match requirement. This amendment adds the Wayne County EPA Rouge River AOC - Henry Ford Estate Dam Fishway Implementation (total award is \$296,000) budget line to the 2016 ARC Budget with funding anticipated for 2016 activities in the amount of \$16,000. The remaining amount of \$280,000 will be budgeted in the 2017 and 2018 budgets. The motion was made by Jill Rickard, Northville Twp., to forward to the Full ARC FC2 adding the WCEPA1 – HFE Dam Fishway Implementation Project to the 2016 budget. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

FC3 – Rouge Oxbow Restoration Phase 3 Project

Wayne County has received a single grant from EPA to provide work for three of the Rouge River AOC listed habitat projects including the Rouge Oxbow Restoration Phase 3. Wayne County has the grant documentation ready to send to the ARC for finalization once the Commission formally accepts the grant. The total compensation for this scope of services is \$247,000. This amendment adds the Wayne County EPA Rouge River AOC - Rouge Oxbow Phase 3 Restoration Project (total award is \$247,000) budget line to the 2016 ARC Budget with funding anticipated for 2016 activities in the amount of \$17,000. The remaining amount of \$230,000 will be budgeted in the 2017 and 2018 budgets. No match is required. The motion was made by Jill Rickard, Northville Twp., to forward to the Full ARC FC3 adding the WCEPA2 – Rouge Oxbow Restoration Phase 3 Project to the 2016 budget. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

2013 ECT Contract Amendment

Revision 1 to ECT-ARC 2013 Contract, Appendix J

Bob Belair reviewed the revision to ECT's contract which includes a time extension on the NOAA Henry Ford Estate Fishway Design Project until April 30, 2017. This contract revision also increases ECT's budget by \$40,000 from \$285,000 to \$325,000. The dollars associated with this increase are provided for within the NOAA grant dollars. This is accomplished by a budget reduction Amendment to the ARC's IAA with Wayne County. During the conceptualization of the project and therefore the grant, it was not anticipated that structures would be needed for long-term maintenance access. Through the course of design it became apparent that access structures will be needed. In order to design these structures, geotechnical information is required from an area that has a tree canopy that could possibly provide habitat for Indiana Bats. As such, trees will need to be cleared to obtain the field information and this cannot be conducted until after October 1, 2016. Restrictions on tree clearing in areas of potential Indiana Bat habitat allow for clearing during the October 1-March 31 timeframe. This will push back the design documents and therefore the submittal of the MDEQ permit application. Allowing for the 90-120 day potential for the permit period the extension date was chosen. The funds will be used for the design of the long-term access bridge. The motion was made by Charles Markus, Bloomfield Twp., to forward to the Full ARC the revision to Appendix J of the ECT 2013 contract for the Henry Ford Estate Fishway Design Project. The motion was seconded by Jill Rickard, Northville Twp., and passed unanimously.

Appendix M – WCEPA1 – HFE Dam Fishway Implementation

Bob Belair reviewed this contract amendment which adds \$296,000.00 (of which \$16,000 is anticipated to be spent during the 2016 budget year) to ECT's 2013 Contract which was addressed in the 2016 budget amendment FC2. The ARC will be reimbursed by Wayne County for 100% of this cost. The motion was made by Charles Markus, Bloomfield Twp., to forward to the Full ARC the addition of Appendix M to the ECT 2013 contract for the Henry Ford Estate Fishway Implementation Project. The motion was seconded by Jill Rickard, Northville Twp., and passed unanimously.

Appendix N – WCEPA2 – Rouge Oxbow Restoration Phase 3

Bob Belair reviewed this contract amendment which adds \$247,000.00 (of which \$17,000 is anticipated to be spent during the 2016 budget year) to ECT's 2013 Contract which was addressed in the 2016 budget amendment FC3. The ARC will be reimbursed by Wayne County for 100% of this cost. The motion was made by Charles Markus, Bloomfield Twp., to forward to the Full ARC the addition of Appendix N to the ECT 2013 contract for the Rouge Oxbow Restoration Phase 3 Project. The motion was seconded by Jill Rickard, Northville Twp., and passed unanimously.

ECT 2013 Contract Extension

Bob Belair reviewed the second contract extension request by ECT which extends the 2013 contract to December 31, 2017. The current contract allows for the potential of up to three one-year extensions. This would be the second extension request.

The motion was made by Jacy Garrison, Oakland County, to recommend to the Full ARC the approval of the second, 2013 ECT Contract Extension. The motion was seconded by Charles Markus, Bloomfield Twp., and passed unanimously.

2017 Budget Recommendations

Bob Belair reviewed the 2017 ARC budget recommendations which included:

- **Executive Director Services (\$90,000)**
 - Support ARC meetings (Full, Executive, Finance, Technical and PIE)
 - Provide financial services
 - Provide administration and communication
 - Pursue grant opportunities
 - Provide FOIA and Open Meetings Act requirements
- **Accounting A133 Audit (\$20,000)**
- **Insurance requirements (\$1,500)**
- **Development of Public Education Materials (PIE1) (\$29,000)**
 - Create homeowner brochure
 - Create 2 new community articles for websites and newsletters
 - Selection and distribution of public education graphics
 - Website maintenance
 - Printing of materials for distribution to communities
- **Public Education Outreach (PIE1) (\$36,000)**
 - 2 septic workshops
 - 2 work days organized by FOTR
 - Provide support and materials to the Green Schools Program
 - Tree and native plant seedlings for events
 - FOTR activities report for use by communities
- **Rouge River Macroinvertebrate Monitoring (TC1) – used as SAW Match (\$58,500)**
- **IDEP Activities (TC2) (\$81,000)**
 - IDEP field investigation activities
 - Two IDEP Trainings

The motion was made by Jill Rickard, Northville Twp., to recommend to the Full ARC the approval of the 2017 ARC Budget Recommendations as presented by the Finance Committee. The motion was seconded by Jacy Garrison, Oakland County and passed unanimously.

b. Organization Committee

The Organization Committee had nothing to report at this time.

c. PIE (Public Involvement and Education) Committee

Charles Markus reported that the PIE Committee will be working on the final seasonal poster and it will be distributed in the next month. The ARC hosted a septic workshop at Cranbrook in September and it was very successful with 30 participants. He also passed along that there are still some pet waste bags available. The PIE Committee is also hoping to have a PIE meeting before the end of the year.

d. Technical Committee

Annette DeMaria stated that all items had been discussed in previous agenda items so had nothing new to report.

e. Nominations Committee

Tim Faas reviewed the 2017-2018 slate of ARC officers. The recommended slate of officer candidates are Brandy Siedlaczek-Southfield, Chair; Doug Moore-Livonia, Vice Chair; and Jill Rickard-Northville Twp., Treasurer. The motion was made by Bob Belair, Canton Twp., to recommend to the Full ARC this slate, in addition to any nominations from the floor, for the 2017/2018 term. The motion was seconded by Jacy Garrison, Oakland County, and passed unanimously.

7. Report from Counties

Jacy Garrison, Oakland County, reported that Oakland County held their stormwater summit and will have a YouTube recording in a few weeks available. Jacy reported that Oakland County hosted the IDEP/good housekeeping training roughly 100 participants. She reported that they continue to work on their stormwater standards and anticipate a stakeholder meeting in the spring. She also informed the committee that they are working on their 12th annual calendar contest for kids with 600 drawings entered. The calendar will be out in early December.

8. Other Business

None.

9. Summary of Executive Committee Actions

- The motion was approved to accept the June 22, 2016 meeting summary.
- The motion was approved to forward to the Full ARC FC2 adding the HFE Dam Fishway Implementation Project to the 2016 budget.
- The motion was approved to forward to the Full ARC FC3 adding the Rouge Oxbow Restoration Phase 3 Project to the 2016 budget.
- The motion was approved to forward the revision to Appendix J – NOAA HFE Dam Fishway Design of the ECT-ARC 2013 contract.
- The motion was approved to forward to the Full ARC the amendment adding Appendix M – WCEPA1, HFE Dam Fishway Implementation to the 2013 ECT Contract.
- The motion was approved to forward to the Full ARC the amendment adding Appendix N – WCEPA2, Rouge Oxbow Restoration Phase 3 Project to the 2013 ECT Contract.
- The motion was approved to forward the second 2013 ECT contract extension to the Full ARC.
- The motion was approved to forward to the Full ARC the 2017 ARC Budget Recommendations.
- The motion was approved to forward to the Full ARC the officer slate, in addition to any nominations from the floor.

10. Upcoming Meeting(s)

- Full ARC Meeting, November 15, 1:00 p.m. – 3:00 p.m., at Wixom City Hall, 49045 Pontiac Trail in Wixom.

11. Adjourn

The motion to adjourn the meeting was made by Jill Rickard, Northville Twp., and seconded by Charles Markus, Bloomfield Twp. The motion passed.

ARC Executive Committee Attendance List

Meeting Date: 10/12/16

Name		Community	Attended	Initials
Belair	Bob	Canton Township	<input checked="" type="checkbox"/>	<u>Bob</u>
Buiten	Mike	Wayne	<input type="checkbox"/>	---
Casari	Tom	Northville Township	<input type="checkbox"/>	---
Cave	Kelly	WCDPS	<input type="checkbox"/>	---
DeMaria	Annette	ECT	<input type="checkbox"/>	---
Domine	Wayne	Bloomfield Township	<input type="checkbox"/>	---
Dotson	Trisha	Livonia	<input checked="" type="checkbox"/>	<u>TD</u>
El-Gharib	Ramzi	Wayne	<input type="checkbox"/>	---
Faas	Tim	Canton Township	<input checked="" type="checkbox"/>	<u>TF</u>
Fellrath	Patrick	Plymouth Township	<input type="checkbox"/>	---
Garrison	Jacy	Oakland County	<input checked="" type="checkbox"/>	<u>JG</u>
Markus	Charles	Bloomfield Township	<input checked="" type="checkbox"/>	<u>CM</u>
Mekjian	Gary	Farmington Hills	<input type="checkbox"/>	---
Mondora	Karen	Farmington Hills	<input checked="" type="checkbox"/>	<u>KM</u>
Moore	Doug	Livonia	<input type="checkbox"/>	---
Mullett	Noel	WCDPS	<input type="checkbox"/>	---
Nash	Jim	Oakland County	<input type="checkbox"/>	---

Meeting Date: 10/12/16

Name	Community	Attended	Initials
O'Meara John	ECT	<input checked="" type="checkbox"/>	JMO
Pratt Evan	Washtenaw County Water Resour	<input type="checkbox"/>	—
Price Meghan	ECT	<input checked="" type="checkbox"/>	MP
Rice Heather	Washtenaw County Water Resour	<input type="checkbox"/>	—
Rickard Jill	Northville Township	<input type="checkbox"/>	—
Ridgway Jim	ECT	<input type="checkbox"/>	—
Rohraff Don	Livonia	<input type="checkbox"/>	—
Roney Kevin	Garden City	<input type="checkbox"/>	—
Scappaticci Roberto	Romulus	<input type="checkbox"/>	—
Siedlaczek Brandy	Southfield	<input checked="" type="checkbox"/>	BS
Smrka Barb	Farmington Hills	<input type="checkbox"/>	—
Wayne Adam	Novi	<input checked="" type="checkbox"/>	AW
Wilson Tom	Livonia	<input type="checkbox"/>	—
Wineka Jim	Oakland County	<input type="checkbox"/>	—
Trisha Dutton	Livonia	<input checked="" type="checkbox"/>	TD
_____	_____	<input type="checkbox"/>	_____
_____	_____	<input type="checkbox"/>	_____
_____	_____	<input type="checkbox"/>	_____
_____	_____	<input type="checkbox"/>	_____