



Working together, restoring the river

James W. Ridgway, P.E.
Executive Director

DRAFT EXECUTIVE COMMITTEE MEETING SUMMARY

Tuesday, March 23, 2010, 1:00 p.m.
Canton Twp. Administrative Bldg., Lower Level Room D
1150 Canton Center Rd.

1. **Welcome** – Tim Faas, Chair

2. **Roll Call of Members**

ECT took roll call of members and others present. A quorum was present.

| ARC Executive Committee | | | Attended Meeting |
|--|-------------------|---------------------|------------------|
| Officers | | | |
| Chair | Tim Faas | Canton | Y |
| Vice-Chair | Gary Mekjian | Southfield | Y |
| Interim Treasurer/Past Vice-Chair | Wayne Domine | Bloomfield Township | Y |
| Counties | | | |
| Oakland Co. – Rep. | John McCulloch | OCWRC | N |
| Oakland Co. – Alt. | Jim Wineka | OCWRC | Y |
| Oakland Co. – Alt. | Joseph Colaianne | OCWRC | N |
| Washtenaw Co. - Rep. | Janis Bobrin | WCWRC | N |
| Washtenaw Co. - Alt. | Michelle Bononi | WCWRC | Y |
| Wayne Co. - Rep. | Kelly Cave | WCDPS | Y |
| Wayne Co. - Alt. | Noel Mullett | WCDPS | N |
| SWAGs | | | |
| Main 1 & 2 - Rep. | Brandy Siedlaczek | Southfield | N |
| Main 1 & 2 - Alt. | Meghan Bonfiglio | Bloomfield Township | Y |
| Main 3 & 4 - Rep. | Jim Murray | Dearborn | N |
| Main 3 & 4 - Alt. | Eric Witte | Melvindale | N |
| Upper - Rep. | Tom Biasell | Farmington Hills | Y |
| Upper - Alt. | Kevin Maillard | Livonia | N |
| Middle 1 - Rep. | Jill Rickard | Northville Township | Y |
| Middle 1 - Alt. | Aaron Staup | Novi | N |
| Middle 3 - Rep. | Jack Barnes | Garden City | Y |
| Middle 3 - Alt. | Kevin Buford | Westland | Y |
| Lower 1 - Rep. | Bob Belair | Canton Township | Y |
| Lower 1 - Alt. | Dan Swallow | Van Buren Township | N |
| Lower 2 - Rep. | Ramzi El-Gharib | Wayne | Y |
| Lower 2 - Alt. | Tom Wilson | Romulus | N |

Others Present: Gary Zorza, Vice-Chair – Technical Committee; Jim Ridgway, Executive Director; Zachare Ball, ECT Staff, and Chris O’Meara, ECT Staff

- Allen Park
- Auburn Hills
- Beverly Hills
- Bingham Farms
- Birmingham
- Bloomfield Hills
- Bloomfield Twp.
- Canton Twp.
- Commerce Twp.
- Dearborn
- Dearborn Heights
- Farmington
- Farmington Hills
- Franklin
- Garden City
- Inkster
- Lathrup Village
- Livonia
- Melvindale
- Northville
- Northville Twp.
- Novi
- Oak Park
- Oakland County
- Orchard Lake
- Plymouth
- Plymouth Twp.
- Pontiac
- Redford Twp.
- Rochester Hills
- Romulus
- Southfield
- Troy
- Van Buren Twp.
- Walled Lake
- Washtenaw County
- Wayne
- Wayne County
- Wayne County Airport Authority
- Westland
- Wixom

Cooperating Partners:
Friends of the Rouge
Southeastern Oakland
County Water Authority
Wayne State University

3. Additions or Changes to Draft Agenda

One addition was made to Agenda Item 10 authorizing the Nominating Committee to move forward with the 2011/2012 nominations process for action.

4. Summary of February 2, 2010 Executive Committee Meeting

A motion was made by Ramzi El-Gharib to accept the February 2, 2010 meeting summary. The motion was seconded by Bob Belair. Motion passed.

5. Progress Update on “The Value of ARC Membership”

Tim Faas gave an update on ARC Membership and our four ideas from December 2008.

1) Promote ARC membership benefits

Tim informed the committee that the Executive Director staff prepared the “Why Join the ARC” slideshow which is available to communities on the ARC website. The officers and executive director staff worked with communities to provide information for their budgets and council meetings. Executive Director staff provided members with MS4 permit compliance assistance.

2) Expand our network of stakeholders

Officers made formal requests to the City of Detroit, attended both the Clinton and Huron Watershed Council functions on behalf of the ARC and are having ongoing discussions with SEMCOG on future assistance to the ARC. The ARC continues to work on solutions to the contested case. FOTR has become more dependent on the ARC for funding as a service provider to the ARC. Executive Director staff has also met with the Erb Foundation. The ARC has not contacted DTE or ITC yet.

3) Enhance our public education efforts

Tim summarized that the ARCommunication newsletter was distributed twice in 2009 and the 501(c)(3) application has been submitted for the ARC Foundation. The ARC website continues to be a work in progress under the PIE budget. The survey and stewardship forum has not been done yet.

4) Better define our roles

T. Faas invited the PIE and Technical Committee chairs to become part of the Finance Committee. Executive Director Staff is prioritizing activities on the MS4 permit compliance issue. Executive Director staff is also making sure that only required staff attends the various ARC meetings to optimize time.

T. Faas asked that the committee contact him or any of the other officers with their feedback.

6. Executive Director Report

a. 2009 Executive Director’s Annual Report

Jim Ridgway informed the committee that the 2009 Executive Director’s Annual Report was sent to the officers and committee chairs for review and was included in the meeting handouts. The full report with appendices is available on the ARC website.

b. Grant Status Report

J. Ridgway talked about accessing USACE Great Lakes Restoration funding to write a Corps Rouge River Feasibility Study. By doing the feasibility study, the ARC will be eligible for other funding with the USACE. The feasibility study will require \$50,000 match from the ARC.

J. Ridgway gave a summary of the grants that were submitted earlier this year as follows:

- GLRI grants
 - Green Infrastructure: \$648,750 to create green infrastructure in the Valley Woods Nature Preserve (Southfield), Lower and Upper Rouge Parkways in Wayne County and Rouge and Eliza Howell Parks in Detroit.
 - Danvers Pond in Farmington Hills: \$499,254 to remove the dam and create a naturalized watercourse.
- Great Lakes Commission Soil Erosion and Sedimentation Grants
 - Rouge Green Corridor/Birmingham: (\$30,000) This proposal will install 1,280 square feet of porous pavers near Quarton Lake in Birmingham
 - Soil Erosion and Sedimentation Training for Contractors (\$10,000) The ARC will create a training program on soil erosion and sedimentation for contractors.

J. Ridgway informed the committee that the Watershed Management Plan update continues with SWAG meetings planned for March 30-31 to review priority areas and projects. We intend to edit and format the plan in April and forward it to MDNRE.

J. Ridgway confirmed that the ARC Foundation 501(c)(3) application was submitted and is being processed.

7. Standing Committee Reports

a. Finance Committee

2009 Budget Status Report

Wayne Domine informed the committee that all expected 2009 dues have been received except for the Village of Franklin. The only dues budgeted in 2009 that will not be received are from Superior Township in the amount of \$7,359. We have contact Franklin and are confident that we will receive their 2009 dues.

W. Domine informed the group that our estimated 2009 roll-over amount for 2010 is \$122,231. We will not have the exact amount until the beginning of April because one 2009 task will not be completed until March 31. W. Domine reviewed the 2009 task extension request to Wayne County for the OC1 Task: ARC Membership Meeting Support SWAGs as it relates to the Watershed Management Plan revisions.

2010 Budget Status Report

W. Domine stated that the first round of 2010 ARC Membership invoices were sent out in early February and we are beginning to see some checks coming in already. The last round of invoices will go out in late May.

T. Faas stated that he surveyed all of the ARC Members regarding their membership status in the ARC for 2010. He stated that all members were very positive about their continued membership. T. Faas offered any assistance including meeting with and presenting to the communities councils as they move forward with their budgets. He asked that the communities contact him or Jim Ridgway if they need assistance with this.

b. Organizational Committee

K. Cave reviewed the draft revisions to the Procedure for the Pursuit and Acceptance of Grants. The committee revised the procedure because grant notices come out and staff has to move quickly to submit a proposal. These revisions will allow the Executive Director staff to work with the committee chairs for approval. If a grant is awarded then the ARC will enter into a contract through the current Purchasing Policy. The main revision to the procedure is that the ARC Chair

and Executive Director decide which grants to pursue. Megan Bonfiglio suggested revising the application criteria to include grants that provide only local benefits be reviewed on a case-by-case basis. The motion was made by Tom Biasell to recommend the Procedure for the Pursuit and Acceptance of Grants as revised to the Full ARC for approval and was seconded by M. Bonfiglio. Motion passed.

There was a discussion regarding whether the ARC could take a larger role in going after grants and then having the member communities apply for grants from the ARC. The committee decided that various grants would require specific checklist items and would probably not work for the ARC.

K. Cave reviewed a memo which summarized the Organizational Committee's March 11 meeting. The Organizational Committee recommended that a policy be drafted to address officer vacancies, in lieu of amending the ARC Bylaws.

The Organizational Committee discussed the issue of updating the formula used to calculate the member dues. K. Cave reported that the bylaws provide for revisions to the formula upon publication of new United States census data, which will be available in 2011.

The Organizational Committee also discussed the issue of whether ARC membership is affected if a member obtains coverage under the jurisdictional General Storm Water Permit instead of under the watershed-based General Storm Water Permit. ARC membership is defined in Article II.B of the ARC Bylaws. Appendix B of the Bylaws provides a listing of eligible Primary Members. Therefore, if an existing ARC member has or changes to coverage under the jurisdictional General Storm Water Permit, it appears that their status as an ARC Primary Member is unchanged. Article II.B.1.b of the bylaws provides that public agencies not shown in Appendix B that have coverage under the jurisdictional General Storm Water Permit may become Associate members, provided that the agency is otherwise eligible for ARC membership as defined in the Bylaws.

K. Cave stated that future agenda items for the Organizational Committee will include discussion of a proposed procedure regarding requests from outside agencies to the ARC for funding, proposed revisions to the ARC Strategic Plan, and a proposed outreach plan to potential Cooperating Partners.

A motion was made to forward the Organizational Committee memo to the Full ARC by Kevin Buford and seconded by R. El-Gharib. Motion passed.

c. PIE (Public Involvement and Education) Committee

Zachare Ball reported on behalf of Brandy Siedlaczek that the PIE Committee is finalizing the plans for the upcoming Rain Barrel sale. The next meeting of the PIE Committee is planned for April 14, 2010.

e. Technical Committee

Gary Zorza stated that the Technical Committee had nothing new to report at this time.

Tom Biasell and G. Zorza discussed the process and their concerns of Farmington Hills recent audit on their MS4 Permit from the State.

8. Report from WCDPS

Kelly Cave reported that her offices will be moving to the Commerce Court office in Wayne beginning sometime in April and the County will be closing the 415 Clifford offices in Detroit.

K. Cave reminded the committee that the Round X proposals are due April 12 to the Commerce Court offices.

K. Cave discussed the upcoming project with the USACE to remove some of the concrete channel between Michigan Ave. and I-94. The basis of design for this project was prepared in the past but put on hold. Since then, it was re-sized to a smaller project so it could be funded with Stimulus money.

K. Cave talked about the recent 500-gallon spill of hydraulic fluid in the Nankin Mills area of Hines Park. It was determined that the spill did not come from the storm sewers. The EPA responded quickly and had funding available for communities to use for these types of spills. M. Bonfiglio provided the National Response Center phone number (1-800-424-8802) that can be called which provides a 1-3 hour response time. She stated that they provide \$25,000 towards non-budgeted spills and no limit on oil spills. M. Bonfiglio will share additional information on this EPA program.

9. Report from SWAGS

Z. Ball reported that SWAG meetings are planned for March 30 and 31 to rank the Rouge Round X grant requests and to discuss the Watershed Management Plan revisions.

10. Other Business

T. Faas reported that T. Biasell accepted to serve as the chair of the 2011/2012 Nominations Committee for elections at the September Full ARC meeting. Any member interested in serving on this committee or anyone interested in nominating someone should contact T. Biasell or the ARC Staff. New officers would be introduced and take over at the December 2010 Full ARC meeting. The motion was made to authorize the Nominations Committee to proceed by Kevin Buford and seconded by Jim Wineka. Motion passed.

There was a discussion regarding the Riverview lawsuit and the recent supplemental follow-up package and the notice to communities to opt-out of the lawsuit. Several communities stated that they have opted out of the lawsuit and that there may be barriers when you negotiate your permit.

Z. Ball informed the committee that ECT has hired Jennifer Lawson and that she will be assisting with the Executive Director services for the ARC.

10. Summary of Executive Committee Actions

- Approval of 2/2/10 Executive Committee Meeting Summary.
- The Executive Director to present the 2009 Annual Report to the Full ARC on 3/25/10.
- ARC Staff to send out reminder to ARC members requesting summaries on their GLRI submittals.
- ARC Staff to summarize the grants that the ARC has applied for and the match that is required.
- ARC Staff to add cooperating partners to the ARC letterhead.
- The motion was made to recommend the Procedure for the Pursuit and Acceptance of Grants as revised to the Full ARC for approval on 3/25/10.
- The motion was made to authorize the Nominating Committee to proceed with business for the 2011/2012 officer nominations.

9. Upcoming Meeting(s)

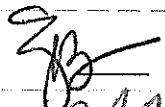


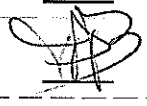
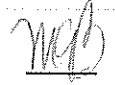


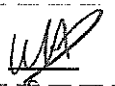

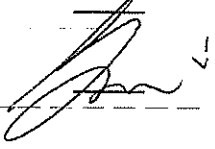
- Full ARC Meeting, March 25, 1:00 p.m. – 4:00 p.m., Shannon Room, Costick Activity Center, 28600 Eleven Mile Rd., Farmington Hills
- Lower 1/Middle 1 SWAG Meeting, March 30, 9:30 a.m., Northville Township Municipal Offices
- Upper/Main 1-2 SWAG meeting, March 30, 1:30 p.m., Longacre House, Farmington Hills
- Middle 3/Lower 2 and Main 3-4 SWAG Meeting, March 31, 1:30 p.m., City of Livonia DPW Office
- PIE Committee meeting, April 14, 1:30 p.m., Wayne County's Commerce Court office in Wayne

11. Adjourn

The motion to adjourn the meeting was made by R. El-Gharib and seconded by W. Domine. The motion passed.

ARC Executive Committee Attendance List

Meeting Date: _____

| Name | Community | Attended | Initials |
|-----------|-----------|-------------------------------------|---|
| Alsaigh | Razik | <input type="checkbox"/> | _____ |
| Ball | Zachare | <input checked="" type="checkbox"/> |  |
| Barnes | Jack | <input checked="" type="checkbox"/> |  |
| Belair | Bob | <input checked="" type="checkbox"/> |  |
| Biasell | Thomas | <input checked="" type="checkbox"/> |  |
| Bobrin | Janis | <input type="checkbox"/> | _____ |
| Bonfiglio | Meghan | <input checked="" type="checkbox"/> |  |
| Bononi | Michelle | <input checked="" type="checkbox"/> |  |
| Buford | Kevin | <input checked="" type="checkbox"/> | K.L.B. |
| Buiten | Mike | <input type="checkbox"/> | _____ |
| Cave | Kelly | <input checked="" type="checkbox"/> |  |
| Colaianne | Joe | <input type="checkbox"/> | _____ |
| Domine | Wayne | <input checked="" type="checkbox"/> |  |
| El-Gharib | Ramzi | <input checked="" type="checkbox"/> |  |
| Faas | Tim | <input checked="" type="checkbox"/> | TF |
| McCulloch | John | <input type="checkbox"/> | _____ |
| Mekjian | Gary | <input checked="" type="checkbox"/> |  |

Meeting Date: _____

| Name | | Community | Attended | Initials |
|------------|--------|---------------------|-------------------------------------|------------|
| Mullett | Noel | WCDPS | <input type="checkbox"/> | _____ |
| Murray | Jim | Dearborn | <input type="checkbox"/> | _____ |
| Payne | Dave | Bloomfield Township | <input type="checkbox"/> | _____ |
| Rickard | Jill | Northville Township | <input checked="" type="checkbox"/> | <i>JR</i> |
| Ridgway | Jim | ECT | <input checked="" type="checkbox"/> | <i>JR</i> |
| Siedlaczek | Brandy | Southfield | <input type="checkbox"/> | _____ |
| St. Henry | Paul | Livonia | <input type="checkbox"/> | _____ |
| Staup | Aaron | Novi | <input type="checkbox"/> | _____ |
| Swallow | Dan | Van Buren Township | <input type="checkbox"/> | _____ |
| Wilson | Tom | Romulus | <input type="checkbox"/> | _____ |
| Wineka | Jim | Oakland County | <input checked="" type="checkbox"/> | <i>JW</i> |
| Witte | Eric | Melvindale | <input type="checkbox"/> | _____ |
| Zorza | Gary | Farmington Hills | <input checked="" type="checkbox"/> | <i>GRZ</i> |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |
| _____ | _____ | _____ | <input type="checkbox"/> | _____ |